### **AUDITING PROCEDURES REPORT**

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type [ ] City [ ] Township [ ] Village [ X ] Ot	her	Local Government Name Ingham County		County Ingham	
Audit Date	Opinio	on Date	Date Accountant Report S	ubmitted to State:	
December 31, 2004 Augu		st 12, 2005	August 31, 2005		

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

#### We affirm that:

- 1. We have complied with the Bulletin for the Audits of Local Units of Government in Michigan as revised.
- 2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

[ ]	Yes	[X]	No	1.	Certain component units/funds/agencies of the local unit are excluded from the financial statements.
[X]	Yes	[]	No	2.	There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
[ ]	Yes	[X]	No	3.	There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
[ ]	Yes	[X]	No	4.	The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
[ ]	Yes	[X]	No	5.	The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
[ ]	Yes	[X]	No	6.	The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
[]	Yes	[X]	No	7.	The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
[ ]	Yes	[X]	No	8.	The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
[]	Yes	[X]	No	9.	The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:	Enclosed	Forwarded	Not Required
The letter of comments and recommendations.	Х		
Reports on individual federal financial assistance programs (program audits).			Х
Single Audit Reports (ASLGU).	Х		

Certified Public Accountant (Firm Name)							
REHMANN ROBSON GER	RALD J. DESLOOVE	R, CPA					
Street Address			City	State	Zip		
5800 GRATIOT, PO BOX 2025	2	SAGINAW	MI	48605			
Accountant Signature		d					
Kehmann Johann							

# **INGHAM COUNTY, MICHIGAN**



COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED DECEMBER 31, 2004

# INGHAM COUNTY, MICHIGAN COMPREHENSIVE ANNUAL FINANCIAL REPORT

## FOR THE FISCAL YEAR ENDED DECEMBER 31, 2004

#### **Board of Commissioners:**

Victor G. Celentino, Chairperson Debbie De Leon, Vice-Chairperson Randy Schafer, Vice-Chairperson Pro Tem

Lisa Dedden

Mark Grebner

Curtis Hertel, Jr.

Dianne Holman

Calvin Lynch

Thomas L. Minter

John A. Nevin

Andy Schor

Michael Severino

Mary Stid

Chris Swope

Marc Thomas

Tina Weatherwax-Grant

## Prepared by:

Financial Services Division

## **Controller:**

Gerald W. Ambrose

## **Independent Auditors:**

Rehmann Robson

# INTRODUCTORY SECTION

## INGHAM COUNTY, MICHIGAN Comprehensive Annual Financial Report For the Fiscal Year Ended December 31, 2004

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## OFFICE OF THE INGHAM COUNTY CONTROLLER

Gerald W. Ambrose Controller

County Courthouse
P. O. Box 319
Mason, MI 48854
Phone (517) 676-7206
FAX (517) 676-7306
Email: gambrose@ingham.org



John L. Neilsen, Deputy Controller Phone (517) 676-7209 FAX (517) 676-7306 Email: jneilsen@ingham.org

> Teri Younger, Budget Director Phone (517) 676-7218 FAX (517) 676-7337

> Email: tyounger@ingham.org

August 12, 2005

#### To the Board of Commissioners and the Citizens of Ingham County:

Transmitted herein is Ingham County's Comprehensive Annual Financial Report for the fiscal year ended December 31, 2004. Ingham County's financial reporting requirements are mandated by Michigan Act 2 of the Public Acts of 1968, as amended. This Act requires that Ingham County issue an annual financial report, and that this report be audited by certified public accountants.

This report consists of management's representations concerning the finances of Ingham County. Consequently, management assumes full responsibility for the completeness and reliability of all the information presented in this report. To provide a reasonable basis for making these representations, management has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of Ingham County's financial statements in conformity with generally accepted accounting principles (GAAP). Because the cost of internal controls should not outweigh their benefits, our framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

Ingham County's financial statements have been audited by Rehmann Robson, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of Ingham County for the fiscal year ended December 31, 2004, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that Ingham County's financial statements for the fiscal year ended December 31, 2004, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

The County is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996 and U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. The auditors' report related specifically to the single audit is not included in this document, but is issued under separate cover.

GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. Ingham County's MD&A can be found immediately following the report of the independent auditors.

#### PROFILE OF INGHAM COUNTY GOVERNMENT

Ingham County, 576 miles square and with a current population of approximately 280,000, is located in the south-central portion of Michigan's Lower Peninsula. The County is a focal point for Michigan's highway system, with major highways providing easy access to and from Detroit, Grand Rapids, Flint, Kalamazoo, and Ann Arbor. Commercial air service is provided from Lansing, and there is a network of rail freight service as well as Amtrak. The City of Lansing, located in the northwest corner, is the County's major population and retail center and the State Capital.

Ingham County is governed by a sixteen-member Board of Commissioners. Each Commissioner is elected on a partisan basis for terms of two years from single-member districts that are approximately equal in population. The Board annually elects from its ranks a Chairperson, Vice Chairperson and Vice Chairperson Pro Tem by majority vote. The administration of the County, other than as delegated to elected officials, is guided by the County Controller who is appointed by a two-thirds vote of the Board of Commissioners and serves at its pleasure. Primary functions of the Board include determination of the type and level of County services, adoption of the County Budget, equalization of County property values, legislative oversight of County services and the appointment of various boards, commissions and County officials.

Judges of the 30th Judicial Circuit and the Probate Court are elected at large for six-year terms, while the Judges of the 55th District Court are elected from the area of the County outside of Lansing and East Lansing. (Lansing and East Lansing both have their own district courts.) Operation of the court system is under the auspices of the Michigan Supreme Court and the respective presiding Judges, while the County government primarily provides financial support.

Administration of the County is divided by the Michigan Constitution among various statutory County officials, including the County Treasurer, County Clerk, Register of Deeds, Prosecuting Attorney, Drain Commissioner and Sheriff, who are elected at-large for four-year terms. The County Treasurer is the custodian of all funds, administers the collection of delinquent property taxes, and performs other duties concerned with interrelated fiscal affairs of County departments and agencies. The duties of the County Clerk include keeping and maintaining records of births, deaths, marriages and discharges of military personnel, and serving as Clerk of the Board of Commissioners. The duties of the Register of Deeds include the recording of deeds, mortgages, surveys, plats, notices of liens and bills of sales. The Prosecuting Attorney prosecutes violations of State criminal law within the County and may represent the County in appropriate Courts. The County Drain Commissioner administers the location, construction and maintenance of drains in the County. The Sheriff's duties involve the charge and custody of the County Jail, the serving of processes and primary law enforcement response in areas of the County without local police functions.

In addition, the Board of Commissioners appoints several County officials, including the Controller, Health Officer, Medical Examiner, Equalization Director and Animal Control Director with responsibilities as defined by statute, County ordinance or resolution. The Controller's responsibilities include direction of central administrative functions of the County government and acting as a liaison on behalf of the Board of Commissioners between County offices, appointed officials and the general public. The Health Officer directs the operation of the County Health Department in accordance with Board of Commissioner's directions and as authorized by State law. The Medical Examiner serves as the Medical Director of the Health Department as well as performing the statutory duties of Medical Examiner. The Equalization Director oversees the equalization process of the County as prescribed by law. The Animal Control Director enforces appropriate State law and the Ingham County Animal Control Ordinance with respect to insuring the public safety in animal-related matters.

The Board of Commissioners also appoints various boards and commissions to oversee specific County services and to advise the Board on certain matters of interest. Appointments to boards overseeing specific County functions include the Family Independence Agency Board, the Board of County Road Commissioners, the Board of Park Trustees, the Capital Area District Library Board, the Economic Development Corporation Board, the Ingham Medical Center Board of Trustees and the Housing Commission. Appointments to advisory committees include the Women's Commission, the Equal Opportunity Commission, the Youth Commission, and the Board of Health. Finally, the Board also appoints representatives to regional bodies overseeing programs in the areas of airport operations, aging, manpower training, planning and substance abuse.

The business of the County is carried out on a daily basis by some 1,500 employees located on several different campuses throughout the County. Primary locations are downtown Lansing, south Lansing, and Mason, the County seat.

County government provides a diverse array of services in the areas of human services, law enforcement, justice administration, recreation, education, elections, and record keeping. In any one day, hundreds of people access County services:

- They may be utilizing one of the many public health, sanitation or disease control services provided by the Health Department, the support services of County Veteran Affairs, or the residential services of the Medical Care Facility or the Ingham County Housing Commission. They may be utilizing one of the many other human service programs supported by County funds in Mental Health, Substance Abuse, Aging, Special Transportation, or Youth Violence Prevention.
- They may be utilizing the services of the County Prosecutor, County Sheriff, or the Courts, or anticipating the arrival of the law enforcement, fire, or emergency medical personnel dispatched by County-supported 911 Centers.
- They may be obtaining birth, death, tax or property information from the Offices of the County Clerk, Treasurer, or Register of Deeds; participating in elections; or getting assistance in drainage-related problems from the Drain Commissioner.
- They may be attending educational events sponsored by Cooperative Extension, enjoying one of the many County Parks, or visiting the County Fairgrounds.

Ingham County, through Board Resolution, has adopted a policy on financial reserves. The purpose of the policy is to maintain financial reserves appropriate to providing for the stable operation of the county government; to assure that the County's financial obligations financial obligations will be met; and to assure continuation of a strong credit rating. Reserves addressed in the policy are the general fund, the Budget Stabilization Fund and the Public Improvement Fund.

The County's goal for the general fund is an unreserved undesignated fund balance of at least 5% of the general fund expenses of the preceding year. The goal for the Budget Stabilization Fund is to maintain the legal maximum balance of 15% of the average of the last five years' budget or 15% of the current year's budget, whichever is less, but not less than 13%. The goal for the Public Improvement Fund is to maintain sufficient reserves to address annual needs for maintaining county facilities in an appropriate state of repair. The Public Improvement Fund desired level of funding was set at 1/10 mill of the property tax levy. The County Controller provides an annual status report to the Finance Committee and provides recommendations for maintaining the balances at appropriate levels.

Ingham County's strategic plan provides the foundation for budgetary decisions by establishing a vision, mission and long-range objectives. In addition to the strategic plan, the Board of Commissioners adopts a resolution each year which sets priorities for the development of the budget. The principles in the resolution are consistent with the objectives in the strategic plan, but detail specific priorities which reflect current issues.

The priorities identified by the Board of Commissioners over the past several years have consistently included expanding access to health care; expanding recreational opportunities; and increasing the continuum of sanctions and placements for youth and adults. Other priorities have included encouraging the participation of youth in county government, assuring an appropriate level of services to victims of domestic violence and sexual assault, exploring ways to expand and improve services for seniors, improving the overall jury selection system, exploring more equitable ways of governing and financing the Capital Region Airport, and examining the implications of regional land use on the region's future. Through its discussions and actions, each new Board of Commissioners will determine what priorities it wishes to continue and what new ones to establish.

The County maintains real-time budgetary controls using an integrated financial management software package. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the County Board of Commissioners. Activities of the general, special revenue and debt service funds are included in the annual appropriated budget. A five-year financial plan is adopted for the capital project funds. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amounts) is established by defined cost categories within an activity or individual fund. Budgetary transfers are permitted in accordance with Board-adopted budget policies. The County also maintains an encumbrance accounting system as one of its techniques of accomplishing budgetary control. Encumbered amounts lapse at year-end; however, they generally are reappropriated as part of the following year's budget.

#### FACTORS AFFECTING FINANCIAL CONDITION

**Local economy.** In addition to the State Capital, the County is also the home of Michigan State University and General Motors Corporation's has a significant presence. General Motors has phased out its Oldsmobile line with the last Oldsmobile rolling out of Lansing Car Assembly in April 2004. While the Lansing Car Assembly Plant will eventually be closed, a new Cadillac plant was opened in Lansing in 2001, and the Lansing Regional Stamping Plant was opened in nearby Delta Township in 2003. Another GM assembly plant is expected to open in the Lansing area in 2006.

Ingham County is also the site of several large industrial firms, two major hospital organizations and several other educational institutions. Also of economic importance is agriculture, including dairy, livestock and general farming.

Manufacturing, government, education and health care occupations represent the major employment sources. The triad of Michigan State University, General Motors Corporation and State government has served as a catalyst to give the area a well-educated, well-trained and highly skilled manufacturing work force.

The stable and diverse economic base has made Ingham County an attractive employment and consumer market. Unemployment rates have been consistently below State averages, resident wealth levels are above regional norms for counties, and the labor force is bolstered by a sizeable student population with the presence of Michigan State University.

The tax base has grown steadily over the past several years. Property values for the County are estimated at \$17 billion based on the 2004 County Equalization Report. The values of real property increased by 7.6% while the value of personal property increased by 2.02%. The total estimated Atrue cash value≅ translates to a state equalized value of \$8.5 billion. The total change in equalized value was 7.19%.

A 1994 amendment to the Michigan Constitution limits increases in the Ataxable value≅ of most property to the lower of the rate of inflation or 5% until the property is sold. Upon sale, the taxable value is set to equal the equalized value. The 2004 taxable value (2005 budget year) was \$6.5 billion after adjustments for taxable

value captured by tax increment financing and downtown development authorities. This is a 5.5% increase over the 2003 adjusted taxable value.

In October 2004, new legislation was passed to gradually move up property tax collections from the winter to the summer over the next three years. The legislation also provided for the creation of a special revenue fund to temporarily replace state revenue sharing. With state revenue sharing declining over the past several years, this legislation provides a short term resolution to the budgetary conflict between the state and local governments.

In spite of significant financial challenges associated with a weak economy, and declining state tax revenues, Ingham County continues to provide a high quality of services to its 280,000 residents. Services are provided by dedicated elected and appointed officials and employees in the areas of health and human services, law enforcement and justice administration, recreation, elections, and record keeping. Over the past several years, the Board of Commissioners has strived to maintain all county services at an acceptable level, but has placed particular importance on providing uninsured residents with access to health care; expanding recreational opportunities; and improving the adult and juvenile justice systems.

#### Goals and Accomplishments.

- The *Ingham County Advantage* (ICA) health insurance program was introduced in June 2004. This is a subsidized health insurance product for small businesses with low-wage employees. Using county, state and federal funds, the county-sponsored Ingham Health Plan Corporation will subsidize approximately one-third of the cost of the premium, with the other two-thirds to be paid by the employer and/or the employee. ICA will compliment the *Ingham Health Plan*, which provides nearly half of the county's 30,000 uninsured residents with access to primary health care.
- Recreational opportunities for county residents have been expanded with the addition of a community built playground at Hawk Island Park. Community donations provided most of the \$125,000 needed for materials, and volunteer labor accomplished the construction.
- Efforts to connect recreational areas in the county by pedestrian and non-motorized trails have begun with efforts to obtain easements from affected property owners. Many of the easements necessary for the first phase of this project constructing a trail connecting the County's Lake Lansing parks to the Lansing River Trail and ultimately to Hawk Island have been obtained. Applications for state grants to construct this phase have been filed, and County officials are hopeful that this portion of the trail can be completed within the next few years.
- In November 2002, voters approved a 5-year 6/10 mill special property tax millage for the treatment and detention of delinquent and disturbed youth. The proceeds of this millage (\$3.6 million in 2004) has stabilized and expanded programming for delinquent juveniles in Ingham County while other parts of the county government have been faced with program reductions and hiring freezes.
- Access to health and human services agencies was enhanced with the start-up of the Capital Area Human Services Connection/2-1-1 System. The project was coordinated by the Capital Area United Way with the support of Ingham County and other local units of government, non-profit organizations and foundations. A seven-digit referral and information phone line is currently in operation pending approval of 2-1-1 designation.
- Public Safety will be enhanced when a major upgrade to the 911 Emergency Telephone Answering and Dispatch System is complete. Police, fire and other emergency responders in all areas of the county will have significantly improved communication with the 911 Dispatch Centers and with each other. Implementation of the new \$12 million UHF 400 MHz system is being overseen by the County's 911 Advisory Committee, and funded from the proceeds of the 911 special millage. The project is targeted to be complete in early 2005.

- The Board of Commissioners has directed that efforts be taken to explore an alternate funding mechanism for the delivery of primary law enforcement and paramedic services by the Sheriff's Office to rural areas of the County.
- Efforts continue to expand the governance and funding base of the Capital Region Airport Authority into Clinton and Eaton counties. The airport generates some 7,400 jobs paying \$239 million in wages and generating \$652 million in sales. Over 40% of the jobs, wages, and sales are in Clinton and Eaton counties.
- Replacement of the County's financial software was initiated in October 2004. The general ledger and accounts payable modules were implemented first with the balance of the financial modules implemented in January 2005. The new payroll software was implemented in April 2005. Data conversion, verification, and training in the new software absorbed considerable resources and staff time during the 2004 fiscal year.
- Several labor contracts due to expire in 2004 were extended for another year, and letters of agreement implementing measurable changes to the health insurance program were approved. Contract negotiations with law enforcement, corrections officers, and parks employees were delayed due to changes in representation.

<u>Cash management.</u> Ingham County has been consistently conservative in its cash management. It is the policy of the County Treasurer to invest first for safety of the principal and second to maximize interest earnings. Because only a small portion of the County's portfolio can be covered by FDIC insurance, it is essential to continually evaluate the quality of the instruments purchased and the financial stability of the banks and other financial institutions with which investments are placed. Types of investments vary throughout the year depending on the County's cash flow requirements and the condition of the financial market. Typical investments include demand deposits, cash management mutual funds, certificates of deposit, U.S. Government securities, bankers' acceptances of United States banks, and high-quality commercial paper.

During 2004, interest rates varied within a range of 2.51% to 1.33%. We estimate that each one-quarter point change in the interest rates equates to an \$80,000 change in County interest revenue. The average cash pool yield during 2004 was 2.06%. This interest rate is 34 basis points lower than the 2003 average yield.

**Risk management.** The County is self-insured for unemployment compensation and assumes a significant portion of the risk for workers' compensation, dental, vision, and general liability coverages. As part of the County's comprehensive risk management plan, resources are accumulated in internal service funds and reserves are on deposit with the Michigan Municipal Risk Management Authority (MMRMA) to meet potential losses. MMRMA, which is a governmental risk pool, provides \$15 million in liability coverage on an occurrence basis with a \$150,000 self-insured retention per liability claim, a \$16,000 retention for each vehicle claim, and a 10% retention on the first \$100,000 of property loss after a \$1,000 deductible.

## **Awards and Acknowledgments**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Ingham County for its comprehensive annual financial report (CAFR) for the year ended December 31, 2003. In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

In addition, Ingham County also received the GFOA's Award for Distinguished Budget Presentation for its annual appropriated budget for the fiscal year beginning January 1, 2003. In order to qualify for the Distinguished Budget Presentation Award, the budget document was judged to be proficient in several categories including policy documentation, financial planning, and organization.

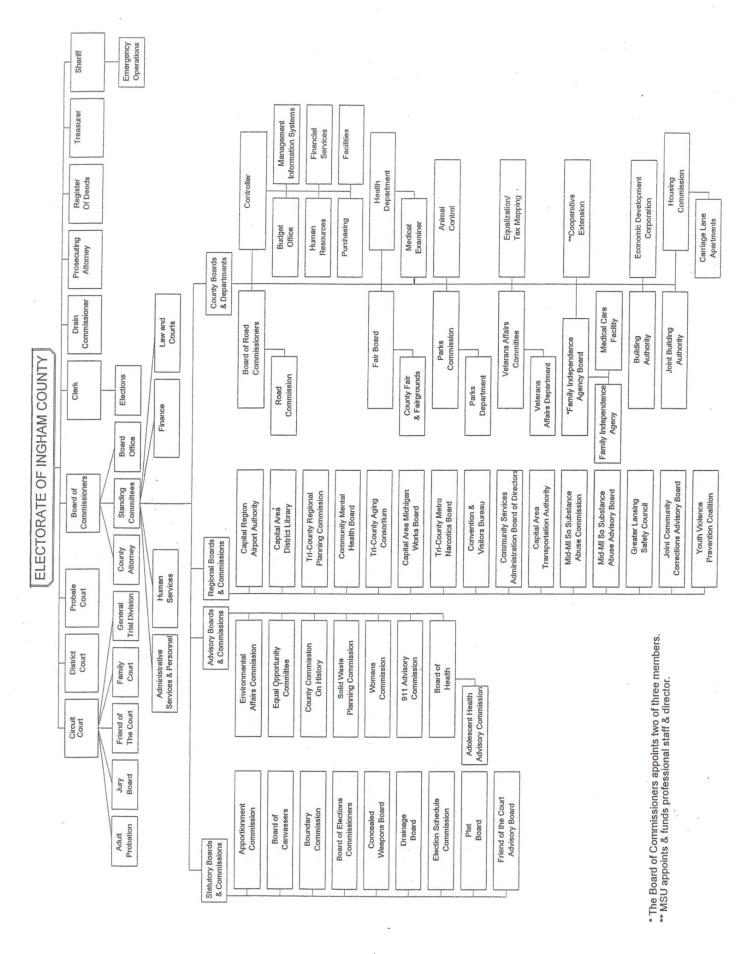
The preparation of this report could not have been accomplished without the dedicated services of the entire staff of the Financial Services Division of the Controller's Office, the various other County departments, and the elected and appointed officials. My appreciation is extended to all those who assisted and contributed in the preparation of this report. I would also like to thank the Ingham County Board of Commissioners for their continued interest and support in planning and conducting the financial operations of Ingham County in a responsible and progressive manner.

Respectfully yours,

Luck / W also

Gerald W. Ambrose

Controller



# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# Ingham County, Michigan

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2003

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers
Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

OF THE UNITED STATES AND CANADA CORPORATION SE AL CHICAGO

President

**Executive Director** 

# FINANCIAL SECTION



#### INDEPENDENT AUDITORS' REPORT

August 12, 2005

To the Board of Commissioners of Ingham County Mason, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *INGHAM COUNTY*, *MICHIGAN*, as of and for the year ended December 31, 2004, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Ingham County's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *Ingham County*, *Michigan*, as of December 31, 2004, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparisons for the General Fund and Major Special Revenue Funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis on pages 3-13 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 12, 2005, on our consideration of *Ingham County, Michigan's* internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters, in a separately issued single audit report. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Ingham County's basic financial statements. The introductory section, combining and individual fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements and schedules have been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, are fairly presented, in all material respects, in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Rehmann Loham

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## MANAGEMENT'S DISCUSSION and ANALYSIS

## MANAGEMENT'S DISCUSSION and ANALYSIS

As management of Ingham County we offer readers of Ingham County's financial statements this narrative overview and analysis of the financial activities of Ingham County for the fiscal year ended December 31, 2004. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages iv-x of this report.

#### FINANCIAL HIGHLIGHTS

- \* The assets of Ingham County exceeded its liabilities at the close of the most recent fiscal year by almost \$103 million (*net assets*). Of this amount, \$57.8 million (*unrestricted net assets*) may be used to meet the County's ongoing obligations to citizens and creditors. Governmental activities contain \$51.1 million of the unrestricted net assets. The Medical Care Facility and the Delinquent Tax Revolving Fund contain most of the business-type unrestricted net assets.
- \* The County governmental activities showed an increase of almost \$10.5 million in total net assets. Almost all of the increase is applicable to the impact of the new Revenue Sharing Reserve Fund.
- \* At the close of 2004, Ingham County's governmental funds (this includes the general fund, special revenue, debt service and capital projects funds) reported combined ending fund balances of \$49.1 million. Of the total amount, \$45.6 million, is *available for spending* at the County's discretion (*unreserved fund balance*).
- \* At the end of the fiscal year, unreserved undesignated *fund* balance for the general fund was \$6.7 million or 9.8 percent of total general fund expenditures and transfers out. Total fund balance for the general fund was \$12.2 million.
- \* Ingham County's total debt increased by \$2.9 million. The key factor in this increase was the decision not to pay down the 2004 short term tax notes. The tax notes were issued at a favorable rate as compared to subsequent market interest rates. These notes were paid off in 2005.

## **OVERVIEW of the FINANCIAL STATEMENTS**

This discussion and analysis are intended to serve as an introduction to the Ingham County basic financial statements. The Ingham County basic financial statements contain three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements**. The *government-wide financial statements* are designed to provide readers with a broad overview of Ingham County's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of Ingham County's assets and liabilities. The difference between assets and liabilities is reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of Ingham County is improving or deteriorating.

The *statement of activities* presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of Ingham County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of Ingham County include general government, public safety, judicial, public works, health, welfare, education, economic development, and culture and recreation. The business-type activities of Ingham County include a Medical Care Facility that provides long-term skilled nursing care, and the Delinquent Tax Revolving Fund.

The government-wide financial statements include not only Ingham County itself, but also a legally separate Road Commission, a legally separate Drain Commission, and a legally separate Economic Development Corporation for which Ingham County is financially accountable. Financial information for these *component units* is reported separately from the financial information presented for the primary government itself. The Ingham County Building Authority, Housing Commission, Medical Care Facility, and Fair Board, although also legally separate, function for all practical purposes as departments of Ingham County, and therefore have been included as integral parts of the primary government.

The government-wide financial statements can be found on pages 14-15 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Ingham County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Ingham County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the governmental-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Ingham County maintains 34 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, the Health Department, Emergency Telephone Fund, and the Revenue Sharing Reserve Fund which are considered to be major funds. Data from the other 30 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

Ingham County adopts an annual appropriated budget for its general fund and special revenue funds. A budgetary comparison statement has been provided for the major governmental funds to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 16-23 of this report.

**Proprietary funds.** Ingham County maintains two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. Ingham County uses 12 enterprise funds to account for its business-type activities. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among Ingham County's various functions. Ingham County uses internal service funds to account for its equipment, employee fringe benefits, liability and workers' compensation insurances, and its management information systems. Because these services predominantly benefit governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Medical Care Facility, the Delinquent Tax Revolving Fund and the Refunding Sanitary Sewer Project Numbers 3 & 4 Fund, which are considered to be major funds of Ingham County. Data from the other 9 enterprise funds are combined into a single aggregated presentation. Detailed financial information for each of the nonmajor enterprise funds is provided in the form of *combining statements* elsewhere in this report. All internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of *combining statements* elsewhere in this report.

The basic proprietary fund financial statements can be found on pages 24-26 of this report.

*Fiduciary funds*. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support Ingham County's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The County is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

The basic fiduciary fund financial statements can be found on page 27 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 28-61 of this report.

## **County-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The following schedule is a summary presentation of Ingham County's assets, liabilities, and net assets at December 31, 2004. The schedule shows the County's assets exceeded liabilities by almost \$103 million at the close of the most recent fiscal year.

## Ingham County's Net Assets

	Governmental		<b>Business-type</b>							
		Activities		activities			Total			
		<u>2004</u>	<u>2003</u>		<u>2004</u>	<u>2003</u>		<u>2004</u>		<u>2003</u>
Current and other assets	\$	113,588,314 \$	113,429,689 \$	3	37,865,064 \$	30,200,041	\$	151,453,378	\$	143,629,730
Capital assets		55,067,035	55,794,229		8,356,847	8,724,962		63,423,882		64,519,191
Total assets		168,655,349	169,223,918		46,221,911	38,925,003		214,877,260		208,148,921
Long-term liabilities outstanding		33,749,338	35,227,354		21,227,488	15,999,547		54,976,826		51,226,901
Other liabilities		55,605,743	65,183,437		1,311,625	890,411		56,917,368		66,073,848
Total liabilities		89,355,081	100,410,791		22,539,113	16,889,958		111,894,194		117,300,749
Net assets:										
Investment in capital assets, net										
of related debt		26,340,217	28,837,642		8,356,847	8,704,962		34,697,064		37,542,604
Restricted		1,883,063	2,386,621		8,588,272	7,707,260		10,471,335		10,093,881
Unrestricted		51,076,988	42,588,864		6,737,679	5,622,823		57,814,667		48,211,687
<b>Total net assets</b>	\$	79,300,268 \$	68,813,127 \$	3	23,682,798 \$	22,035,045	\$	102,983,066	\$	90,848,172

Ingham County has an investment of \$34.7 million in capital assets. This represents 33.7 percent of total net assets. Our investment in capital assets (e.g., land, buildings, machinery, and equipment) is shown less any related debt used to acquire those assets that is still outstanding. Ingham County uses these capital assets to provide service to citizens; consequently, these assets are **not** available for future spending. Although Ingham County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The net investment in capital assets increased by \$2.8 million. The County added \$4.2 million to capital assets. The \$5.2 million reduction caused by the depreciation expense was offset by a \$3.2 million decrease in related debt.

An additional portion of Ingham County's net assets \$10.5 million (10.2 percent) represents resources that are subject to external restrictions on how they may be used. Ingham County's *unrestricted net assets*, \$57.8 million are the largest portion (56.1 percent) of total net assets. These assets may be used to meet the County's ongoing obligations to citizens and creditors.

At the end of the 2004 fiscal year, Ingham County is able to report positive balances in all three net asset categories (invested in capital assets-net of related debt, restricted and unrestricted) both for the government as a whole, as well as for its separate governmental and business-type activities.

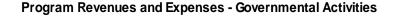
## Ingham County's Changes in Net Assets

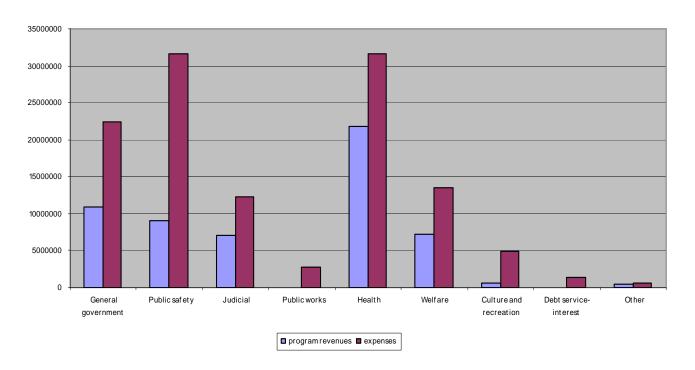
	Governmental		Busines	s-type		
	activi	ities	Activ		To	
	2004	<u>2003</u>	<u>2004</u>	2003 Restated	<u>2004</u>	2003 Restated
Revenue:	2001	2000	<u> 2001</u>	Restated	2001	Restated
Program revenue:						
Charges for services	\$ 27,149,153	\$ 29,467,655	\$18,825,542	\$17,790,165	\$ 45,974,695	\$ 47,257,820
Operating grants and						
contributions	29,908,797	26,660,744	8,079,156	16,885,295	37,987,953	43,546,039
General revenues:						
Property taxes	65,738,371	49,357,398	-	-	65,738,371	49,357,398
Other _	6.612,700	8,286,625	341,645	201,995	6,954,345	8,488,620
Total revenue	129,409,021	113,772,422	27,246,343	34,877,455	156,655,364	148,649,877
E						
Expenses:	22.450.220	10.002.210			22.450.220	10.002.210
General government	22,459,229	19,992,310	-	-	22,459,229	19,992,310
Public safety	31,662,100	28,557,837	-	-	31,662,100	28,557,837
Judicial	12,242,955	11,610,610	-	-	12,242,955	11,610,610
Public works	2,739,401	2,768,290	-	-	2,739,401	2,768,290
Health	31,652,086	32,910,886	-	-	31,652,086	32,910,886
Welfare	13,472,066	11,443,963	-	-	13,472,066	11,443,963
Education	71,805	80,221	-	-	71,805	80,221
Economic development	526,534	320,648	-	-	526,534	320,648
Culture and recreation	4,865,445	4,687,303	-	-	4,865,445	4,687,303
Debt service-interest	1,431,216	1,501,310	-	-	1,431,216	1,501,310
Medical Care Facilities	-	-	20,349,234	28,792,235	20,349,234	28,792,235
Delinquent tax revolving	-	-	221,668	235,072	221,668	235,072
Refunding sanitary sewer project	-	-	280,469	313,504	280,469	313,504
Other business-type	_	_	2,775,860	3,128,231	2,775,860	3,128,231
Total expenses	121,122,837	113,873,378	23,627,231	32,469,042	144,750,068	146,342,419
Increase (decrease) in net assets	0.206.104	(100.056)	2 (10 112	2 400 412	11.005.006	2 207 457
before transfers Transfers	8,286,184 2,200,958	(100,956) 1,641,468	3,619,112 (1,901,359)	2,408,413 (1,959,103)	11,905,296 299,599	2,307,457 (317,635)
-					•	
Increase in net assets Net assets - beginning of year	10,487,412 68,813,126	1,540,512 67,272,614	1,717,753 21,965,045	449,310 21,515,735	12,204,895 90,778,171	1,989,822 88,788,349
Net assets - end of year	\$79,300,268	\$68,813,126	\$23,682,798	\$21,965,045	\$102,983,066	\$90,778,171

The County's net assets increased by \$12.2 million during the reporting period. Governmental activities contributed \$10.5 million while business-type activities contributed \$1.7 million.

**Governmental activities.** The entire increase in net assets from governmental activities is because of accelerated revenue recognition associated with the new Revenue Sharing Reserve Fund. Public Act 357 of 2004 required the County to establish the fund and place one-third of the 2004 property tax levy in the fund. The fund was established to provide a funding mechanism to serve as a substitute for state revenue sharing.

On a pro-forma basis (without the increase in net assets from the Revenue Sharing Reserve Fund) governmental activities would have decreased net assets by \$1.2 million. Spending decisions were finalized for the Emergency Telephone Fund and the Juvenile Justice Millage in 2004 resulting in a significant increase in related expenditures.

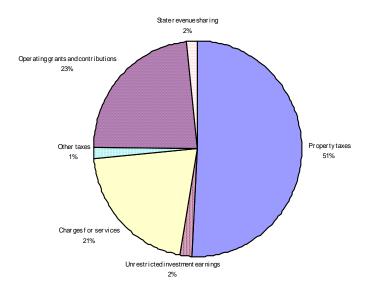




An analysis of the governmental activities' revenues and expenses shows a \$16.4 million increase (33.2 percent) in property taxes. \$13.8 million of this increase is from the Revenue Sharing Reserve Fund. The balance of the increase is a result of increased taxable values and growth. Charges for services decreased by \$2.3 million while operating grants increased by \$3.2 million. Some charges for services that were collected by the health department are now being processed through a third party administrator. The increase in operating grants were related to health and child welfare.

General Government expenses increased by \$2.5 million. Most of this increase was in the Public Improvement Fund for upgrades to the court facilities and the implementation of a county-wide energy efficiency study and upgrade. Public safety expenses increased by \$3.1 million reflecting progress payments on a new county-wide emergency telephone system.

Revenues by Source - Governmental Activities



**Business-type activities.** Business-type activities increased Ingham County's net assets by \$1.7 million. Before transfers, business-type activities generated a \$3.6 million increase in net assets. The Delinquent Tax Revolving Fund traditionally transfers almost all of its annual earnings to the General Fund. The Medical Care Facility is the recipient of the Business-type operating grants. The grant is a Medicaid proportionate share reimbursement distributed by the State of Michigan. The Medical Care Facility then transfers most of the funds to the Michigan Department of Human Services. In 2004, the Medical Care Facility netted nearly \$350,000 from this transaction

**Transfers.** A \$2 million transfer from the Delinquent Tax Revolving Fund to the general fund made up most of the transfer into the governmental activities. Transfers between the governmental and business-type activities are not equal because of timing differences between funds with different fiscal year ends.

## Financial Analysis of the Government's Funds

As noted earlier Ingham County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of Ingham County's governmental funds is to provide information on near-term inflows, and balances of spendable resources. Such information is useful in assessing Ingham County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the fiscal year, Ingham County's governmental funds reported combined ending fund balances of \$49.1 million, an increase of \$12.8 million in comparison with the prior year. Most of this total amount (\$45.6 million) constitutes *unreserved fund balance*, which is available for spending at the government's discretion. The remainder of fund balance is *reserved* to indicate that is not available for new spending because it has already been committed 1) to pay debt services (\$56,569), 2) loaned to other funds or component units (\$1,911,789), or 3) for a variety of other restricted purpose (\$1,482,843).

The general fund is the chief operating fund of Ingham County. At the end of the fiscal year, the unreserved fund balance of the general fund was \$9.8 million, and the total fund balance was \$12.2 million. As a measure of the general fund's liquidity it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represent 14.2 percent of total general fund expenditures and transfers out, while total fund balance represents 17.7 percent of that same amount.

The fund balance of Ingham County's general fund increased by \$1.6 million during the fiscal year. Revenues increased by \$2.1 million while expenditures increased by \$2.9 million. A \$2 million increase in transfers in from the Revenue Sharing Reserve Fund more than offset the excess of expenditures over revenues. General fund transfers out were relatively unchanged.

Health Department revenues and expenditures declined proportionally with very little change in operating results. The County subsidy to the Health Fund increased by 2.1%.

The Emergency Telephone Fund is a major special revenue fund supported by a County tax millage, State grant revenues, and a telephone surcharge. The fund provides substantially all of the operational expenses of the Lansing and East Lansing dispatch centers. The need for an upgrade in the County emergency communication system was recognized several years ago. Emergency responders raised concerns about the need for more channels, the inability to communicate from some locations, and lack of common frequencies for fire service. The Ingham County Board of Commissioners created a 911 Advisory Board to guide the upgrade project. Early in 2003, the County Board of Commissioners approved the Advisory Board recommendation. An agreement was negotiated with MA-COM Inc to upgrade the County emergency communication system. The total contract price is \$9.6 million. The project was close to completion at the end of 2004.

As previously noted, the Revenue Sharing Reserve Fund is new in 2004. A change in state law created this fund and at the same time suspended state revenue sharing payments to local units of government. The impact of the law is to gradually move county general fund tax levies from December to July and to create a reserve fund to temporarily replace state revenue sharing payments. The Revenue Sharing Reserve Fund will be funded over a three year period with an amount equal to 100% of the County's December 2004 general fund property tax levy. The state will determine the annual distributions from the Revenue Sharing Reserve Fund based on the state's 2004 revenue sharing distribution. Once the reserve is exhausted, revenue sharing payments to the County will be restored. Based on the authorized 2005 distribution (\$5.3 million) the Revenue Sharing Reserve Fund will be exhausted in seven years.

Accordingly, one-third of the County's 2004 general fund tax levy (\$13.8 million) was recorded in the Revenue Sharing Reserve Fund and an amount equal to the balance of the 2004 state revenue sharing payments (\$2.1 million) was transferred to the general fund. The tax revenue set aside in the Revenue Sharing Reserve Fund will be replaced by an additional tax levy at one-third of the general fund tax rate in July 2005.

*Proprietary funds.* Ingham County's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The Delinquent Tax Revolving Fund ended 2004 with unrestricted net assets of \$3 million. The Medical Care Facility's unrestricted net assets were \$2.2 million. The Refunding Sanitary Sewer No. 3 & 4 Fund is reported as a major business-type fund because its liabilities exceed 10 percent of total proprietary fund liabilities and are more than 5 percent of total governmental and business type liabilities. Ingham County constructed and financed the sewer construction. The sewer system is leased back to the municipality. The lease payments are equal to the debt service requirements. State guidelines require reporting this transaction as a business-type activity. The fund balance of \$10,431 is prior interest revenue that will eventually reduce the lease payments. Other factors concerning the finances of these major business-type activities were addressed previously.

## **General Fund Budgetary Highlights**

Significant changes to the original general fund budget included an increase in budgeted intergovernmental revenues (\$1.2 million) related to a federal block grant program and emergency operations. State revenue sharing payments were suspended in September at the end of the State's fiscal year. This accounts for most of the \$2.4 million shortfall in intergovernmental revenues. However, transfers in exceeded budget by \$2 million because of the transfer from the State Revenue Sharing Reserve Fund.

Proceeds from deferred asset were not included in the original budget. These in kind medical services, related to the 1993 sale of the County hospital, also account for most of the \$1.1 million increase in the public safety budget. Most of the medical services were used for prisoner care.

Budgeted transfers out were increased by \$1.8 million. The Health Fund required an additional operating subsidy and the amount available for transfer to the Public Improvements Fund was determined later in the fiscal year.

#### **Capital Assets and Debt Administration**

Capital assets. Ingham County's investment in capital assets for its governmental and business-type activities as of December 31, 2004, amounts to \$63.4 million (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, park facilities, buildings, improvements, and machinery and equipment. Ingham County's investment in capital assets decreased by \$1.1 million. Governmental activities accounted for two-thirds of the decrease and 87% of total assets. Construction in progress includes a jail renovation project (\$1.8 million) and the implementation cost of new fiscal and payroll software. The 2004 depreciation on governmental assets was \$4.6 million. The decrease in business-type capital assets was mostly due to depreciation expense.

## **INGHAM COUNTY'S Capital Assets**

(Net of depreciation)

	Governmental	<b>Business-type</b>	
	<u>activities</u>	<u>activities</u>	<b>Total</b>
Land	\$ 4,809,611	\$ 464,990	\$ 5,274,601
Construction in progress	2,981,058	159,054	3,140,112
Buildings	41,772,875	7,442,156	49,215,031
Machinery and equipment	5,503,491	290,647	5,794,138
	<u>\$55,067,035</u>	<u>\$8,356,847</u>	<u>\$63,423,882</u>

Additional information on the Ingham County's capital assets can be found in note III.C on pages 42-44 of this report.

**Long-term debt.** At the end of the 2004 fiscal year, Ingham County had total general obligation debt of \$49.2 million. The entire amount is backed by the full faith and credit of the County.

## INGHAM COUNTY'S Outstanding Debt

General Obligation

	Governmental <u>activities</u>		Busines <u>activ</u>	• •	<u>Total</u>		
	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>	
General obligation							
bonds	\$28,270,000	\$31,385,000	\$ 9,425,000	\$10,580,000	\$37,695,000	\$41,965,000	
Delinquent tax notes	-	-	11,500,000	4,900,000	11,500,000	4,900,000	
Total	\$28,270,000	\$31,385,000	\$20,925,000	\$15,480,000	\$49,195,000	\$46,865,000	

Ingham County's bonded debt increased by \$2.3 million (5.0 percent) during the fiscal year. The delinquent tax notes, issued at a favorable rate, were not paid off as quickly as the notes issued in 2003.

Ingham County maintains a "AA" rating from Standard and Poor's for our general obligation debt.

State statutes limit the amount of general obligation debt a governmental entity may issue up to 10 percent of its total assessed valuation (i.e., State Equalized Value). The current debt limitation for Ingham County is \$852 million, which is significantly in excess of Ingham County's outstanding general obligation debt.

Additional information on the Ingham County's long-term debt can be found in note III.G on pages 49-55 of this report.

## **Economic Factors and Next Year's Budgets**

In order to maintain financial stability over the long term, the budgeting practice in Ingham County is to not only adopt a balanced budget as required by law, but to manage its budget in a manner such that actual expenses do not exceed actual revenues on an annual basis. This policy, along with a nearly fully funded Budget Stabilization Fund, has given Ingham County the reserves necessary to address difficult economic times without resort to a crisis-management approach. It has permitted the County Board to utilize its annual budget process as the primary vehicle to make decisions on the type and level of county services to be provided. When unexpected revenue losses or expenditure increases occur during the year, they are generally addressed through resort to short term expenditure reduction measures such as reductions in controllable expenses, hiring delays, and deferrals of capital expenditures.

As the economy has slowed, there have been financial impacts to the county. Although property tax revenues remain stable, programs that rely on state and federal grants have suffered financial losses as grant funding remains unchanged or is reduced. Despite revenue increases, expense reductions and additional revenue were still necessary in order to balance the 2005 budget. Some of the strategies were a two-month delay and not filling several vacant positions. Additional revenues were budgeted in the health fund in anticipation of receiving increased federal reimbursement and in the general fund from district court activities. Also, a limited amount of the fund balance will be used to fund one-time capital expenses.

## **Requests for Information**

The financial report is designed to provide a general overview of the Ingham County's finances for all those with an interest in the government's finances. Questions concerning any information provided in this report or requests for additional financial information should be addressed to the office of the Controller, Ingham County Courthouse, Mason MI 48854.

## BASIC FINANCIAL STATEMENTS

## GOVERNMENT-WIDE FINANCIAL STATEMENTS

## **INGHAM COUNTY, MICHIGAN**

## Statement of Net Assets December 31, 2004

		PRIMARY GOVERN	MENT	T COMPONENT UNITS				
	Governmental	Business-type		Road	Economic	Drain		
	<u>Activities</u>	<u>Activities</u>	<u>Total</u>	Commission	<u>Development</u>	Commission		
ASSETS								
Cash and cash equivalents	\$ 47,655,108	\$ 11,785,082	\$ 59,440,190	\$ 1,945,195	\$ 3,771	\$ 5,475,543		
Property taxes receivable	47,690,989	7,888,292	55,579,281	-	-	-		
Special assessment receivable	-	-	-	-	-	16,802,570		
Other receivables	11,929,722	11,866,429	23,796,151	2,397,860	-	1,223,331		
Receivable from component unit	500	-	500	-	-	-		
Internal balances	1,361,866	(1,155,054)	206,812	-	-	-		
Other assets	4,572,629	26,477	4,599,106	696,924	-	19,399		
Advances to component units	377,500	-	377,500	-	-	-		
Restricted assets:								
Cash and cash equivalents	-	7,412,341	7,412,341	-	-	-		
Intergovernmental receivable	-	41,497	41,497	-	-	-		
Capital assets, net								
Assets not being depreciated	7,790,669	624,044	8,414,713	17,789,506	-	14,517,413		
Assets being depreciated	47,276,366	7,732,803	55,009,169	62,209,024	-	16,917,965		
Total assets	168,655,349	46,221,911	214,877,260	85,038,509	3,771	54,956,221		
LIABILITIES								
LIABILITIES:								
Accounts payable and other current liabilities	11,909,032	942,650	12,851,682	563,601	-	1,221,488		
Other accrued liabilities	2,358,432	300,215	2,658,647	-	-	109,688		
Payable to primary government	-	· -	-	_	_	500		
Advances from primary government	-	-	-	_	-	377,500		
Unearned revenue	41,338,279	68,760	41,407,039	_	-	17,062,360		
Long-term liabilities								
Due within one year	3,871,744	12,987,488	16,859,232	807,037	-	4,874,671		
Due in more than one year	29,877,594	8,240,000	38,117,594	453,914	-	14,441,128		
Total liabilities	89,355,081	22,539,113	111,894,194	1,824,552	-	38,087,335		
NET ASSETS								
Investment in capital assets net of related debt	26,340,217	8,356,847	34,697,064	79,542,590	-	12,144,682		
Restricted for:								
Statutory delinquent tax administrative fee	-	520,120	520,120	-	-	-		
Capital Improvements	324,039	7,347,261	7,671,300	-	-	-		
Debt service	-	720,891	720,891	-	-	1,640,991		
Primary and local roads	-	-	-	3,333,423	-	-		
Various community projects	304,273	-	304,273	-	-	-		
Other purposes	1,254,751	-	1,254,751		-	-		
Unrestricted	51,076,988	6,737,679	57,814,667	337,944	3,771	3,083,213		
Total net assets	\$ 79,300,268	\$ 23,682,798	\$ 102,983,066	\$ 83,213,957	\$ 3,771	\$ 16,868,886		

The notes to the financial statements are an integral part of this statement.

# INGHAM COUNTY, MICHIGAN Statement of Activities

#### For the Year Ended December 31, 2004

Net (Expense) Revenue and Changes in Net Assets

			Program Revenues						Primary Government						Component Units					
	<u>Expenses</u>		Charges for Services and Other Program Revenues		Operating Grants and Contributions		Capital Grants and <u>Contributions</u>		Governmental <u>Activities</u>		Business-type <u>Activities</u>		<u>Total</u>		Road Commission		Economic <u>Development</u>			Orain Imission
FUNCTIONS/PROGRAMS																				
Primary government																				
Governmental activities:	ф	22 450 220	¢.	5 0 6 1 0 0 0	e.	5 000 011	d.		¢	(11.597.420)	d.		\$	(11 507 420)	¢		\$	_	d.	
General government	\$	22,459,229 31,662,100		5,861,998	2	5,009,811	\$	-	\$	(11,587,420)	Э	-	\$	(11,587,420)	\$	-	<b>3</b>	-	Э	-
Public safety				7,361,382		1,770,042		-		(22,530,676)		-		(22,530,676)		-		-		-
Judicial		12,242,955		3,888,326		3,175,471		-		(5,179,158)		-		(5,179,158)		-		-		-
Public works		2,739,401				5,207		-		(2,734,194)		-		(2,734,194)		-		-		-
Health		31,652,086		9,280,882		12,504,101		-		(9,867,103)		-		(9,867,103)		-		-		-
Welfare		13,472,066		298,939		6,883,204		-		(6,289,923)		-		(6,289,923)		-		-		-
Education		71,805		32,230		33,712		-		(5,863)		-		(5,863)		-		-		-
Economic development		526,534		-		352,766		-		(173,768)		-		(173,768)		-		-		-
Culture and recreation		4,865,445		425,396		174,483		-		(4,265,566)		-		(4,265,566)		-		-		-
Debt service-interest		1,431,216		-		-		-		(1,431,216)				(1,431,216)		-		-		-
Total governmental activities		121,122,837	2	27,149,153		29,908,797		-		(64,064,887)				(64,064,887)		-		-		-
Business-type activities:																				
Medical Care Facility		20,349,234	1	3,177,367		8,079,156		-		-		907,289		907,289		-		-		_
Delinquent tax collection		221,668		1,959,138		-		-		-		1,737,470		1,737,470		-		-		_
Refunding sanitary sewer project		280,469		280,469		-		_		-		-		_		-		-		_
Other		2,775,860		3,408,568		-		_		-		632,708		632,708		-		-		_
Total business-type activities		23,627,231	1	8,825,542		8,079,156		-		-		3,277,467		3,277,467		-		-		-
Total primary government	\$	144,750,068	\$ 4	15,974,695	\$	37,987,953	\$	-	\$	(64,064,887)	\$	3,277,467	\$	(60,787,420)	\$	-	\$	-	\$	-
Component units																				
Road Commission	\$	15,159,090	\$	4,403	\$	17,771,425	\$	1,276,547	\$	-	\$	_	\$	_	\$	3,893,285	S	-	\$	_
Economic Development	-		-	-,	-		-	-,	-	_	-	_	-	_	-	-	-		T	_
Drain Commission		2,468,310		4,492,959		_		_		_		_		_		_		_	2	2,024,649
Total component units	\$	17,627,400		4,497,362	\$	17,771,425	\$	1,276,547	\$	-	\$	-	\$	-	\$	3,893,285	\$	-		2,024,649
	Gene	eral revenues:		· ·		, ,		· ·								· ·			<u> </u>	
		operty taxes								65,738,371		_		65,738,371		_		_		_
	Taxesrestricted for tourism programs								1,933,839		_		1,933,839		-		_		_	
	Grants and contributions not restricted to specific programs								2,242,325		_		2,242,325		_		_		_	
	Unrestricted investment earnings								2,429,851		336,766		2,766,617		27,636		_		129,767	
	Gain on sale/disposal of capital assets								6,685		4,879		11,564		29,381		_			
	Tran		or cupi	100010						2,200,958		(1,901,359)		299,599		27,301		_		_
		otal general rever	nues and t	ransfers						74,552,029		(1,559,714)		72,992,315		57,017				129,767
		nange in net asse								10,487,142		1,717,753		12,204,895		3,950,302			-	2,154,416
		assets - beginning		utad.						68,813,126		21,965,045		90,778,171		79,263,655		3,771		4,714,470
		assets - beginning assets - ending	5, as iesta	iicu					\$		\$	23,682,798	\$	102,983,066	\$	83,213,957	•			6,868,886
	inet a	assets - chumg							φ	17,300,408	Ф	43,004,198	Ф	102,703,000	Ф	03,413,937	φ	3,771	φ 10	0,000,000

## FUND FINANCIAL STATEMENTS

# Balance Sheet Governmental Funds December 31, 2004

	General Fund	Health Department	Emergency Telephone Fund	Revenue Sharing Reserve Fund	Other Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 6,490,636	\$ -	\$ 10,364,373	\$ -	\$ 21,031,671	\$ 37,886,680
Property taxes receivable	23,612,853	-	4,481,975	13,807,395	5,788,766	47,690,989
Accounts receivable	363,794	_	7,600	-	191,935	563,329
Accrued interest receivable	133,138	219	37,480	_	37,045	207,882
Interfund receivables	4,576,228	_	_	_	_	4,576,228
Due from other funds	2,933,279	483,988	122	_	1,467,562	4,884,951
Due from component unit	500	-	-	_	-, ,	500
Due from other governmental units	3,107,977	3,549,690	81,010	_	3,776,581	10,515,258
Prepaid items	471,403	6,415	-	_	195	478,013
Deferred assets	4,075,760	-	_	_	-	4,075,760
Advances to other funds	1,534,289	_	_	_	_	1,534,289
Advances to component units	377,500	_	_	_	_	377,500
Total assets	\$ 47,677,357	\$ 4,040,312	\$ 14,972,560	\$ 13,807,395	\$ 32,293,755	\$ 112,791,379
LIABILITIES:						
Accounts payable	\$ 739,574	\$ 736,631	\$ 2,806,092	\$ -	\$ 2,682,501	\$ 6,964,798
Salaries and amounts withheld therefrom	1,023,390	557,010	-	_	237,572	1,817,972
Interfund payables	-	1,677,552	-	_	2,885,425	4,562,977
Due to other funds	1,037,452	199,014	69	2,119,239	1,241,732	4,597,506
Due to other governmental units	62,902	-	-	· · ·	271,596	334,498
Deposits payable	· -	_	-	_	1,000	1,000
Advances from other funds	-	_	-	_	49,759	49,759
Deferred revenue	32,633,569	800,499	5,039,008	_	6,936,233	45,409,309
Total liabilities	35,496,887	3,970,706	7,845,169	2,119,239	14,305,818	63,737,819
FUND BALANCES: Reserved for:						
Prepaid items	471,403	6,415	_	_	195	478,013
Advances to other funds/component units	1,911,789	-	_	_	-	1,911,789
Contingent claims	10,000	_	_	_	_	10,000
Otto Clinic donations		61,504	_	_	_	61,504
Various community projects	_	-	_	_	304,273	304,273
Upgrading ROD Technology	_	_	_	_	629,053	629,053
Debt service	_	_	_	_	56,569	56,569
Unreserved					,	2 0,2 07
Designated for future expenditures:						
General Fund	3,054,976	_	_	_	_	3,054,976
Special revenue funds	-	_	_	_	3,592,740	3,592,740
Capital projects funds	_	_	_	_	51,926	51,926
Undesignated:					51,520	51,720
General Fund	6,732,302	_	_	_	_	6,732,302
Special revenue funds	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,687	7,127,391	11,688,156	13,353,181	32,170,415
Total fund balances	12,180,470	69,606	7,127,391	11,688,156	17,987,937	49,053,560
Total liabilities and fund balances	\$ 47,677,357	\$ 4,040,312	\$ 14,972,560	\$ 13,807,395	\$ 32,293,755	\$ 112,791,379

# Reconciliation of Fund Balances on the Balance Sheet For Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets December 31, 2004

Fund balances - total governmental funds	\$ 49,053,560
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	
Add - capital assets, net of accumulated depreciation	51,982,956
Other long-term assets are not available to pay for current-period expenditures and therefore are not recorded in the funds.	
Add - long-term receivable included in deferred assets	4,075,760
Certain liabilities, such as bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	
Deduct - bonds payable and other debt	(30,091,646)
Deduct - accrued interest on bonds payable	(442,278)
Deduct - accrued compensated absences and other long-term liabilities	(3,097,163)
Deduct - accrued long-term retro-pay	(223,907)
Internal service funds are used by management to charge the cost of services	
it individual funds. The assets and liabilities of the Internal service funds are	
included in governmental activities in the statement of net assets.	
Add - net assets of governmental activities accounted for in internal services funds	 8,042,986
Net assets of governmental activities	\$ 79,300,268

# Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds December 31, 2004

	General Fund	Health Department	Emergency Telephone Fund	Revenue Sharing Reserve Fund	Other Governmental Funds	Total Governmental Funds
Revenues						
Taxes	\$ 40,990,885	\$ -	\$ 4,747,151	\$ 13,807,395	\$ 8,126,779	\$ 67,672,210
Licenses and permits	281,608	-	-	_	_	281,608
Intergovernmental	10,201,224	11,166,520	-	-	10,783,378	32,151,122
Charges for services	10,808,510	7,962,872	-	-	1,771,812	20,543,194
Fines and forfeits	482,258	-	-	-	_	482,258
Interest	1,574,227	982	221,253	-	184,297	1,980,759
Other	526,945	797,543	1,236,277	-	1,140,109	3,700,874
Proceeds from deferred assets	969,490	-	-	-	_	969,490
Total revenue	65,835,147	19,927,917	6,204,681	13,807,395	22,006,375	127,781,515
Expenditures Current						
Public safety	20,315,858		7,726,573	_	1,952,630	29,995,061
Judicial	12,023,753	_	7,720,575	_	1,752,050	12,023,753
Public works	143,475	_	_	_	2,616,366	2,759,841
Culture and recreation	814,825	_	_	_	3,782,896	4,597,721
General government	13,570,308				6,328,756	19,899,064
Health	2,510,518	28,231,999	_	_	0,520,750	30,742,517
Welfare	311,517	20,231,,,,,	_	_	13,021,480	13,332,997
Education	511,517	_	_	_	71,805	71,805
Economic development	526,534	_	_	_	71,003	526,534
Capital outlay	607,496	130,741	29,681	_	2,043,328	2,811,246
Debt Service	007,470	150,741	27,001		2,043,320	2,011,240
Principal	_	_	5,838	_	3,115,000	3,120,838
Interest	_	_	5,050	_	1,438,621	1,438,621
Total expenditures	50,824,284	28,362,740	7,762,092		34,370,882	121,319,998
•						
Excess of revenues over (under) expenditures	15,010,863	(8,434,823)	(1,557,411)	13,807,395	(12,364,507)	6,461,517
Other financing sources (uses)						
Proceeds from note/debt issue	_	_	_	_	1,594,754	1,594,754
Proceeds from lease purchase agreements	-	-	25,030	_	-	25,030
Transfer in	4,558,859	8,533,493	-	_	14,147,439	27,239,791
Transfer out	(17,993,029)	(95.024)	_	(2,119,239)	(2,322,814)	(22,530,106)
Total other financing sources (uses)	(13,434,170)	8,438,469	25,030	(2,119,239)	13,419,379	6,329,469
Net change in fund balances	1,576,693	3,646	(1,532,381)	11,688,156	1,054,872	12,790,986
Fund balances, beginning of year	10,603,777	65,960	8,659,772		16,933,065	36,262,574
Fund balances, end of year	\$ 12,180,470	\$ 69,606	\$ 7,127,391	\$ 11,688,156	\$ 17,987,937	\$ 49,053,560

# Reconciliation of the Statement of Revenues Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2004

Net change in fund balances - Governmental funds	\$ 12,790,986
Amounts reported for governmental activities in the statement of net assets are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.	
Add - capital outlay Deduct - depreciation expense	2,811,246 (3,824,649)
The net effect of various miscellaneous transactions involving capital assets  Deduct - net book value of disposed capital assets	(16,264)
Add net effect of principal recognized as revenue at fund level for long-term receivable collection	(637,296)
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets.	
Deduct - Proceeds from bond issuance and installment purchase Add - principal payments on long-term bonds and other debt	(1,619,784) 3,141,278
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Deduct - increase in accrual for compensated absences and other accrued liabilities Add - decrease in accrual for accrued interest payable	(155,589) 10,682
The net revenue (expense) of internal service funds is reported with governmental activities.	(2,013,468)
Change in net assets of governmental activities	\$ 10,487,142

# General Fund Statement of Revenue, Expenditures, and Changes in Fund Balance Budget and Actual For the Year Ended December 31, 2004

	Original Budget	Final Budget	Actual Amounts	Variance Positive (Negative)	2003 Actual
Revenue					
Taxes	\$ 40,282,460	\$ 40,478,701	\$ 40,990,885	\$ 512,184	\$ 38,935,987
Licenses and permits	301,450	301,450	281,608	(19,842)	279,683
Intergovernmental	11,412,113	12,653,147	10,201,224	(2,451,923)	11,539,227
Charges for services	10,759,642	10,789,880	10,808,510	18,630	10,245,512
Fines and forfeits	381,250	381,250	482,258	101,008	379,083
Interest	1,200,000	1,200,006	1,574,227	374,221	1,002,340
Other	384,828	523,199	526,945	3,746	567,791
Proceeds from deferred asset	-	969,490	969,490	-	822,309
Total revenue	64,721,743	67,297,123	65,835,147	(1,461,976)	63,771,932
Expenditures					
Current:					
Public safety	19,952,507	21,032,887	20,315,858	717,029	19,239,732
Judicial	12,547,152	12,306,106	12,023,753	282,353	11,552,478
Public works	117,950	144,425	143,475	950	104,850
Culture and recreation	707,468	1,030,177	814,825	215,352	878,818
General government	13,474,823	13,786,641	13,570,308	216,333	12,833,515
Health	2,516,732	2,510,518	2,510,518	-	2,400,345
Welfare	318,197	315,639	311,517	4,122	301,018
Economic development	238,043	806,928	526,534	280,394	320,648
Capital outlay	389,500	696,189	607,496	88,693	313,632
Total expenditures	50,262,372	52,629,510	50,824,284	1,805,226	47,945,036
Revenue over expenditures	14,459,371	14,667,613	15,010,863	343,250	15,826,896
Other financing sources (uses)					
Transfers in	2,528,797	2,532,278	4,558,859	2,026,581	2,603,381
Transfers (out)	(16,388,168)	(18,203,484)	(17,993,029)	210,455	(18,203,154)
Total other financing sources (uses)	(13,859,371)	(15,671,206)	(13,434,170)	2,237,036	(15,599,773)
Net change in fund balance	600,000	(1,003,593)	1,576,693	2,580,286	227,123
Fund balance, beginning of year	10,603,777	10,603,777	10,603,777		10,376,654
Fund balances, end of year	\$ 11,203,777	\$ 9,600,184	\$ 12,180,470	\$ 2,580,286	\$ 10,603,777

# Health Department Major Special Revenue Fund Statement of Revenue, Expenditures, and Changes in Fund Balance Budget and Actual For the Year Ended September 30, 2004

				Variance	
	Original	Final	Actual	Positive	2003
	Budget	Budget	Amounts	(Negative)	Actual
Revenue					
Intergovernmental	\$ 10,941,048	\$ 10,856,740	\$ 11,166,520	\$ 309,780	\$ 10,123,938
Charges for services	9,844,821	9,845,661	7,962,872	(1,882,789)	10,647,362
Interest	-	-	982	982	659
Other	667,563	667,563	797,543	129,980	1,088,743
Total revenue	21,453,432	21,369,964	19,927,917	(1,442,047)	21,860,702
Expenditures					
Health:					
Personnel services	19,372,952	19,109,601	18,804,980	304,621	17,693,662
Professional and contractual	4,251,269	3,189,756	2,663,829	525,927	6,209,093
Transportation	231,970	250,377	229,241	21,136	223,298
Supplies	1,615,562	1,621,491	1,339,864	281,627	1,284,452
Other	4,313,158	5,434,161	5,194,085	240,076	4,643,640
Capital outlay	58,111	170,458	130,741	39,717	56,626
Total expenditures	29,843,022	29,775,844	28,362,740	1,413,104	30,110,771
Revenue over (under) expenditures	(8,389,590)	(8,405,880)	(8,434,823)	(28,943)	(8,250,069)
Other financing sources (uses)					
Transfers in	8,300,891	8,528,598	8,533,493	4,895	8,354,825
Transfers (out)	(9,218)	(100,218)	(95,024)	5,194	(183,878)
Total other financing sources (uses)	8,291,673	8,428,380	8,438,469	10,089	8,170,947
Net change in fund balance	(97,917)	22,500	3,646	(18,854)	(79,122)
Fund balance, beginning of year	65,960	65,960	65,960		145,082
Fund balances, end of year	\$ (31,957)	\$ 88,460	\$ 69,606	\$ (18,854)	\$ 65,960

# Emergency Telephone Major Special Revenue Fund Statement of Revenue, Expenditures, and Changes in Fund Balance Budget and Actual For the Year Ended December 31, 2004

	Original Budget	Final Budget	Actual Amounts	Variance Positive (Negative)	2003 Actual
Revenue	Duuget	Duuget	rimounts	(riegative)	Hettai
Taxes	\$ 4,724,290	\$ 4,724,290	\$ 4,747,151	\$ 22,861	\$ 4,494,893
Intergovernmental	-	-	=	-	-
Charges for services	_	_	-	-	_
Interest	300,000	300,000	221,253	(78,747)	166,614
Other	1,480,000	1,444,970	1,236,277	(208,693)	1,418,720
Total revenue	6,504,290	6,469,260	6,204,681	(264,579)	6,080,227
Expenditures					
Public safety	6,234,290	7,817,905	7,731,129	86,776	6,247,919
Public works	-	-	-	-	-
Culture and recreation	-	-	-	-	-
General government	-	-	-	-	-
Health	-	-	-	-	-
Welfare	-	-	-	-	-
Education	-	-	-	-	-
Capital outlay	-	29,681	29,681	-	-
Debt service		5,933	5,933		
Total expenditures	6,234,290	7,853,519	7,766,743	86,776	6,247,919
Revenue over (under) expenditures	270,000	(1,384,259)	(1,562,062)	(177,803)	(167,692)
Other financing sources (uses)					
Proceeds from note/debt issue	-	-	-	-	-
Proceeds from lease purchase agreements	-	-	29,681	29,681	-
Transfers in	-	-	-	-	-
Transfers (out)		-	-		
Total other financing sources (uses)		-	29,681	29,681	
Net change in fund balance	270,000	(1,384,259)	(1,532,381)	(148,122)	(167,692)
Fund balance, beginning of year	8,659,772	8,659,772	8,659,772	<u>-</u>	8,827,464
Fund balances, end of year	\$ 8,929,772	\$ 7,275,513	\$ 7,127,391	\$ (148,122)	\$ 8,659,772

# Revenue Sharing Reserve Major Special Revenue Fund Statement of Revenue, Expenditures, and Changes in Fund Balance Budget and Actual For the Year Ended December 31, 2004

	Original Budget		Final Budget	Actual Amounts	Variance Positive (Negative)	2003 Actual
Revenue						
Taxes	\$	- \$	13,807,395	\$ 13,807,395	\$ -	\$ -
Intergovernmental		-	-	-	-	-
Charges for services		-	-	-	-	-
Interest		-	-	-	-	-
Other		-	-	-	-	
Total revenue		-	13,807,395	13,807,395	-	
Expenditures						
Public safety						
Public works		-	-	-	-	-
Culture and recreation		-	-	-	-	-
General government		-	-	-	-	-
Health		-	-	-	-	-
Welfare		-	-	-	-	-
Education		-	-	-	-	-
Debt service		-	-	-	-	-
Total expenditures		-	-	-	-	
Revenue over expenditures		-	13,807,395	13,807,395		
Other financing sources (uses)						
Transfers in		-	-	-	-	-
Transfers (out)	-	-	(2,119,239)	(2,119,239)	-	
Total other financing sources (uses)		-	(2,119,239)	(2,119,239)	-	-
Net change in fund balance		-	11,688,156	11,688,156	-	-
Fund balance, beginning of year	-	-		-		
Fund balances, end of year	\$	- \$	11,688,156	\$ 11,688,156	\$ -	<u>\$ -</u>

# Statement of Net Assets Proprietary Funds December 31, 2004

Business-type Activities - Enterpr	rise Funds		
		m . 1	Activities -
Medical Delinquent Refunding Care Tax Sanitary Sewer	Other Enterprise	Total Enterprise	Internal Service
ASSETS Facility Revolving No. 3 & 4	Funds	Funds	Funds
Current assets:			
Cash and cash equivalents \$ 2,922,307 \$ 7,822,206 \$ 10,420 \$	\$ 1,030,149	\$ 11,785,082	\$ 8,710,836
Delinquent real property taxes receivable - 7,888,292 -		7,888,292	-
Accounts receivable 1,280,320 5,687 11	61,115	1,347,133	150,208
Accrued interest receivable 14,000 18,474 - Due from other governments - 41,834	501 42,106	32,975 83,940	14,294 89,232
Lease receivable 935,000	270,000	1,205,000	69,232
Due from other funds 55,685	1,414	57,099	626,049
Inventories 9,309	-	9,309	18,856
Prepaid items 15,997	1,171	17,168	
Total current assets 4,297,618 15,734,659 987,265	1,406,456	22,425,998	9,609,475
Noncurrent assets:			
Restricted assets			
Cash and cash equivalents 7,354,943		7,354,943	272,113
Customer deposits Escrow account for insurance claims	57,398	57,398	785,479
Subsidy receivable for debt service	41,497	41,497	765,479
Total restricted assets 7,354,943	98,895	7,453,838	1,057,592
Loans receivable	977,381	977,381	_
Leases receivable 4,535,000	3,685,000	8,220,000	_
Other long-term accounts receivable	-	-	389,519
Capital assets			
Land 132,832	332,158	464,990	-
Construction in progress 159,054	-	159,054	550,156
Building and systems 9,999,169	6,782,549	16,781,718	-
Machinery and equipment 679,546 202,450 -	344,973	1,226,969	6,458,732
Less accumulated depreciation (6,479,410) (195,916) -	(3,600,558)	(10,275,884)	(3,924,809)
Total capital assets (net of accumulated depreciation) 4,491,191 6,534 -	3,859,122	8,356,847	3,084,079
Total noncurrent assets 11,846,134 6,534 4,535,000	8,620,398	25,008,066	4,531,190
Total assets 16,143,752 15,741,193 5,522,265	10,026,854	47,434,064	14,140,665
LIABILITIES			_
Current liabilities:			
Accounts payable 273,747 11,374 -	134,677	419,798	2,076,496
Interfund payable	13,251	13,251	-
Salaries and amounts withheld therefrom 487,614	35,238	522,852	49,083
Other accrued liabilities	-	-	1,773,300
Due to other funds 129,403	3,142	132,545	631,236
Accrued interest payable - 22,326 41,834	42,107	106,267	122.002
Compensated absences         240,226         -         -           Bonds/notes payable-current         -         11,500,000         935,000	42,262 270,000	282,488 12,705,000	122,903
Bonds/notes payable-current - 11,500,000 935,000 Capital leases payable-current	270,000	12,703,000	111,592
Deferred revenue	68,760	68,760	4,730
Total current liabilities 1,130,990 11,533,700 976,834	609,437	14,250,961	4,769,340
Current liabilities payable from restricted assets:			
Customer deposits payable	57,398	57,398	-
Accrued interest payable	21,497	21,497	-
Contingent claims payable	-	-	584,132
Patient trust liability 15,053	-	15,053	-
Total current liabilities payable from restricted assets 15,053	78,895	93,948	584,132
Noncurrent liabilities:			
Notes payable 4,535,000	3,705,000	8,240,000	-
Capital leases payable	-	-	326,034
Contingent claims payable 100,000 Advances from other funds 861,788	204,569	100,000	410 172
Advances from other funds 861,788	3,909,569	1,066,357 9,406,357	418,173 744,207
Total liabilities 2,107,831 11,533,700 5,511,834	4,597,901	23,751,266	6,097,679
	,- · · · · · ·	- ,,	-,,
NET ASSETS Invested in capital assets, net of related debt 4,491,191 6,534 -	3,859,122	8,356,847	2,646,453
Restricted for statutory delinquent tax administration fee - 520,120 -	-,,,-2	520,120	-,0,.00
Restricted for capital improvements 7,339,890	7,371	7,347,261	272,113
Restricted for debt service - 689,871 10,431	20,589	720,891	-
Restricted for other purposes	-	-	1,254,751
Unrestricted 2,204,840 2,990,968 -	1,541,871	6,737,679	3,869,669
Total net assets \$ 14,035,921 \$ 4,207,493 \$ 10,431 \$	\$ 5,428,953	\$ 23,682,798	\$ 8,042,986

# Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds

For the Year Ended December 31, 2004

		<b>T</b>	A 41 141 TO			Governmental
	Medical	Business-t Delinquent	ype Activities - Ent Refunding	Other	Total	Activities - Internal
	Care	Dennquent Tax	Sanitary Sewer	Enterprise	Enterprise	Service
	Facility	Revolving	No. 3 & 4	Funds	Funds	Funds
	racinty	Revolving	110.3 & 4	runus	runus	Tunus
Operating revenues:						
Charges for services	\$ 13,076,474	\$ -	\$ 280,469	\$ 199,229	\$ 13,556,172	\$ 19,454,832
Sales	-	-	-	421,413	421,413	660
Interest on taxes	-	1,354,681	-	2,808	1,357,489	-
Collection fees	-	604,457	-	20	604,477	-
Other operating revenue	100,893	_	_	2,785,098	2,885,991	5,157,367
Total operating revenues	13,177,367	1,959,138	280,469	3,408,568	18,825,542	24,612,859
Operating expenses:						
Administrative	7,058,459	81,374	-	1,683,283	8,823,116	5,105,572
Fees and insurance	-	-	-	-	_	10,118,506
Retirement contributions	-	-	-	_	_	5,892,106
Current and contingent claims	-	-	-	-	-	1,763,562
Depreciation	362,136	3,972	-	230,864	596,972	807,584
Other operating expenses	5,145,163	-	-	662,182	5,807,345	542,563
Total operating expenses	12,565,758	85,346	-	2,576,329	15,227,433	24,229,893
Operating income	611,609	1,873,792	280,469	832,239	3,598,109	382,966
Nonoperating revenues (expenses)						
Investment earnings	214,423	114,472	237	7,634	336,766	116,898
Proportionate share reimbursements	8,079,156	-	-	-	8,079,156	-
Intergovernmental transfer payment	(7,729,282)	-	-	-	(7,729,282)	-
Maintenance of effort	(44,108)	-	-	-	(44,108)	-
Interest and fiscal charges	(10,086)	(136,322)	(280,469)	(199,531)	(626,408)	(3,277)
Gain (loss) on disposal of capital assets	-	4,879	-	-	4,879	(1,328)
Total nonoperating revenue (expenses)	510,103	(16,971)	(280,232)	(191,897)	21,003	112,293
Income before transfers	1,121,712	1,856,821	237	640,342	3,619,112	495,259
Transfer in	-	-	-	124,693	124,693	192,991
Transfer (out)		(2,025,000)	-	(1,052)	(2,026,052)	(2,701,718)
Change in net assets	1,121,712	(168,179)	237	763,983	1,717,753	(2,013,468)
Total net assets - beginning, as restated	12,914,209	4,375,672	10,194	4,664,970	21,965,045	10,056,454
Total net assets - ending	\$ 14,035,921	\$ 4,207,493	\$ 10,431	\$ 5,428,953	\$ 23,682,798	\$ 8,042,986

#### Statement of Cash Flows Proprietary Funds

#### For the Year Ended December 31, 2004

	Business-type Activities - Enterprise Funds				Governmental Activities -	
	Medical	Delinquent	Refunding	Other	Total	Internal
	Care	Tax	Sanitary Sewer	Enterprise	Enterprise	Service
	Facility	Revolving	No. 3 & 4	Funds	Funds	Funds
CASH FLOWS FROM OPERATING ACTIVITIES:						
Receipts from customers and users	\$ 12,745,097	\$ 911,393	\$ 280,469	\$ 3,360,117	\$ 17,297,076 \$	24,691,598
Payments to suppliers	(5,059,263)	(198,165)	-	(2,284,247)	(7,541,675)	(18,730,643
Payments to employees	(6,960,292)	-	-	(568,815)	(7,529,107)	(2,031,407
Claims paid	-	-	-	-	-	(967,227
Other receipts			-	5,565	5,565	2.062.221
Net cash provided by operating activities	725,542	713,228	280,469	512,620	2,231,859	2,962,321
CASH FLOW FROM NONCAPITAL FINANCING ACTIVITIES						
Net borrowings in excess of repayments on short-term debt	-	6,600,000	-	-	6,600,000	-
Proportionate share reimbursement	8,079,156	-	-	-	8,079,156	
Intergovernmental transfer payment	(7,729,282)	-	-	-	(7,729,282)	
Maintenance of effort	(44,108)	-	-	-	(44,108)	
Interfund loan made (repaid)	-	-	-	(34,027)	(34,027)	(28,723
Transfers from other funds	-	-	-	121,274	121,274	168,528
Transfers to other funds	205.766	(2,025,000)	-		(2,025,000)	(2,619,879
Net cash provided (used) by non-capital financing activities	305,766	4,575,000	-	87,247	4,968,013	(2,480,074
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVIT	TIES					
Acquisition and construction of capital assets	(159,054)	-	-	(69,802)	(228,856)	(1,111,387
Principal paid on long-term debt	-	-	(895,000)	(260,000)	(1,155,000)	(133,961
Interest paid on long-term debt	(10,086)	(136,322)	(280,469)	(199,532)	(626,409)	(3,277
Advance paid to other funds	(73,768)	-	-	-	(73,768)	
Payments received on long term leases receivable	-	-	895,000	260,000	1,155,000	
Proceeds from sale of capital assets		4,879	-	-	4,879	
Net cash used by capital and related financing activities	(242,908)	(131,443)	(280,469)	(269,334)	(924,154)	(1,248,625
CASH FLOW FROM INVESTING ACTIVITIES						
Interest and dividends received	216,723	114,472	263	7,641	339,099	115,447
Net cash provided by investing activities	216,723	114,472	263	7,641	339,099	115,447
Net increase in cash and cash equivalents	1,005,123	5,271,257	263	338,174	6,614,817	(650,931
Cash and cash equivalents, January 1	9,272,127	2,550,949	10,157	749,371	12,582,604	10,419,359
Cash and cash equivalents, December 31	\$ 10,277,250	\$ 7,822,206	\$ 10,420	\$ 1,087,545	\$ 19,197,421 \$	9,768,428
Deconciliation of encueting income to not each provided						
Reconciliation of operating income to net cash provided (used) by operating activities:						
Operating income	\$ 611,609	\$ 1,873,792	\$ 280,469	\$ 832,240	\$ 3,598,110 \$	382,965
Adjustments to reconcile operating income to net cash	+,	+ -,0.0,	+,	7 00-,-10	,.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
provided (used) by operating activities:						
Depreciation expense	362,136	3,972	_	230,864	596,972	807,584
(Increase) decrease taxes receivable	-	(1,183,939)	-	-	(1,183,939)	
(Increase) decrease accounts receivable	(378,595)	(1,301)	-	(44,170)	(424,066)	33,472
(Increase) decrease interest receivable	-	(5,428)	-	(1)	(5,429)	
(Increase) decrease due from other funds	(47,201)	-	-	(1,401)	(48,602)	43,092
(Increase) decrease due from other governments	-	-	5,817	(2,923)	2,894	
(Increase) decrease loans receivable	-	-	-	(526,107)	(526,107)	
(Increase) decrease inventories	2,527	-	-	-	2,527	245
(Increase) decrease prepaid items	(4,519)	6,600	-	298	2,379	283,234
Increase (decrease) accounts payable	88,195	2,110	-	12,862	103,167	425,062
Increase (decrease) salaries withheld	-	-	-	(3,953)	(3,953)	(43,106
Increase (decrease) other accrued liabilities	89,597	-	-	4,759	94,356	(18,774
Increase (decrease) compensated absences	8,570	-	-	-	8,570	
Increase (decrease) patient trust liability	(303)	-	-	-	(303)	
Increase (decrease) due to other funds	(6,474)	-	-	4,000	(2,474)	288,408
Increase (decrease) interest payable	-	17,422	(5,817)	2,923	14,528	
Increase (decrease) current liabilities payable			-			
from restricted assets	-	-	-	916	916	758,209
Increase (decrease) deferred revenue	112.022	(1.160.560)	-	2,313	2,313	1,930
Total adjustments	113,933	(1,160,564)	-	(319,620)	(1,366,251)	2,579,356

# **INGHAM COUNTY**

# Statement of Fiduciary Net Assets--Fiduciary Funds December 31, 2004

	Agency Funds
Assets Cash and cash equivalents Accounts receivable Accrued interest receivable	\$ 8,073,069 115,357 1,759
Total assets	\$ 8,190,185
Liabilities Deposits held Undistributed receipts Salaries and amounts withheld therefrom Accrued pension liability Due to other governmental units	\$ 3,660,826 511,968 240,787 822,469 2,954,135
Total liabilities	\$ 8,190,185

# NOTES to the FINANCIAL STATEMENTS

# INGHAM COUNTY, MICHIGAN NOTES TO FINANCIAL STATEMENTS

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#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Ingham County, Michigan (the "County" or "government") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the County's accounting policies are described below.

#### A. Reporting Entity

As required by generally accepted accounting principals, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in separate columns in the government-wide financial statements to emphasize that they are legally separate from the government.

#### **Blended Component Units**

*Ingham County Building Authority* - The Building Authority is governed by a three-member board appointed by the Ingham County Board of Commissioners. Its sole function is to oversee the financing and construction, if any, of the County's public buildings; therefore, it is reported as if it were part of the primary government.

#### Discretely Presented Component Units

Ingham County Road Commission (the "Road Commission") - The Road Commission, established pursuant to State statutes, is governed by a three-member board appointed by the County for six-year terms. Its receipts are deposited with the County Treasurer, who invests certain of those deposits. The Road Commission may not issue debt or levy a tax without the approval of the County Board of Commissioners. If approval is granted, such taxes would be levied under the taxing authority of the County and included as part of the County's total tax levy as well as reported in the Road Commission. The Road Commission has a December 31 year end.

The Ingham County Road Commission is responsible for the maintenance and construction of approximately 1,200 miles of county roads, which are financed primarily through gasoline, diesel fuel and license plate taxes. The State distributes approximately 39% of these taxes to the county road commissions. Substantially all of the Ingham County Road Commission's revenues are derived from these State-levied taxes. No general fund monies are used for roads in Ingham County. Some Federal funding is provided for Federal Aid Routes, and townships appropriate monies on a matching basis for the betterment of local roads.

Separate financial statements for the Ingham County Road Commission are available at the office of the Ingham County Road Commission located at 301 Bush Street, Mason, Michigan 48854.

**Ingham County Economic Development Corporation (the "Corporation")** - The Corporation, which was established pursuant to State statutes and is responsible for assisting in the expansion of business in the geographic area, is governed by an 11-member board. The County appoints a voting majority of the Corporation's board and is able to impose its will through the authority to approve or disprove the Corporation's project plans. The Corporation has a December 31 year end.

Separate financial statements for the Ingham County Economic Development Corporation are not prepared, but are included herein.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

Ingham County Drain Commission (the "Drain Commission") - All drainage districts established pursuant to the Michigan Drain Code of 1956 are separate legal entities with the power to contract, to sue and be sued, and to hold, manage and dispose of real and personal property. The statutory governing board of Chapter 20 drainage districts consists of the Drain Commissioner, the Chair of the County Board of Commissioners and one other member of the County Board of Commissioners. The statutory governing board of Chapter 5 and 6 drainage districts consists of the Michigan Director of Agriculture and the drain commissioner of each county involved in the project. The County Drain Commission has sole responsibility to administer Chapter 3 and 4 drainage districts. A drainage board or drain commissioner, on behalf of the drainage district, may issue debt and levy special assessments without the prior approval of the County. The full faith and credit of the County may be given for the debt of the drainage district. The nature and significance of the relationship between the primary government and the organization is such that exclusion would cause the primary government's financial statements to be misleading or incomplete. The Drain Commission has a December 31 year end.

Separate financial statements for the Ingham County Drain Commission are not prepared, but are included herein.

#### Joint Ventures

In 1998, the County entered into an agreement with the City of Lansing to form the City of Lansing and County of Ingham Joint Building Authority for the purpose of constructing and managing a building in downtown Lansing that houses the courts, prosecuting attorney and other related departments. The Authority is governed by a three-member board composed of one member each appointed by the City and County and one appointed jointly by the two units. Both the County and City will contribute cash and/or property to the Authority. Bonds were issued in 1999 by the Authority to provide the additional funding necessary to construct the building. Because the joint venture agreement does not provide an explicit contractual formula outlining the County's claim to the Authority's assets, it is deemed to be a "joint venture with no equity interest." Accordingly, no amounts are reported in the accompanying financial statements for the County's equity in the Authority.

Financial information for the Joint Building Authority may be obtained by writing the Ingham County Financial Services Division, P.O. Box 319, Mason, Michigan 48854.

#### **Jointly Governed Organizations**

The County, in conjunction with other local governmental and corporate entities, is responsible for appointing the members of the boards of several other organizations. The County has no significant influence over the management of these organizations. Financial accountability is limited to the extent of any appropriated operating grant. Therefore, these organizations are not included in the County's financial report.

*Tri-County Community Mental Health Board.* The Tri-County Community Mental Health Board provides comprehensive mental health services to the residents of Ingham, Eaton, and Clinton counties. Operating revenues are derived from federal, state and local governments as well as from fees for services. The organization is governed by a 12-member board appointed by the Board of Commissioners of the three counties it serves. Ingham County's 2004 contribution to the Tri-County Community Mental Health Board was \$1,827,524.

*Tri-County Regional Planning Commission*. The Tri-County Regional Planning Commission services Ingham, Eaton, and Clinton counties. The Commission's membership includes those counties, the City of Lansing, the City of East Lansing, Delta Township, Meridian Township and the Michigan Department of Transportation. Also included by right, are the county road commissions and transit authorities, making a total of nineteen voting members. The Commission must adopt a proposed budget at its February meeting and submit the same to the Board of Commissioners of the three counties it serves and to the Lansing City Council with its request for allocation of funds. Each of these units contribute one-quarter of the total annual budget. Ingham County's 2004 contribution was \$68,919.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

*Ingham Regional Medical Center.* Ingham Regional Medical Center (IRMC) includes the operations of the former Ingham Medical Center (IMC) which was a County-owned hospital. On December 30, 1992, Ingham County sold its ownership interest in IMC to Lansing General Hospital, a Michigan private non-profit corporation. Lansing General combined its operations with IMC to form a new private non-profit corporation now known as Ingham Regional Medical Center.

In addition to the economic consideration, the County received majority representation on the board of the new hospital entity for 10 years with continued representation thereafter. This relationship provides no financial benefit or burden to the County.

Capital Region Airport Authority. The Capital Region Airport Authority operates the Capital City Airport and Mason Jewett Field and may acquire control over any additional airports not already in existence within the participating region. The Airport Authority is administered by a five-member board. The majority of the Board is appointed by the City of Lansing. In addition to a tax levy of up to three-quarters of a mill, the Authority receives operating funds from revenue produced by airport operations and from federal grants. The tax is collected by the County for the Authority. The County provides no funding to the Airport Authority. Additionally, the County does not hold title to any of the Airport Authority's assets, nor does it have any right to the Airport Authority's surplus.

Capital Area District Library. In 1997, Ingham County and the City of Lansing established the Capital Area District Library (CADL). Effective January 1, 1998, CADL assumed operating responsibility for the 11 County library branches and one library maintained by the Lansing School District. The CADL provides library services for most of Ingham County. Excluded from the District's service areas are the City of East Lansing and other locations where the district libraries were already established.

The CADL is administered by a seven-member board. The City of Lansing appoints two board members and the County appoints the remaining five board members. Four of the seven board members must be residents of the City of Lansing or Lansing Township.

Although the County appoints a voting majority of the CADL Board, it does not have the authority to remove or censure any appointees. Furthermore, other than the initial financial support agreed to by the County, the CADL does not provide a financial benefit or impose a financial burden on the County. Accordingly, management has concluded that the County is not financially accountable for the CADL and determined that it is not a component unit of the County under guidelines established by GASB Statement No. 14.

#### Funds With Other Year Ends

The Ingham County Housing Commission Enterprise Fund and the Ingham County Health Department, Family Court Child Care, Social Welfare and FIA Child Care Special Revenue Funds are reported on a fiscal year ended September 30, 2004, and the Ingham County Fair Board is reported on a fiscal year ended October 31, 2004.

#### B. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, or within one year for reimbursement based grants. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, state revenue, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The County reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *County health department fund* accounts for the delivery of a vast array of health services to the residents of Ingham County. This fund is accounted for on a September 30 fiscal year end, which coincides with the Health Department's primary funding source.

The *emergency telephone fund* accounts for the operations of the emergency telephone and dispatch system.

The *revenue sharing reserve fund* accounts for accelerated property tax collections held for the replacement of future state shared revenues.

The government reports the following major proprietary funds:

The *medical care facility fund* accounts for the long-term care of elderly residents of Ingham County in a medical care unit owned and operated by Ingham County.

#### NOTES TO FINANCIAL STATEMENTS

#### For The Fiscal Year Ended December 31, 2004

Continued

The *delinquent tax revolving fund* accounts for the County's annual purchase of delinquent real property taxes from each of the local taxing units within the County and the ultimate collection from the property owners of the delinquent taxes with penalty and interest. The fund also accounts for the County's issuance of debt (to provide cash flow for the purchase of the taxes) and for the resulting debt service payments.

The refunding sanitary sewer project No. 3 and No. 4 fund accounts for the financing of system improvements for Delhi Township.

Additionally, the government reports the following fund types:

The *special revenue funds* account for revenue sources that are legally restricted to expenditures for specific purposes not including major capital projects.

The *debt service funds* are used to account for the accumulation of resources for and the payment of principal and interest on long-term general obligation debt of governmental funds not being financed by proprietary funds.

The *capital projects funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

The *internal service funds* account for operations that provide services (such as building operations, data processing, employee benefits, and other services) to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis.

The agency funds account for assets held for other governments in an agency capacity, specifically for library penal fines and payroll withholdings.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the delinquent tax fund and of the government's internal service fund are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted revenues are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### C. Assets, Liabilities and Net Assets or Equity

#### 1. Deposits and Investments

Cash and cash equivalents include amounts in demand deposits as well as amounts in the County Treasurer's cash management pools.

The County Treasurer maintains a cash management pool for the Road Commission as well as an entity-wide cash management pool. These cash pools have the general characteristics of demand deposits in that deposits and withdrawals may be made at any time without prior notice or penalty. Each fund type's portion of this pool is included in the "Cash and cash equivalents" caption or in restricted assets.

Investments are stated at fair value.

State statutes authorize the government to deposit in the accounts of federally insured banks, credit unions and savings and loan associations and to invest in obligations of the United States, certain commercial paper, repurchase agreements, banker acceptances and mutual funds composed of otherwise legal investments.

#### 2. Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "interfund receivables/payables" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide statements as "internal balances".

Advances between funds are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles, as applicable.

Medical Care Facility receivables are reported at the estimated net realizable amounts due from patients, third-party payors and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined.

Through 2004, property taxes are levied on December 1 of each year, which is the lien date, and are collected through March 1 of the year following the levy, at which time uncollected taxes become delinquent. The December 1 levy is recorded as a receivable and deferred revenue at year end because it is intended to fund expenditures of the following fiscal year. Property taxes are levied on the assessed taxable value pursuant to a 1994 voter-approved amendment to the Michigan Constitution. Under that amendment, taxable value is the lesser of: (a) the taxable value in the immediately preceding year, subject to adjustments, multiplied by the lesser of the net percentage change is the property's SEV (State Equalized Value, which is 50% of the estimated true cash value), the rate of inflation, or 5%; or (b) the property's current SEV. When property is sold or transferred, taxable value is adjusted to the SEV.

The taxable value of real and personal property for the 2004 levy, for which revenue will be recognized in 2005, was \$6,843,888,650. The general operating tax rate for this levy was 6.3512 mills with an additional 0.3947 mills for operations of the County Transportation System, 0.7577 for operations of the Emergency Telephone Service, .5951 mills for the Juvenile Justice activity, and .4682 mills for the operations of the Airport Authority.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### 3. Inventories, Prepaid Items and Deferred Asset

Inventories are valued at cost, which approximates market, using the first-in/first-out method. The costs of governmental fund-type inventories are primarily recorded as expenditures when purchased rather than when consumed.

Payments made to vendors for services that will benefit periods beyond December 31, 2004, are recorded as prepaid items.

In-kind services are due to the County from the sale of the Ingham Medical Center. The services will be provided over several years. The value of these in-kind services have been recorded as a deferred asset since the County accepted these services in lieu of a cash settlement. Accordingly, deferred revenue has been recorded in an amount equal to the deferred asset.

#### 4. Restricted Assets

Certain revenues and resources in the proprietary fund types are classified as restricted assets on the statement of net assets because their use is limited. The restricted assets in the Housing Commission include a "subsidy receivable from Federal Government for debt service" account which is used to report the agreement between the Ingham County Housing Commission and the U.S. Department of Housing and Urban Development (HUD). The "escrow account for insurance claims" in the insurance related internal service funds is used to report funds on deposit with insurance carriers and service agencies. The Medical Care Facility's restricted assets are funds that are required to be used for capital acquisitions. In addition, the Housing Commission and Fair Board funds hold customer deposits. Restricted assets that are not available for current operations are not considered cash equivalents.

#### 5. Capital Assets

Capital assets, which include property and equipment are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the County as assets with an initial, individual cost of more than \$1,000 (\$500 for computer equipment) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets of the primary government are depreciated using the straight line method over the useful life of the assets as follows:

Buildings and improvements 30 years Equipment (computer, office and vehicles) 3 - 10 years

For the Road Commission component unit, capital assets are depreciated primarily by the straight-line method as follows:

**Useful Life** 

Buildings	40 years
Equipment	5-10 years
Infrastructure	8-50 years

For the Drain Commission Component Unit, the drain infrastructure is depreciated using the straight-line method over a useful life of 30 years.

Infrastructure for the Road Commission and Drain Commission component units has been recorded retrospectively beginning in 1980.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### 6. Compensated Absences

Under existing general County rules and regulations, all regular full-time employees are eligible for paid leave in varying amounts based on length of service, which may be used for vacation, sickness, personal days, or for other reasons subject to certain rules. Unused paid leave time is paid upon employee termination, but does not accumulate beyond maximums determined by length of service. This leave time is accrued when incurred in the government-wide and proprietary fund financial statements. Accrued vacation, sick leave and other compensated absences are recorded as a governmental fund liability only if these amounts have matured as the result of employee resignations or retirements.

#### 7. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### 8. Fund Equity

Reservations of fund balance represent amounts that are not appropriable or are legally segregated for a specific purpose. Restrictions of net assets are limited to outside third-party restrictions. Designations of fund balance represent tentative management plans that are subject to change.

#### 9. Budget Stabilization Fund

In April, 1983, the Budget Stabilization Ordinance was adopted by the Board of Commissioners per Resolution 83-74. This ordinance authorized the creation of a budget stabilization fund. Initial funding was provided for in the General Appropriation Resolution 84-171. The money in the Budget Stabilization Fund may only be appropriated by a resolution adopted by two-thirds vote of the Board of Commissioners for the purposes stated in the Budget Stabilization Ordinance.

#### 10. Current and Contingent Claims

The current and contingent claims expense shown in the internal service funds represents the net increase in the accrued liability for known claims and, where applicable, claims incurred but not reported. Claims paid during the fiscal year that were not previously accrued are also included here. See Note #IV A. "Risk Management" for additional detail.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Information

Annual appropriated budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at year end.

The General Fund budget and the budgets for the following special revenue funds are adopted on an activity and cost category basis as submitted or specified by the State Uniform Chart of Accounts:

Friend of the Court Service
Health Department
Work Study Program
Anti-Drug Abuse Grant
Community Corrections
Family Court Child Care
Cooperative Reimbursement Prosecuting Attorney

Budgets for these funds are legally adopted using the following cost categories:

Personnel Service Professional and contractual Transportation Supplies Other Capital outlay Debt service

Other funds for which budgets are required by the Michigan Uniform Budgeting and Accounting Act are adopted on an activity and fund basis. This includes all special revenue funds not specified above, including the Parks, Family Independence Agency Child Care, Social Welfare, and Veterans' Trust funds which are overseen by boards other than the Board of Commissioners.

Prior to October 1, County departments, in conjunction with the Controller's staff, prepare and submit their proposed operating and capital budgets for the calendar year commencing the following January 1. Both the operating and capital budgets include proposed expenditures and the resources to finance them. The budget includes information on the past year, current year estimates and requested appropriations for the next fiscal year.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

Prior to December 31, the proposed budget is presented to the County Board of Commissioners. The Board holds public hearings and may add to, subtract from or change appropriations. The budget is then legally enacted through passage of a Board resolution. Any changes in the budget must be within the revenues and reserves estimated as available by the County Controller or the revenue estimates must be changed by an affirmative vote of a majority of the Board of Commissioners.

For internal purposes, budgetary control over expenditures is maintained at the line-item level for most governmental funds. The Board of Commissioners, however, has authorized the Controller to make budgetary transfers between all budgeted funds, activities and line-items where determined necessary by the Controller to ensure budgetary compliance at the activity and/or cost category basis. Supplemental budgetary appropriations were made during the year, but were not in amounts considered material for specific disclosure herein.

During the year ended December 31, 2004, there were no expenditures in excess of budgeted amounts at the activity or cost category level, as applicable.

#### **B.** Deficit Fund Equity

At December 31, 2004, the Regular Drain capital projects fund (a fund of the Drain Commission, a discretely presented component unit) had a deficit fund balance of \$2,509,722. As deferred revenues related to special assessments are recognized as revenue in succeeding years, this deficit will be eliminated.

At December 31, 2004, the GIS Study capital projects fund (a fund of the Drain Commission, a discretely presented component unit) had a deficit of \$81,950. The Drain Commission is currently soliciting contributions from other governmental units to fund this project and to eliminate the deficit.

At December 31, 2004, the Cook and Thorburn capital projects fund (a fund of the Drain Commission, a discretely presented component unit) had a deficit of \$2,403.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### III. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS

#### A. Deposits and Investments

The County Treasurer maintains a cash management pool that is available for use by all funds and component units. Each fund type's portion of the pool is included in "cash and cash equivalents" in the statement of net assets. Interest earned from investments purchased with pooled cash is allocated to all debt service funds, certain special revenue funds, certain fiduciary funds and certain proprietary funds on the basis of average cash balance maintained. The remaining interest earned is allocated to the General Fund.

In addition to the cash management pool, a substantial number of "depository" accounts are maintained by various County Departments for the deposit of fees, fines, and other miscellaneous revenue. These revenues are transferred to the County Treasurer on a regular basis. "Depository" accounts are also used, in some instances, where the County acts as a collection agent, e.g., court-ordered child support. Year-end book balances in these "depository" accounts are included in cash for reporting purposes.

A reconciliation of cash and cash equivalents per the financial statements follows:

	Statement of Net Assets											
		Component Units										
	Primary		y Road		Economic		Drain			Fiduciary		
	G	overnment	C	ommission	Deve	elopment	C	ommission		Funds		Total
Financial Statements:				•								
Cash and cash equivalents	\$	59,440,190	\$	1,945,195	\$	3,771	\$	5,475,543	\$	8,073,069	\$	74,937,768
Restricted assets - cash and												
cash equivalents		7,412,341				-						7,412,341
	\$	66,852,531	\$	1,945,195	\$	3,771	\$	5,475,543	\$	8,073,069	\$	82,350,109
N T I.G												
Notes to Financial Statements:											Φ.	20.760.000
Deposits											\$	38,768,989
Investments												40,058,617
Cash on hand												41,060
Net effect of funds with different	fisca	l year ends										3,568,225
Less Joint Building Authority's sl	hare o	of pool										(86,782)
											\$	82,350,109

Due to the nature of the County's cash management pool, it is not possible to segregate deposits and investments between the primary government and the component units. The same is true for FDIC insurance coverage. Accordingly, only reporting entity totals are shown for the deposits and investments, as well as the FDIC coverage.

#### **Deposits**

At year end, the carrying amount of the County's deposits was \$38,768,989 and the bank balance was \$40,921,956. Of the bank balance, \$2,739,809 was covered by federal depository insurance and \$38,182,147 was neither insured nor collateralized.

#### NOTES TO FINANCIAL STATEMENTS

#### For The Fiscal Year Ended December 31, 2004

**Continued** 

Due to significantly higher cash flow at certain periods during the year, the amount the County held as cash or temporary investments increased significantly. As a result the amounts of uninsured and uncollateralized cash and temporary investments were substantially higher at these peak periods than at year end.

Deposits are in several financial institutions located in the State of Michigan in varying amounts. County policy limits the Treasurer's investing options to financial institutions and instruments as prescribed by State law. All accounts are in the name of the County Treasurer or a component unit of the County and are recorded in County records at fair value. Interest is accrued monthly and is credited to the applicable account.

**Investments.** The County's investments are categorized as either: (1) insured or registered, or securities held by the County or its agent in the County's name; (2) uninsured or unregistered, with securities held by the counterparty's trust department or agent in the County's name; or (3) uninsured or unregistered, with securities held by the counterparty, or by its trust department or agent but not in the County's name.

	Categories							Fair
		1		2		3	Value	
Investments: Commercial paper U.S. government obligations	\$		\$	10,105,260	\$	24,638,357	\$	10,105,260 24,638,357
	\$		\$	10,105,260	\$	24,638,357		34,743,617
Unclassified as to risk: Governmental liquid asset funds	S							5,315,000
<b>Total Investments</b>							\$	40,058,617

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### B. Receivables/Deferred Revenue

Receivables in the governmental activities are as follows:

Property taxes	<u>\$ 47,690,989</u>
Other:	
Accounts	1,103,056
Interest	222,176
Intergovernmental	10,604,490
-	11,929,722
Total	\$ 59.620.711

Receivables in the business-type activities are composed of the following:

Delinquent property taxes	<b>\$</b> 7,888,292
Other:	
Accounts	66,813
Interest	32,975
Intergovernmental	83,940
Leases	9,425,000
Patient	1,437,661
Loans	977,381
Less: allowance for doubtful accounts	(157,341)
	11,866,429
Total	<u>\$ 19,754,721</u>

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in governmental activities were as follows:

<u>Unavailable</u>	<u>Unearned</u>
\$ -	\$ 28,434,530
-	5,039,008
-	2,625,082
-	3,931,341
4,075,760	-
<del></del>	1,308,318
<u>\$ 4,075,760</u>	<u>\$ 41,338,279</u>
	4,075,760

# NOTES TO FINANCIAL STATEMENTS

# For The Fiscal Year Ended December 31, 2004

Continued

### C. Capital Assets

Capital asset activity for the year ended December 31, 2004 was as follows:

#### **Primary Government**

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 4,809,611	\$ - \$	- \$	4,809,611
Construction in progress	652,249	2,346,547	17,738	2,981,058
Total capital assets, not being depreciated	 5,461,860	2,346,547	17,738	7,790,669
Capital assets, being depreciated:				
Buildings and improvements	70,972,667	163,760	-	71,136,427
Equipment and furniture	18,016,590	1,430,064	672,949	18,773,705
Total capital assets being depreciated	 88,989,257	1,593,824	672,949	89,910,132
Less accumulated depreciation for:				
Buildings and improvements	26,996,131	2,367,421	-	29,363,552
Equipment and furniture	11,660,759	2,264,812	655,357	13,270,214
Total accumulated depreciation	 38,656,890	4,632,233	655,357	42,633,766
Total capital assets, being depreciated, net	 50,332,367	(3,038,409)	17,592	47,276,366
Governmental activities capital assets, net	\$ 55,794,227	\$ (691,862) \$	35,330 \$	55,067,035
	Beginning			Ending
	Balance	Increases	Decreases	Balance
Business-type activities:				
Capital assets, not being depreciated:				
Land	\$ 464,990	\$ -	\$ - \$	464,990
Construction in progress	-	159,054	-	159,054
Total capital assets, not being depreciated	 464,990	159,054	-	624,044
Capital assets, being depreciated:				
Buildings and improvements	17,154,233	44,950	417,465	16,781,718
Machinery and equipment	2,035,427	24,852	833,310	1,226,969
Total capital assets, being depreciated	19,189,660	69,802	1,250,775	18,008,687
Less accumulated depreciation for:				
Buildings and improvements	9,254,819	502,208	417,465	9,339,562
Machinery and equipment	1,674,868	94,764	833,310	936,322
Total accumulated depreciation	10,929,687	596,972	1,250,775	10,275,884
•			1,230,773	
Total capital assets, being depreciated, net	 8,259,973	(527,170)	_	7,732,803
Business-type activities capital assets, net	\$ 8,724,963	\$ (368,116)	\$ - \$	8,356,847

#### NOTES TO FINANCIAL STATEMENTS

#### For The Fiscal Year Ended December 31, 2004

Continued

Depreciation expense was charged to functions of the primary government as follows:

Governmental activities:	
General Government	\$ 1,542,550
Public Safety	874,965
Judicial	86,817
Health	1,045,709
Culture and Recreation	274,608
Capital assets held by internal service funds are charged to the	
various functions based on their usage of the assets	 807,584
Total depreciation expense - governmental activities	\$ 4,632,233
Business-type activities:	
Medical Care Facility	\$ 362,136
Delinquent Tax Revolving	3,972
Housing Commission	137,484
Fair Board	90,782
Inmate Stores	 2,598
Total depreciation expense-business-type activities	\$ 596,972

#### **Discretely Presented Component Units**

**Drain Commission.** Activity for the Drain Commission for the year ended December 31, 2004 was as follows:

	Beginning			Ending
	Balance	Increases	Decreases	Balance
Capital assets, not being depreciated:				
Construction in progress	\$ 9,647,681	\$ 4,869,732	\$ - \$	14,517,413
Capital assets, being depreciated -				
Equipment	1,243,449	15,737	-	1,259,186
Infrastructure	25,601,230	-	-	25,601,230
Total capital assets being depreciated	26,844,679	15,737	-	26,860,416
Less accumulated depreciation for -				
Equipment	1,147,472	33,630	_	1,181,102
Infrastructure	7,907,975	853,374	_	8,761,349
Total accumulated depreciation	9,055,447	887,004	-	9,942,451
Total capital assets being depreciated, net	17,789,232	(871,267)	-	16,917,965
Drain Commission capital assets, net	\$ 27,436,913	\$ 3,998,465	\$ - \$	31,435,378

# NOTES TO FINANCIAL STATEMENTS

# For The Fiscal Year Ended December 31, 2004

Continued

Activity for the Road Commission for the year ended December 31, 2004 was as follows:

	Balance January 1, 2004	A dditions	Deductions	Balance December 31, 2004
Capital assets not being depreciated:	2004	Additions	Deductions	2004
Land	\$ 2,030,757	\$ -	\$ -	\$ 2,030,757
Land improvements	15,122,654	636,095	ψ - -	15,758,749
Land improvements	17,153,411	636,095		17,789,506
	17,133,111	050,055		17,702,300
Capital assets being depreciated:				
Buildings and improvements	5,979,034	113,415	-	6,092,449
Road equipment	8,397,850	629,734	335,546	8,692,038
Shop equipment	196,338	50,630	13,360	233,608
Office equipment	803,281	26,625	-	829,906
Engineers' equipment	127,918	-	4,675	123,243
Yard and storage	231,607	-	-	231,607
Signals	51,877	-	-	51,877
Infrastructure - Roads	96,875,576	4,361,867	-	101,237,443
Infrastructure - Bridges	8,309,271	62,463	-	8,371,734
Infrastructure - Subdivisions		2,408,314		2,408,314
Subtotal	120,972,752	7,653,048	353,581	128,272,219
Accumulated depreciation				
Buildings and improvements	2,297,885	157,283	-	2,455,168
Road equipment	6,966,144	595,217	335,231	7,226,130
Shop equipment	174,340	7,863	13,360	168,843
Office equipment	536,703	96,770	-	633,473
Engineers' equipment	93,173	9,295	4,675	97,793
Yard and storage	177,384	6,518	-	183,902
Signals	-	3,458	-	3,458
Infrastructure - Roads	49,466,627	4,125,890	-	53,592,517
Infrastructure - Bridges	1,535,725	166,186		1,701,911
Total accumulated depreciation	61,247,981	5,168,480	353,266	66,063,195
Total capital assets being depreciated - net	59,724,771	2,484,568	315	62,209,024
Governmental activities capital assets - net	\$ 76,878,182	\$ 3,120,663	\$ 315	\$ 79,998,530

# NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

# D. Interfund Receivables, Payables and Transfers

	<u>Receivable</u>	<b>Payable</b>
Due from/to other funds:		
General Fund	\$ 2,933,279	\$ 1,037,452
Health Department	483,988	199,014
Emergency Telephone Fund	122	69
Revenue Sharing Reserve Fund	-	2,119,239
Medical Care Facility	55,685	129,403
Nonmajor governmental funds	1,467,562	1,241,732
Nonmajor enterprise funds	1,414	3,142
Internal service funds	626,049	631,236
Total per financial statements	5,568,099	5,361,287
Adjustments for different fiscal year end:		
Health Department FYE 9/30/04	182,719	318,895
FIA Child Care FYE 9/30/04	6,692	127,462
Fair Board FYE 10/31/04	50,134	-
	239,545	446,357
Total	\$ 5,807,644	\$ 5,807,644
Advances to/from other funds		
General Fund	\$ 1,534,289	\$ -
Medical Care Facility	-	861,788
Nonmajor governmental funds	-	49,759
Nonmajor enterprise funds	-	204,569
Internal service funds	<del>-</del>	418,173
Total	\$ 1, 534,289	\$ 1,534,289
Interfund receivable/payable		
General Fund	\$ 4,576,228	\$ -
Health Department	-	1,677,552
Nonmajor governmental funds	-	2,885,425
Nonmajor enterprise funds	<del>_</del>	13,251
Total	\$ 4,576,228	\$ 4,576,228
Due from/to component units and		
primary government		
General Fund	\$ 500	\$ -
Drain Commission component unit	φ 500 	500
Total	\$ 500	\$ 500
I VIIII	φ 300	φ 500

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

	Receivable	<b>Payable</b>
Advances to/from component units and		
primary government		
General Fund	\$ 377,500	\$ -
Drain Commission component unit		377,500
Total	\$ 377,500	\$ 377,500

The County reports interfund balances between many of its funds. The sum of all balances presented in the tables above agrees with the sum of interfund balances presented in the statements of net assets/balance sheet for governmental funds and proprietary funds. These interfund balances resulted primarily from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. The advance from the General Fund to the Medical Care Facility was executed in order to finance a capital expansion and renovation project. The advance from the General Fund to all other funds was made in order to assist the cash position of those funds. The advance from the General Fund to component units was executed in order to assist the cash position (cash flow) of the drain commission component unit capital project activities.

Interfund transfers	Transfer In	<b>Transfer Out</b>
General Fund	\$ 4,558,859	\$ 17,993,029
Health Department	8,533,493	95,024
Revenue Sharing Reserve	-	2,119,239
Delinquent Tax Revolving	-	2,025,000
Nonmajor governmental funds	14,147,439	2,322,814
Nonmajor enterprise funds	124,693	1,052
Internal service funds	192,991	2,701,718
Total per financial statements	27,557,475	27,257,876
Adjustments for different fiscal year end		
Health Department FYE 9/30/04	49,875	161,102
FIA Child Care FYE 9/30/04	-	189,371
Fair Board FYE 10/31/04	1,350	351
	\$ 27,608,700	\$ 27,608,700

Transfers are used to: (1) move unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations or (2) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### E. Payables

Accounts payable and accrued liabilities in the governmental activities are as follows:

	\$ 14,267,464
Intergovernmental	 334,498
Long-term retro-pay	223,907
Wages, fringe benefits and other accrued liabilities	4,225,487
Interest	442,278
Accounts	\$ 9,041,294

Accounts payable and accrued liabilities in the business-type activities are as follows:

	\$ 1,242,865
Accrued expenses and deposits	 72,451
Wages, fringe benefits and other accrued liabilities	622,852
Interest	127,764
Accounts	\$ 419,798

#### F. Leases

**Capital Leases.** The County has entered into lease agreements as lessee for financing the acquisition of networking equipment. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of future minimum lease payments as of the inception date.

The assets acquired through capital leases and included in governmental activities are as follows:

Machinery and equipment	\$ 1,361,447
Less accumulated depreciation	592,725
	\$ 768,722

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2004, were as follows:

Year Ending December 31,		vernmental Activities
2005	\$	132,602
2006		132,601
2007		132,601
2008		100,107
Total minimum lease payments		497,911
Less amount representing interest		(41,093)
Present value of minimum lease payments	<u>\$</u>	456,818

**Operating Leases.** The government leases certain buildings and office space under noncancellable operating leases. Total costs for such leases were \$743,557 for the year ended December 31, 2004. Future minimum lease payments for these leases are as follows:

	 <b>Governmental Activities</b>				
Year Ending December 31,	Joint Building Authority Lease		Other Leases		Total
2005	\$ 504,948	\$	179,284	\$	684,232
2006	507,371		135,926		643,297
2007	508,798		89,233		598,031
2008	509,517		91,610		601,127
2009	511,833		40,721		552,554
2010-2014	2,586,582		122,040		2,708,622
2015-2019	 2,596,987				2,596,987
	\$ 7,726,036	\$	658,814	\$	8,384,850

**Operating Leases (Lessor).** The County leases certain buildings and office space to other agencies under cancelable lease agreements. The lease payments are charged other governmental entities at the pro-rata portion of the related debt service payments plus maintenance costs. The assets leased to other governmental entities under such arrangements were included in governmental activities at December 31, 2004, and were as follows:

	\$ 12,459,749
Less accumulated depreciation	 8,330,638
Building and improvements	\$ 20,790,387

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### G. Long-Term Debt

#### **PRIMARY GOVERNMENT**

**Governmental Activities.** Long-term liability activity for governmental activities for the year ended December 31, 2004 was as follows:

	Balance January 1,			Balance December 31,	Due Within
	2004	Additions	Reductions	<u>2004</u>	One Year
General obligation debt	\$ 31,385,000	\$ -	\$ 3,115,000	\$ 28,270,000	\$ 1,745,000
Installment purchase	-	1,594,754	-	1,594,754	136,380
Capital leases	571,587	25,030	139,799	456,818	115,830
Other debt	228,140	-	20,440	207,700	21,151
Net compensated absence	es <u>3,042,628</u>	4,196,099	4,018,661	3,220,066	1,853,383
Total	<u>\$ 35,227,355</u>	<b>\$ 5,815,883</b>	<u>\$ 7,293,900</u>	<u>\$ 33,749,338</u>	<u>\$ 3,871,744</u>

**General Obligation Bonds.** The County issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations of the County and pledge the County's full faith and credit. General obligation bonds currently outstanding are as follows:

	Balance December 31, 2004
\$21,665,000 1996 Ingham County Building Authority Refunding and Human Services Building serial bonds, due in annual installments of \$315,000 to \$2,135,000 through November 1, 2016; interest at 4.35% to 5.125%; callable on or after November 1, 2005, at par plus a premium of 1.0%	\$ 6,115,000
\$12,735,000 1998 Ingham County Building Authority and Building Authority Refunding Bonds, due in annual installments of \$370,000 to \$925,000 through July 1, 2018; interest at 4.3% to 5.0%; callable on or after July 1, 2008 at par	9,960,000
\$10,500,000 2002 Ingham County Building Authority, due in annual installments of \$150,000 to \$840,000 through October 1, 2021; interest at 3.6% to 5.0%	9,950,000
\$2,325,000 2003 Ingham County Building Authority, due in annual installments of \$80,000 to \$180,000 through October 1, 2022; interest at 2.5% to 4.1%	2,245,000
<b>Total General Obligation Bonds</b>	<u>\$ 28,270,000</u>

Annual debt service requirements to maturity for general obligation bonds are as follows:

Fiscal Year Ending	Governmen	<b>Governmental Activities</b>		
December 31	<u>Principal</u>	<u>Interest</u>	<u>Interest</u>	
2005	\$ 1,745,000	\$ 1,298,89	4	
2006	1,840,000	1,224,68		
2007	1,930,000	1,145,30		
2008	2,030,000	1,060,61	6	
2009	1,950,000	970,78	6	
2010-2014	8,800,000	3,573,79	5	
2015-2019	7,795,000	1,551,83	6	
2020-2022	2,180,000	167,42	5	
Total	<u>\$ 28,270,000</u>	<b>\$ 10,993,34</b>	<u>3</u>	

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

**Installment Purchase.** In 2004, the County entered into an installment purchase agreement in the amount of \$1,594,754 to make energy efficiency improvements to its facilities. Monthly installment payments of \$191,078, including interest at 3.43% on the unpaid balance, are required through August 31, 2014. The balance of the installment purchase agreement at December 31, 2004 is \$1,594,754.

Annual debt service requirements to maturity for the installment purchase agreement are as follows:

Fiscal Year Ending	 <b>Governmental Activities</b>				
December 31	<b>Principal</b>	<u>Ir</u>	nterest		
2005	\$ 136,380	\$	54,698		
2006	141,058		50,020		
2007	145,896		45,182		
2008	150,900		40,178		
2009	156,076		35,002		
2010-2014	 864,444		90,946		
Total	\$ 1,594,754	\$	316,026		

**Other Debt.** Other debt has been incurred for both general government and proprietary activities. Debt applicable to proprietary activities is accounted for in the applicable proprietary fund.

Other general government debt as of December 31, 2004, consists of:

Total	\$ 207,700
\$137,341 Special Drain Assessment at Large levied against Ingham County; annual installments of \$137,341	 121,479
\$52,725 Special Drain Assessment at Large levied against Ingham County; annual installments of \$7,125 to \$9,261; Interest at 5%	17,812
\$90,733 Special Drain Assessments at Large levied against Ingham County; annual installments of \$4,401 through 2002 and \$4,560 thereafter through 2019; interest at 4.6%	\$ 68,409

Annual debt service requirements to maturity for other general government debt (i.e., drain assessments) are as follows:

Fiscal Year Ending	Governmental Activities			
<u>December 31</u>	<b>Principal</b>		<u>Interest</u>	
2005	\$	21,152	\$	4,028
2006		22,298		3,396
2007		13,035		2,727
2008		13,254		2,517
2009		13,470		2,308
2010-2014		70,393		8,391
2015-2019		54,098		3,147
Total	<u>\$</u>	207,700	\$	26,514

Compensated absences have typically been liquidated by the General Fund in prior years.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

**Business-type Activities.** Long-term liability activity for the business-type activities for the year ended December 31, 2004 was as follows:

	Balance January 1,	A 1144	D 1 4	Balance December 31,	Due Within
Canadahliastian handa	<u>2004</u>	<u>Additions</u>	Reductions	<u>2004</u>	One Year
General obligation bonds payable	\$ 10,580,000	\$ -	\$ 1,155,000	\$ 9,425,000	\$ 1,205,000
Delinquent tax notes payable	4,900,000	11,500,000	4,900,000	11,500,000	11,500,000
HUD Permanent note payable	20,000	-	_	20,000	-
Compensated absences	274,547	507,268	499,327	282,488	282,488
Total	<u>\$ 15,774,547</u>	<u>\$ 12,007,268</u>	<u>\$ 6,557,327</u>	<u>\$ 21,227,488</u>	<u>\$ 12,987,488</u>

At December 31, 2004, the County had outstanding \$11,500,000 of short-term general obligation tax notes. The tax notes carry a variable interest rate tied to an Eurodollar base rate. At December 31, 2004, the interest rate was 2.48%. All revenue related to 2004 delinquent real property taxes have been pledged as security for the notes.

A debt service requirement is not available for the Housing Commission's HUD permanent note. This note is guaranteed by the Federal Government. The Housing Commission has entered into an Annual Contribution Contract with the U.S. Department of Housing and Urban Development (HUD) under provisions of the United States Housing Act of 1937. In accordance with this contract, the Housing Commission receives annually a contribution from the Federal Government for debt service.

**General obligation bonds.** The County issues general obligation bonds for the acquisition and construction of water and sewer systems in local municipalities. General obligation bonds are direct obligations of the County and pledge the County's full faith and credit. General obligation bonds currently outstanding are as follows:

\$1,395,000 2002 Ingham County Sewage Disposal Bonds (City of Williamston), due in annual installments of \$20,000 to \$140,000 through May 1, 2022; interest at 4.5% to 5.1%.	\$ 1,375,000
\$490,000 1995 Ingham County Water Supply No. 2 serial bonds, due in annual installments of \$25,000 to \$30,000 through April 1, 2016; interest at 5.2% to 6.0%; callable on or after April 1, 2004, at par plus a premium of 0.0% to 1.0%	360,000
\$1,955,000 1978 Ingham County Sanitary Sewage Disposal System No. 2 serial bonds due in annual installments of \$75,000 to \$100,000 through Nov. 1, 2005; interest at 5.5% to 5.6%; callable on or after November 1, 1986, at par plus a premium of 1.0% to 3.0%	75,000
\$575,000 1997 Ingham County Water Supply No. 1 (City of Leslie) serial bonds due in annual installments of \$30,000 to \$55,000 through April 1, 2012; interest at 4.7% to 5.5%; callable on or after May 1, 2007, at par plus a premium of .50% to 1.0%	365,000

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

\$9,010,000 1998 Ingham County Refunding Bonds (Sanitary Sewer Projects No. 3 and 4), due in annual installments of \$400,000 to \$935,000 through November 1, 2012; interest at 3.00% to 4.15%

\$ 5,470,000

1,980,000 2001 Ingham County Sewage Disposal Bonds (Alaiedon Township), due in annual installments of \$100,000 to \$105,000 through November 1, 2021; interest at 4.0% to 5.1%

1,780,000

\$ 9,425,000

Annual debt service requirements to maturity for general obligation bonds are as follows:

Fiscal Year Ending	<b>Business-type Activities</b>			
December 31	Principal Interest			
2005	\$ 1,205,000	\$ 438,578		
2006	755,000	388,474		
2007	790,000	357,116		
2008	825,000	323,728		
2009	865,000	288,185		
2010-2014	3,295,000	782,250		
2015-2019	1,085,000	289,044		
2020-2022	605,000	41,534		
	\$ 9,425,000	\$ 2,908,909		

#### **ROAD COMMISSION**

**Changes in Long-Term Liabilities.** Long-term liability activity for the governmental activities for the year ended December 31, 2004, was as follows:

		Balance January 1, <u>2004</u>	<u>A</u>	<u>additions</u>	Re	<u>ductions</u>	_	Balance ember 31, 2004	<u>0</u>	Due Within one Year
MTF bonds payable Land contract and	\$	630,000	\$	-	\$	305,000	\$	325,000	\$	325,000
installment purchase		260,241		-		129,301		130,940		98,580
Settlements		-		85,000		28,333		56,667		28,333
Net compensated absence	es	729,201		19,143		<u>-</u>	_	748,344		355,124
Total	\$	1,619,442	\$	104.143	\$	462,634	\$	1.260.951	\$	807.037

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

MTF Bonds Payable. The Road Commission is obligated for a 1995 Michigan Transportation Fund Note, dated June 22, 1995, in the original amount of \$2,500,000. Payments are due in annual installments increasing from \$240,000 to \$325,000 through August 1, 2005 with interest ranging 4.95% to 5.15% payable semi-annually. At December 31, 2004, the outstanding principal balance is \$325,000.

**Land Contract.** In 1995, the Road Commission entered into a land contract in the amount of \$600,000 (original cost of \$700,000, less downpayment of \$100,000) for the purchase of land. Monthly installment payments of \$6,010, including interest at 5.50% on the unpaid balance, are required through June 15, 2005. The balance of the contract at December 31, 2004 is \$35,532.

**Installment Purchases.** The Road Commission has one outstanding installment purchase agreement for the acquisition of certain heavy equipment. Each contract is secured by the equipment. Payments are due in quarterly installments of \$16,393, including interest of 3.5% per annum. Final payment is due May 15, 2006. The balance of the installment purchase agreement at December 31, 2004 is \$95,408.

The annual requirements to pay principal and interest based on debt outstanding at December 31, 2004, excluding compensated absences, are as follows:

	<b>Governmental Activities</b>							
Year Ending	Lane	ment Lease/ d Contract		nds				
December 31,	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>				
2005	\$ 98,58	80 \$ 3,052	\$ 325,000	\$ 16,738				
2006	32,30	60 427						
Total	\$ 130.9 <sub>4</sub>	40 \$ 3,479	\$ 325,000	\$ 16.738				

#### DRAIN COMMISSION

**Changes in Long-Term Liabilities.** During the year ended December 31, 2004, the following changes occurred in liabilities reported in the Drain Commission's long-term debt:

	Balance January 1, <u>2004</u>	Additions	Reductions	Balance December 31, 2004	Due Within One Year
Special assessment debt Drain notes	\$ 15,465,200 4,380,520	\$ 926,016 3,788,680	\$ 889,200 4,380,520	\$15,502,016 3,788,680	\$ 1,060,888 3,788,680
Compensated absences	25,004	48,097	<u>47,998</u>	25,103	25,103
	<u>\$ 19,870,724</u>	<u>\$ 4,762,793</u>	<u>\$ 5,317,718</u>	<u>\$19,315,799</u>	<u>\$ 4,874,671</u>

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

**Special Assessment Debt.** Special assessment debt is issued for the construction and maintenance of County drains. Notes and bonds issued by the Ingham County Drain Commission are generally collateralized by the full faith and credit of the drainage districts and the County of Ingham. Special assessment debts currently outstanding are as follows:

	Balance December 31, 2004
\$4,075,000 Tollgate Drainage District serial bonds due in annual installments of \$140,000 to \$330,000 through October 1, 2016; interest at 4.8% to 6.8%; callable on or after October 1, 2006, at par	\$ 2,975,000
\$2,985,000 Groesbeck Park Drainage District serial bonds due in annual installments of \$145,000 to \$150,000 through June 1, 2019; interest at 4.25% to 5.15%; callable on or after May 1, 2009, at par	2,250,000
\$370,000 Tollgate Series II Drainage District serial bonds due in annual installments of \$45,000 to \$65,000 through October 1, 2006; interest at 4.70% to 6.70%	125,000
\$485,000 Webberville No. 2 Drainage District serial bonds due in annual installments of \$30,000 to \$50,000 through August 1, 2014; interest at 4.70% to 6.5%	300,000
\$523,000 consisting of two drain notes issued in 1999 due in annual installments of \$11,000 to \$100,200 through July 1, 2006; interest at 4.25% to 4.78%	22,000
\$926,016 consisting of four drain notes issued in 2004 due in annual installments of \$19,950 to \$150,888 through July 1, 2006; interest at 2.97% to 3.99%	926,016
\$440,000 consisting of one drain note issued in 2000 due in annual installments of \$44,000 through June 15, 2010; interest at 5.7%	264,000
\$2,035,000 Tobias Linn Road Branch Draining District serial bonds due in annual installments of \$40,000 to \$105,000 through August 1, 2022; interest at 4.0% to 5.0%	1,890,000
\$2,415,000 2003 Diehl Drainage District serial bonds due in annual installments of \$40,000 to \$125,000 through May 1, 2023; interest at 2.5% to 4.25%	2,375,000
\$720,000 2003 Stoner-Clement Drainage District serial bonds due in annual installments of \$35,000 to \$40,000 through May 1, 2023; interest at 3.2% to 5.2%	720,000
\$750,000 2003 Cook and Thorburn Drainage District serial bonds due in annual installments of \$35,000 to \$40,000 through May 1, 2023; interest at 3.25% to 5.25%	750,000
\$750,000 2003 Kalamink Drainage District serial bonds due in annual installments of \$35,000 to \$40,000 through May 1, 2024; interest at 3.2% to 4.85%	750,000
\$2,155,000 2003 Auctioneer Drainage District serial bonds, due in annual installments of \$105,000 to \$110,000 through May 1, 2024; interest at 2.625% to 4.6%	2,155,000
Total Special Assessment Debt	<u>\$ 15,502,016</u>

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

Annual debt service requirements to maturity for Drain Commission special assessment debt are as follows:

Fiscal Year Ending	<b>Governmental Activities</b>				
December 31	<u>Principal</u>	]	<u>Interest</u>		
2005	\$ 1,060,888	\$	695,951		
2006	1,100,887		650,408		
2007	1,032,887		603,519		
2008	1,056,887		562,924		
2009	1,064,887		521,054		
2010-2014	4,650,580		1,819,593		
2015-2019	3,670,000		803,760		
2020-2024	1,865,000		178,783		
Total	\$ 15,502,016	<u>\$</u>	5,835,992		

Short-term special assessment drain notes payable totaling \$3,788,680 were outstanding at year end. These notes were issued at interest rates of 1.95% to 2.24% and are due at various dates through November 2005.

#### IV. OTHER INFORMATION

#### A. Risk Management / Self-Insurance Programs

The government manages its risk exposures and provides certain employee benefits through a combination of self-insurance programs, risk management pools and commercial insurance and excess coverage policies. On risks which are commercially insured, settlements have not exceeded insurance coverage in any of the past three years. Following is a summary of these self-insurance programs and risk management pool participation.

**Liability.** The County participates in the Michigan Municipal Risk Management Authority (MMRMA) for general and automobile liability, motor vehicle physical damage and property damage coverages. The MMRMA provides risk management, underwriting, reinsurance and claim review and processing services for all member governments pursuant to its charter.

The government makes annual contributions to MMRMA based on actuarial studies using historical data and insurance industry statistics. These contributions are paid from an internal service fund (i.e., the Insurance Fund) using premiums paid into it by other funds of the government. Such contributions as received by MMRMA are allocated between its general and member retention funds. Economic resources in the MMRMA's general fund are expended for reinsurance coverage, claim payments and certain general and administrative costs, whereas resources in the member retention fund are used for loss payments and defense costs up to the members' self-insured retention limits along with certain other member-specific costs.

Accordingly, because contributions to the member retention fund are essentially recognized as revenue by MMRMA to the extent of expenditures, the government records a restricted asset (i.e., "escrow account for insurance claims") and a related liability, equal to the loss reserves estimated by MMRMA, for its portion of the unexpended member retention fund. At December 31, 2004, the balance of the County's member retention fund was \$693,863.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

Under most circumstances, the County's maximum loss retention per occurrence was as follows:

## Type of Risk Maximum Retention Per Occurrence

General and automobile liability Motor vehicle physical damage

Property damage

\$150,000 \$16,000 per vehicle \$31,000 per occurrence \$11,000

Changes in the balances of claims liabilities during the past two years, including provision for incurred but not reported (IBNR) claims, are as follows:

	<u>2004</u>	<u>2003</u>
Unpaid claims, beginning of year Incurred claims (including change in IBNR provision)	\$ 1,351,519 598.244	\$ 1,448,040 22,237
Claim payments	(184,074)	(118,758)
Unpaid claims, end of year	<u>\$ 1,765,689</u>	<u>\$ 1,351,519</u>

**Employee Benefits.** The County pays insurance premiums for its employee health insurance, but is self insured for dental and vision coverage. These plans are accounted for in an internal service fund (i.e., the Employee Benefits Fund). The self-insured programs are administered by third-party administrators who provide claims review and processing services as well as illustrated premium rates, which are anticipated, over time, to approximate the actual cost of benefits.

Premiums for both commercial and self-insured programs are paid into the internal service funds by all other funds based on actual or illustrated rates. These premiums are used to purchase insurance coverage from commercial carriers or, in the case of the self-insured programs, are available to pay dental and vision claims and administrative costs.

Because management anticipates the illustrated self-insured premium rates to approximate actual costs over time and it believes that any liabilities for incurred but not reported (IBNR) claims at year end would be immaterial, no IBNR liability has been recorded.

**Unemployment.** The County is self-insured for unemployment benefits, which is also accounted for in the Employee Benefits Fund. The reserve for unemployment benefits is determined by management based on prior experience. Unemployment benefits are expended when paid:

	<u>2004</u>	<u>2003</u>
Unpaid claims, beginning of year	\$ -	\$ -
Incurred claims	109,238	185,355
Claim payments	(109,238)	(185,355)
Unpaid claims, end of year	<u>\$</u>	<u>\$ -</u>

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

**Workers' Compensation.** The government maintains a self-insurance program for workers' compensation coverage which is accounted for in an internal service fund (i.e., the Workers' Compensation Fund) and the Medical Care Facility Enterprise Fund. The program is administered by a third- party administrator who conducts safety inspections and provides claims review and processing services. Premiums are paid into the internal service fund by all other funds based on payrolls and job classifications and are available to pay claims, claim reserves, excess coverage and administrative costs.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. An excess coverage insurance policy covers individual claims in excess of \$300,000 subject to an annual aggregate limit of \$5 million. Liabilities include an amount for claims that have been incurred but not reported (IBNR). Claim liabilities are calculated considering the effects of inflation, recent claim settlement trends including frequency and amount of pay-outs and other economic and social factors. Changes in the balances of claims liabilities during the past two years are as follows:

	2004	2003
Workers' Compensation Fund:	<del></del>	
Unpaid claims, beginning of year	\$ 240,093	\$ 529,517
Incurred claims (including IBNR's)	562,752	(87,459)
Claim payments	(218,713)	(201,965)
Unpaid claims, end of year	<u>\$ 584,132</u>	<u>\$ 240,093</u>
Medical Care Facility Fund:		
Unpaid claims, beginning of year	\$ 100,000	\$ 105,400
Incurred claims (including IBNR's)	95,476	15,105
Claim payments	(95,476)	(20,505)
Unpaid claims, end of year	<u>\$ 100,000</u>	<u>\$ 100,000</u>

#### **B.** Contingent Liabilities

Amounts received or receivable from grantor agencies and health care intermediaries, including Medicare and Medicaid, are subject to audit and adjustment by those grantor agencies or intermediaries. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantors or intermediaries cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

The government and its component units, individually or jointly, are a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the government and component unit's counsel that resolution of these matters will not have a material adverse effect on the financial condition of the government.

#### C. Commitments

The County is obligated for a construction contract related to an addition to the Medical Care Facility in the amount of \$2,800,314. The County has an obligation of \$8,829,683 to replace and upgrade the public safety radio communications system in Ingham County. In addition, \$893,007 remains outstanding at year end on the County's obligation for an energy study and upgrade.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

Continued

#### D. Post-Employment Health Care and Life Insurance Benefits

In addition to providing pension benefits, the County provides certain health care and life insurance benefits for retired employees in accordance with negotiated labor agreements. Substantially all of the County's employees may become eligible for health insurance benefits and all full-time employees may become eligible for life insurance benefits if they reach normal retirement age while working for the County. At December 31, 2004, 363 retired employees were eligible to participate. The County incurred \$1,408,695 in post-employment benefit costs during 2004. These costs are recognized as an expense when claims or premiums are paid. Post-employment benefits are primarily funded by the County from current operating revenues; however, depending on the plan chosen, most participants are required to contribute at least partially to the premium costs.

#### E. Employee Retirement System and Plan

#### **Plan Description**

The County's defined benefit pension plan provides certain retirement, disability and death benefits to plan members and beneficiaries. The County participates in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer plan administered by the Retirement Board of MERS. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for MERS. That report may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, Michigan 48917, or by calling (800) 767-6377.

#### **Funding Policy**

The County is required to contribute at an actuarially determined rate; the current rate is 6.45% to 32.09% of annual covered payroll, depending on the department or bargaining unit. County employees are required to contribute 0.0% to 19.61% of their annual covered payroll, depending on the department or bargaining unit. The contribution requirements of the County are established and may be amended by the Retirement Board of MERS. The contribution requirements of plan members are established and may be amended by the County Board of Commissioners, depending on the MERS contribution program adopted by the County.

#### **Annual Pension Cost**

For the year ended December 31, 2004, the County's annual pension cost of \$5,892,271 for MERS was equal to the County's required and actual contributions. The required contribution was determined as part of the December 31, 2002 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increase of 4.5% per year compounded annually, attributable to inflation, (c) additional projected salary increases of 0.0% to 4.2% per year, depending on age, attributable to seniority/merit, and (d) the assumption that benefits will increase 2.5% per year after retirement for certain retirees depending on the benefit option selected. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and includes an adjustment to reflect fair value. The County's unfunded actuarial accrued liability is being amortized over a period of 30 years as a level percentage of projected payroll on an open basis as of December 31, 2004, the date of the latest actuarial valuation.

#### NOTES TO FINANCIAL STATEMENTS

For The Fiscal Year Ended December 31, 2004

**Continued** 

#### **Three-Year Trend Information**

Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension <u>Obligation</u>
12/31/02	\$ 4,089,115	100%	\$ -
12/31/03	4,852,075	100	-
12/31/04	5,892,271	100	-

#### **Schedule of Funding Progress**

Actuarial Valuation	Actuarial Value of	Actuarial Accrued Liability (AAL) -	Unfunded Actuarial Accrued Liability	Funded	P Covered	UAAL as a ercentage of Covered
<u>Date</u>	<u>Assets</u>	Entry Age	(UAAL)	<u>Ratio</u>	<u>Payroll</u>	<u>Payroll</u>
12/31/02	\$ 138,299,599	\$ 183,747,506	\$ 45,447,907	75%	\$ 47,549,076	96%
12/31/03	150,287,493	199,547,894	49,260,401	75	49,516,317	99
12/31/04	162,405,350	215,946,290	53,540,940	75	52,999,865	101

#### **Component Unit Retirement Plan**

The Ingham County Road Commission has a separate defined benefit pension plan that provides retirement and disability benefits and death benefits to plan members and beneficiaries. The Road Commission participates in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer plan administered by the MERS Retirement Board. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for MERS. That report may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, Michigan 48917, or by calling (800) 767-6377.

The Road Commission is required to contribute at an actuarially determined rate; the current rate is 9.8% to 19.5% of annual covered payroll. Employees are currently not required to contribute to the Plan. The contribution requirements of the Road Commission are established by Act No. 427 of the Public Acts of 1984, as amended, and may be amended by the Retirement Board of MERS. The contribution requirements of plan members, if any, are established and may be amended by the Road Commission.

#### NOTES TO FINANCIAL STATEMENTS

#### For The Fiscal Year Ended December 31, 2004

**Continued** 

For the year ended December 31, 2004, the Road Commission's annual pension cost of \$751,334 for MERS was equal to the Road Commission's required and actual contributions. The required contribution was determined as part of the December 31, 2002 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increases of 4.5% per year compounded annually, attributable to inflation, and (c) additional projected salary increases of 0.0% to 4.2% per year, depending on age, attributable to seniority/merit. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and includes an adjustment to reflect fair value. The Road Commission's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis over 30 years, as of December 31, 2003, the date of the latest actuarial valuation.

#### Three-Year Trend Information

Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension <u>Obligation</u>
12/31/02	\$ 539,485	100%	\$ -
12/31/03	651,929	100	-
12/31/04	751,334	100	-

#### **Schedule of Funding Progress**

Actuarial Valuation <u>Date</u>	Actuarial Value of <u>Assets</u>	Actuarial Accrued Liability (AAL) - Entry Age	Unfunded Actuarial Accrued Liability (UAAL)	Funded <u>Ratio</u>	Covered <u>Payroll</u>	UAAL as a Percentage of Covered Payroll
12/31/01	\$ 18,621,811	\$ 21,763,679	\$ 3,141,868	86%	\$ 4,439,099	71%
12/31/02	18,754,136	22,849,281	4,095,145	82	4,501,782	91
12/31/03	19,792,516	24,157,395	4,364,879	82	4,659,401	94

#### F. Deferred Asset

In 1992, the County sold the Ingham Medical Center to an unrelated party for approximately \$24.5 million. By the terms and conditions of the sales agreement, the County received \$15.6 million in cash, \$0.8 million in land and a letter of credit for \$8.1 million. Under the letter of credit, the County could utilize the services of the former Ingham Medical Center at no cash cost through the year 2007, with the value of such services being charged against the letter of credit balance. Any balance remaining on the letter of credit after the 15-year period would be paid in cash to the County. In 1997, the sales agreement was amended to provide for a stated annual amount to be paid to the County, in either in-kind services or cash, each year through 2011, plus interest at 7.0% on the outstanding balance.

Accordingly, the County has recorded a deferred asset and an offsetting deferred revenue in the General Fund for the remaining balance, which was \$4,075,760 at December 31, 2004. During 2004, the County received \$969,490 of inkind services under the amended sales agreement, which included \$637,296 applied towards the principal balance.

#### NOTES TO FINANCIAL STATEMENTS

#### For The Fiscal Year Ended December 31, 2004

Concluded

#### G. Subsequent Events

On June 6, 2005, the County issued \$12,500,000 in short-term general obligation tax notes. All revenue related to 2005 delinquent real property taxes have been pledged as security for the notes.

#### H. Restatements

Net assets as of January 1, 2004, were restated as follows:

		Financial tements	Fi	nment-wide inancial atements
	Ent	n-Major terprise Tunds		iness-type ctivities
Enterprise Funds:				
Net assets, January 1, 2004, as previously reported	\$	4,734,970	\$	22,035,045
Decrease to properly recognize liability of Inmate Stores		(70,000)		(70,000)
Net assets, January 1, 2004, as restated	\$	4,664,970	\$	21,965,045

\* \* \* \* \* \*

## COMBINING and INDIVIDUAL FUND STATEMENTS and SCHEDULES

## **MAJOR GOVERNMENTAL FUND**

**GENERAL FUND** 

**Description of Fund** 

## MAJOR GOVERNMENTAL FUND

#### **GENERAL FUND**

**General Fund --** This fund is used to account for all financial transactions not required to be accounted for in another fund. Revenues in this fund are derived primarily from general property taxes, fees for services, interest, State and Federal distributions, grants, and other intergovernmental revenues. General operating expenditures of the County are accounted for in this fund, including the operation of general county government; boards; commissions; the court system; and the administration of law enforcement, health, welfare, and medical assistance programs.

## **INGHAM COUNTY**

## General Fund Comparative Balance Sheets December 31, 2004

	2004	2003
Assets		
Cash and cash equivalents	\$ 6,490,636	\$ 9,355,933
Property taxes receivable	23,612,853	36,560,770
Accounts receivable	363,794	140,837
Accrued interest receivable	133,138	99,260
Interfund receivable	4,576,228	3,379,703
Due from other funds	2,933,279	388,244
Due from component unit	500	-
Due from other governmental units	3,107,977	2,163,232
Prepaid items	471,403	119,716
Deferred asset	4,075,760	4,713,056
Advances to other funds	1,534,289	1,560,556
Advances to component unit	377,500	377,500
Total assets	\$ 47,677,357	\$ 58,858,807
Liabilities		
Accounts payable	\$ 739,574	\$ 550,719
Salaries and amounts withheld therefrom	1,023,390	1,449,345
Due to other governments	62,902	18,703
Due to other funds	1,037,452	1,434,666
Due to component unit	-	350
Deferred revenue	32,633,569	44,801,247
Total liabilities	35,496,887	48,255,030
Fund balance		
Reserved:	471 402	110.716
Prepaid items	471,403	119,716
Advances to other funds/component units	1,911,789	1,938,056
Contingent claims	10,000	10,000
Unreserved:	2.054.076	2.167.050
Designated for future expenditures	3,054,976	3,167,959
Undesignated	6,732,302	5,368,046
Total fund balance	12,180,470	10,603,777
Total liabilities and fund balances	\$ 47,677,357	\$ 58,858,807

## **General Fund**

#### Statement of Expenditures by Cost Category Budget and Actual

For the Year Ended December 31, 2004

		Personnel	Ser	vices			Professional and Contractual								
	 Original	Final						Original		Final				<u>.</u>	
	 Budget	Budget		Actual	,	Variance	_	Budget		Budget		Actual	1	ariance	
Public safety	\$ 16,087,955	\$ 15,979,638	\$	16,070,774	\$	(91,136)	\$	470,860	\$	1,774,043	\$	1,570,141	\$	203,902	
Judicial	7,854,079	7,818,995		7,637,207		181,788		1,983,550		1,976,759		1,957,320		19,439	
Cultural	363,960	456,645		409,873		46,772		152,242		270,346		171,574		98,772	
General government	10,091,379	10,273,387		10,232,246		41,141		904,851		1,122,404		1,012,275		110,129	
Public works	-	-		-		-		-		-		-		-	
Health	3,664	4,203		4,203		-		1,837,524		1,837,524		1,837,524		-	
Welfare	241,690	246,794		246,794		-		-		-		-		-	
Economic development	 -	-		-				208,741		242,900		204,549		38,351	
Total expenditures	\$ 34,642,727	\$ 34,779,662	\$	34,601,097	\$	178,565	\$	5,557,768	\$	7,223,976	\$	6,753,383	\$	470,593	

			Transpo	ion		Supplies										
		Original Budget		Final Budget A		Actual Variance		Original Budget			Final Budget		Actual	,	ariance	
Public safety	\$	35,989	\$	24.676	\$	20,820	\$	3,856	\$	1,324,654	\$	1,526,941	\$	1,457,545	\$	69,396
Judicial	-	171,208	_	175,255	-	165,683	-	9,572	-	230,920	-	243,551	-	212,335	-	31,216
Cultural		28,058		35,049		24,222		10,827		42,014		110,402		69,258		41,144
General government		154,142		137,587		127,047		10,540		424,511		430,248		411,197		19,051
Public works		200		200		-		200		450		450		-		450
Health		-		-		-		-		-		-		-		-
Welfare		350		515		515		-		8,000		10,045		9,561		484
Economic development		3,727		3,727		69		3,658		1,000		2,778		2,778		
Total expenditures	\$	393,674	\$	377,009	\$	338,356	\$	38,653	\$	2,031,549	\$	2,324,415	\$	2,162,674	\$	161,741

			Other Exp	ures			Total									
		Original		Final					Original Final						*7 •	
	_	Budget		Budget		Actual		Variance	_	Budget		Budget		Actual		Variance
Public safety	\$	2,033,049	\$	1,727,589	\$	1,196,578	\$	531,011	\$	19,952,507	\$	21,032,887	\$	20,315,858	\$	717,029
Judicial		2,307,395		2,091,546		2,051,208		40,338		12,547,152		12,306,106		12,023,753		282,353
Cultural		121,194		157,735		139,898		17,837		707,468		1,030,177		814,825		215,352
General government		1,899,940		1,823,015		1,787,543		35,472		13,474,823		13,786,641		13,570,308		216,333
Public works		117,300		143,775		143,475		300		117,950		144,425		143,475		950
Health		675,544		668,791		668,791		-		2,516,732		2,510,518		2,510,518		-
Welfare		68,157		58,285		54,647		3,638		318,197		315,639		311,517		4,122
Economic development		24,575		557,523		319,138		238,385		238,043		806,928		526,534		280,394
Total expenditures	\$	7,247,154	\$	7,228,259	\$	6,361,278	\$	866,981	\$	49,872,872	\$	51,933,321	\$	50,216,788	\$	1,716,533

		Capital (	Outl	ay		
	 Original	Final				
	 Budget	Budget		Actual	V	ariance
Public safety	\$ 389,500	\$ 688,805	\$	601,556	\$	87,249
Judicial	-	2,426		1,033		1,393
Cultural	_	3,100		3,100		-
General government	-	1,858		1,807		51
Public works	-	-		-		-
Health	-	-		-		-
Welfare	-	-		-		-
Economic development	 -	-		-		
Total expenditures	\$ 389,500	\$ 696,189	\$	607,496	\$	88,693

## Combining Balance Sheet Nonmajor Governmental Fund Types December 31, 2004

	Spe	ecial Revenue	De	bt Service	Capi	ital Projects	Total
Assets							
Cash and cash equivalents	\$	20,567,735	\$	292,824	\$	171,112	\$ 21,031,671
Property taxes receivable		5,788,766		-		-	5,788,766
Accounts receivable		176,935		-		15,000	191,935
Accrued interest receivable		34,087		60		2,898	37,045
Due from other funds		1,428,131		-		39,431	1,467,562
Due from other governmental units		3,776,581		-		-	3,776,581
Prepaid items		195				-	195
Total assets	\$	31,772,430	\$	292,884	\$	228,441	\$ 32,293,755
Liabilities:							
Accounts payable	\$	2,545,417	\$	-	\$	137,084	\$ 2,682,501
Salaries and amounts withheld therefrom		237,572		-		_	237,572
Interfund payable		2,845,994		-		39,431	2,885,425
Due to other funds		1,241,732		-		-	1,241,732
Due to other governmental units		271,596		-		-	271,596
Deposits payable		1,000		-		-	1,000
Advances from other funds		49,759		-		-	49,759
Deferred revenue		6,699,918		236,315		<u>-</u>	6,936,233
Total liabilities		13,892,988		236,315		176,515	14,305,818
Fund balances:							
Reserved for:							
Prepaid items		195		-		-	195
Various community projects		304,273		-		-	304,273
Upgrading ROD Technology		629,053		-		-	629,053
Debt Services		-		56,569		-	56,569
Unreserved:							
Designated for future expenditures		3,592,740		-		51,926	3,644,666
Undesignated		13,353,181					13,353,181
Total fund balances		17,879,442		56,569		51,926	17,987,937
Total liabilities and fund balances	\$	31,772,430	\$	292,884	\$	228,441	\$ 32,293,755

## NonMajor Governmental Fund Types Combining Statement of Revenue, Expenditures and Changes in Fund Balance For the Year Ended December 31, 2004

	Spe	cial Revenue	De	bt Service	Car	oital Projects	Total
Revenue							
Taxes	\$	8,126,779	\$	_	\$	_	\$ 8,126,779
Intergovernmental	Ψ	10,783,378	Ψ	_	Ψ	_	10,783,378
Charges for services		1,771,812		_		_	1,771,812
Interest		168,944		716		14,637	184,297
Other		604,643		520,466		15,000	1,140,109
Total revenue		21,455,556		521,182		29,637	22,006,375
Expenditures							
Current:							
Public safety		1,952,630		-		-	1,952,630
Public works		2,616,366		-		-	2,616,366
Culture and recreation		3,782,896		-		-	3,782,896
General government		6,328,756		-		-	6,328,756
Welfare		13,021,480		-		-	13,021,480
Education		71,805		-		-	71,805
Capital outlay		246,936		-		1,796,392	2,043,328
Debt service:		-					
Principal retirement		-		3,115,000		-	3,115,000
Interest and fiscal charges		<u> </u>		1,438,621			1,438,621
Total expenditures		28,020,869		4,553,621		1,796,392	34,370,882
Revenue over (under) expenditures		(6,565,313)	(	4,032,439)		(1,766,755)	(12,364,507)
Other financing sources (uses)							
Proceeds from note/debt issuance		1,594,754		-		-	1,594,754
Transfers in		10,114,621		4,032,818		-	14,147,439
Transfers (out)		(2,322,814)		<u>-</u>			(2,322,814)
Total other financing sources (uses)		9,386,561		4,032,818		<u>-</u>	13,419,379
Net change in fund balances		2,821,248		379		(1,766,755)	1,054,872
Fund balance, beginning of year		15,058,194		56,190		1,818,681	16,933,065
Fund balance, end of year	\$	17,879,442	\$	56,569	\$	51,926	\$ 17,987,937

## NONMAJOR GOVERNMENTAL FUNDS

## **SPECIAL REVENUE FUNDS**

**Description of Funds** 

#### NONMAJOR GOVERNMENTAL FUNDS

#### SPECIAL REVENUE FUNDS

- **Parks** -- This fund is used to account for the operations and maintenance of County owned parks and facilities. Financing is primarily provided by General Fund appropriations.
- **Family Counseling Service --** This fund is used to account for the operations of a family counseling service. Financing is provided by marriage license fees.
- **Friend of the Court Service --** This fund is used to account for mediation services regarding custody or visitation rights to parties involved in divorce. This fund is also used to account for grant revenues that are specifically restricted to the provision of Child Support Services. Financing is provided by State and Federal sources and a County appropriation.
- **Brownfield Redevelopment Authority** -- This fund is used to account for taxes captured to assist in redevelopment of contaminated properties.
- **Circuit Court Mediation --** This fund is used to account for mediation program improvements. Financing is provided from forfeited deposit fees.
- **ROD Automation** This fund is used to account for the collection of \$5 of the total fee collected for each recording which is used to fund the upgrading of technology in the Register of Deed's Office.
- **Local Law Enforcement Block Grant --** This fund is used to account for a federal grant award for law enforcement.
- **Hotel/Motel Accommodation Tax --** This fund is used to account for a collection of a five percent hotel room tax. This tax provides funding for the Lansing Convention and Visitors Bureau. Board of Commissioner's resolutions allocate a portion of these revenues to promote tourism and convention business. State law limits the use of Hotel/Motel accommodation tax revenue to the development and promotion of convention and entertainment facilities.
- **Public Improvements --** This fund is used to account for the acquisition of specific public improvements and equipment for public buildings. It may also be used to account for the repair, maintenance, and alteration of public improvements and public buildings. Financing is provided from non-tax revenues generated by other funds.
- **Work Study Program --** This fund is used to account for payment of wages and fringe benefits for students working for Ingham County in an effort to supplement their education. Financing is provided through reimbursement from local educational institutions and General Fund appropriations.
- **Budget Stabilization --** This fund is used to account for funds transferred by resolution from the County's General Fund under provisions of Public Act 30 of 1978.
- Juvenile Justice Millage -- This fund is used to account for a special millage for juvenile care.

#### NONMAJOR GOVERNMENTAL FUNDS

#### SPECIAL REVENUE FUNDS

**CONCLUDED** 

- **Drug Law Enforcement --** This fund is used to account for property forfeited pursuant to the Enforcement of Controlled Substances, Public Act 135 of 1985. Financing is provided from the sale of forfeited property. Funds provided from forfeited property can be used to pay for the expense of seizure, court costs, maintenance and expense of sale, as well as drug law enforcement activities.
- **Local Correction Training -** This fund is used to account for the collection of the County jail booking fee which is used to fund the training of local corrections officers.
- **Anti-Drug Abuse Grant --** This fund is used to account for the legal costs of drug forfeiture proceedings. Financing is provided through a local grant.
- Community Corrections -- This fund is used to account for the County's community corrections program. Ingham County and the City of Lansing have established a joint Community Corrections Advisory Board (CCAB). The CCAB follows state guidelines in directing the development and implementation of a comprehensive community corrections plan. This program is State funded.
- **Law Library --** This fund is used to record revenues provided for the maintenance of a law library. Money for the operation of this fund is from the statutory transfer of penal fines.
- **Criminal Justice Training Grant --** This fund is used to account for the distribution of criminal justice training funds from the Department of Management and Budget, Office of Criminal Justice, pursuant to Public Acts 301 and 302 of 1982. This funding provides in-service criminal justice training to police officers.
- **Department of Human Services (DHS) Child Care --** This fund is used to account for the operations necessary to provide care and supervision of children requiring out of home placement and to provide support and assistance to families in need. Financing is provided through a State grant and County appropriation.
- **Social Welfare --** This fund is used to account for funds which are provided by County, State, and Federal governments to administer the social welfare department, assist eligible recipients, and to administer various State and Federal social welfare programs.
- **Family Court Child Care --** This fund is used to account for the foster care of children. Funding comes from the State and Federal governments as well as from County appropriations.
- **Veterans' Trust --** This fund is used to account for revenue set aside for aid to veterans. Funding is supplied through State grants.
- **County Transportation System --** This fund is used to account for the operations of a transportation service for elderly and disabled County residents. Financing is provided through a County tax levy.
- **Cooperative Reimbursement Prosecuting Attorney --** This fund is used to account for grant monies which are used to provide child support services to eligible recipients. Funding is provided from State and Federal sources, and through the Michigan Family Independence Agency, Office of Child Support.

## Combining Balance Sheet Nonmajor Special Revenue Funds December 31, 2004

	Parks	Family Counseling Service	Friend of the Court Service	Brownfield Redevelopment Authority	Circuit Court lediation	A	ROD automation
Assets							
Cash and cash equivalents	\$ 162,628	\$ 21,380	\$ -	\$ 586	\$ 88,596	\$	645,505
Property taxes receivable	-	-	-	-	-		-
Accounts receivable	-	1,275	23,747	-	6,600		-
Accrued interest receivable	29	-	-	-	-		1,954
Due from other funds	79,999	-	191,886	-	-		-
Due from other governmental units	73,334	-	1,316,381	-	-		-
Prepaid items	195	-	-	-	-		-
Total assets	\$ 316,185	\$ 22,655	\$ 1,532,014	\$ 586	\$ 95,196	\$	647,459
Liabilities							
Accounts payable	\$ 27,658	\$ 455	\$ 3,929	\$ -	\$ -	\$	-
Salaries and amounts withheld therefrom	21,647	-	72,247	-	-		-
Interfund payable	-	-	1,274,380	-	-		-
Due to other funds	6,297	-	76,400	-	15,000		18,406
Due to other governmental units	473	-	-	-	-		-
Deposits payable	1,000	-	-	-	-		-
Advances from other funds	49,759	-	-	-	-		-
Deferred revenue	7,845	-	105,058	-	-		-
Total liabilities	114,679	455	1,532,014	-	15,000		18,406
Fund balances Reserved:							
Prepaid items	195	-	-	-	-		-
Various community projects	-	-	-	-	-		-
Upgrading ROD Technology	-	-	-	-	-		629,053
Unreserved:							
Designated for future expenditures	48,948	-	-	-	-		-
Undesignated	152,363	22,200	-	586	80,196		-
Total fund balances	201,506	22,200	-	586	80,196		629,053
Total liabilities and fund balances	\$ 316,185	\$ 22,655	\$ 1,532,014	\$ 586	\$ 95,196	\$	647,459

Er	ocal Law forcement ock Grant	Hotel/Motel Accommodation Tax	]	Public Improvements		Work Study Program		Budget Stabilization		Juvenile Justice Mileage		Drug Law Enforcement
\$	18,904	-		3,557,501	\$	-	\$	9,002,365	\$	4,664,209 3,479,469	\$	60,528
	-	115,955				2,556		-		-		5,530
	63	5,614		9,724 23,265		-		-		15,093 34,671		-
	-	5,014		23,203		-		-		34,071		-
	-	-		-		-		-		-		-
\$	18,967	\$ 598,328	\$ \$	3,590,490	\$	2,556	\$	9,002,365	\$	8,193,442	\$	66,058
¢	62	\$ 221,657	· •	250.001	¢		\$		¢	2 122	¢	
\$	63	\$ 231,657		250,981	Э	432	Э	-	\$	2,132	Э	-
	-			-		2,124		-		-		-
	-	62,398	;	39,431		-		-		363,123		-
	-	-		-		-		-		-		-
	-	-		-		-		-		-		-
	18,904	-		-		-		-		3,931,341		-
	18,967	294,055	<u> </u>	290,412		2,556		-		4,296,596		-
	-			-		-		-		-		-
	-	304,273		-		-		-		-		-
	-	-		-		-		-		-		-
	-	-		3,300,078		-		-		-		66,058
	-	-		-		-		9,002,365		3,896,846		-
	-	304,273	1	3,300,078		-		9,002,365		3,896,846		66,058
\$	18,967	\$ 598,328	\$	3,590,490	\$	2,556	\$	9,002,365	\$	8,193,442	\$	66,058

Continued...

## Combining Balance Sheet (Concluded) Nonmajor Special Revenue Funds December 31, 2004

	Co	Local prrection raining	Anti-Drug buse Grant	ommunity forrections	Law Library	Criminal Justice Training
Assets						
Cash and cash equivalents	\$	72,634	\$ -	\$ 155,565	\$ 12,366	\$ -
Property taxes receivable Accounts receivable		-	-	20,107	-	_
Accrued interest receivable		_	_	624	_	_
Due from other funds		-	14,178	1,131	-	637
Due from other governmental units Prepaid items		-	26,253	199,695	-	43,418
Total assets	\$	72,634	\$ 40,431	\$ 377,122	\$ 12,366	\$ 44,055
Liabilities						
Accounts payable	\$	-	\$ 294	\$ 179,061	\$ -	\$ 4,336
Salaries and amounts withheld therefrom		-	3,067	10,768	-	-
Interfund payable Due to other funds		-	12,796 6,643	9,637	-	4,375 1,198
Due to other governmental units		-	6,123	9,037	_	1,196
Deposits payable		-		-	_	-
Advances from other funds		-	-	-	-	-
Deferred revenue		-	-	-	-	
Total liabilities		-	28,923	199,466	-	9,909
Fund balances Reserved:						
Prepaid items		_	_	_	_	_
Various community projects		-	-	-	-	-
Upgrading ROD Technology		-	-	-	-	-
Unreserved:						
Designated for future expenditures			-	177,656	12.266	-
Undesignated	-	72,634	11,508	-	12,366	34,146
Total fund balances		72,634	11,508	177,656	12,366	34,146
Total liabilities and fund balances	\$	72,634	\$ 40,431	\$ 377,122	\$ 12,366	\$ 44,055

 DHS Child Care	Social Welfare	Family Court Child Care	Veterans' Trust	Ti	County ransportation System	Cooperative Reimbursement Prosecuting Attorney	Totals
\$ -	\$ 157,639	\$ -	\$ 2,448	\$	1,468,022 2,309,297	\$ 100	\$ 20,567,735 5,788,766
-	-	1,165	-		-	-	176,935
-	-	-	-		6,600	-	34,087
499,758	1	555,315	-		-	21,676	1,428,131
-	132,404	1,859,385	-		-	125,711	3,776,581
-	-	-	-			-	195
\$ 499,758	\$ 290,044	\$ 2,415,865	\$ 2,448	\$	3,783,919	\$ 147,487	\$ 31,772,430
\$ 151,520	\$ -	\$ 617,594	\$ 601	\$	1,073,379	\$ 1,757	\$ 2,545,417
-	-	118,292	-		-	11,119	237,572
348,238	-	1,076,560	-		-	127,521	2,845,994
-	25,044	591,731	-		19,334	7,090	1,241,732
-	265,000	-	-		-	-	271,596
-	-	-	-		-	-	1,000
-	-	-	-		-	-	49,759
 -		11,688	-		2,625,082	-	6,699,918
499,758	290,044	2,415,865	601		3,717,795	147,487	13,892,988
-	-	-	-		-	-	195
-	-	-	-		-	-	304,273
-	-	-	-		-	-	629,053
-	-	-	_		-	-	3,592,740
-	-	-	1,847		66,124	-	13,353,181
-			1,847		66,124		17,879,442
\$ 499,758	\$ 290,044	\$ 2,415,865	\$ 2,448	\$	3,783,919	\$ 147,487	\$ 31,772,430

# Nonmajor Special Revenue Funds Combining Statement of Revenue, Expenditures and Changes in Fund Balance For the Year Ended December 31, 2004

	Parks	Family Counseling Service	Friend of the Court Service	Brownfield Redevelopment Authority	Circuit Court Mediation	ROD Automation
Revenue						
Taxes	\$ -	\$ -	\$ -	\$ 582	\$ -	\$ -
Intergovernmental	1,000	-	3,266,164	-	-	-
Charges for services	278,786	-	487,891	-	-	385,775
Interest	286	-	-	4	-	10,076
Other	36,872	32,230	19,849	-	27,225	
Total revenue	316,944	32,230	3,773,904	586	27,225	395,851
Expenditures						
Current:						
Public safety	-	-	-	-	-	-
Public works	-	-	-	-	-	-
Culture and recreation	2,042,441	-	-	-	-	-
General government	-	-	4,383,099	-	1,390	99,417
Welfare	-	-	-	-	-	-
Education	-	22,017	-	-	-	-
Capital outlay	12,097	-	-	-	-	37,304
Total expenditures	2,054,538	22,017	4,383,099	-	1,390	136,721
Revenue over (under) expenditures	(1,737,594)	10,213	(609,195)	586	25,835	259,130
Other financing sources (uses)						
Proceeds from note/debt issuance	-	-	-	-	-	-
Transfers in	1,834,282	-	640,828	-	-	-
Transfers (out)	(4,207)	-	(31,633)		(15,000)	
Total other financing sources (uses)	1,830,075		609,195	-	(15,000)	
Net change in fund balances	92,481	10,213	-	586	10,835	259,130
Fund balance, beginning of year	109,025	11,987	-		69,361	369,923
Fund balance, end of year	\$ 201,506	\$ 22,200	\$ -	\$ 586	\$ 80,196	\$ 629,053

Local Law Enforcement Block Grant	Hotel/Motel Accommodation Tax	Public Improvements	Work Study Program	Budget Stabilization	Juvenile Justice Millage	Drug Law Enforcement
16,602	\$ 1,933,839	\$ - -	\$ - 33,712	\$ -	\$ 3,733,210 7,851	\$ -
312	- - -	46,345 90,732	- - -	- - -	75,008	33,114
16,914	1,933,839	137,077	33,712		3,816,069	33,114
17,168	-	-	- -	- -	- -	13,144
- - -	1,740,455 - -	1,844,850	- - -	- - -	11,135	- - -
1,881	-	168,980	49,788	-	-	-
19,049	1,740,455	2,013,830	49,788	-	11,135	13,144
(2,135)	193,384	(1,876,753)	(16,076)		3,804,934	19,970
2,135	- - (126,043)	1,594,754 1,110,607 (29,000)	- 16,076 -	- - -	(2,101,436)	- - -
2,135	(126,043)	2,676,361	16,076	-	(2,101,436)	-
-	67,341	799,608	-	-	1,703,498	19,970
	236,932	2,500,470	-	9,002,365	2,193,348	46,088
\$ -	\$ 304,273	\$ 3,300,078	\$ -	\$ 9,002,365	\$ 3,896,846	\$ 66,058

Continued...

### Nonmajor Special Revenue Funds Combining Statement of Revenue, Expenditures and Changes in Fund Balance (Concluded) For the Year Ended December 31, 2004

	Local Correction Training		-Drug e Grant	Commu Correct		La Libr		Criminal Justice Training
Revenue								
Taxes	\$ -	\$	-	\$	-	\$	-	\$ -
Intergovernmental	-		88,598	74	7,250		-	88,304
Charges for services	65,461		-	47	1,634		-	-
Interest	569		306		3,196		-	-
Other	 -		262,445		-		17,000	
Total revenue	 66,030		351,349	1,22	22,080		17,000	88,304
Expenditures								
Current:								
Public safety	-	4	437,747	1,40	2,961		-	81,610
Public works	-		-		-		-	-
Culture and recreation	-		-		-		-	-
General government	-		-		-		-	-
Welfare	-		-		-		-	-
Education	-		-		-		-	-
Capital outlay	 -		-		968		16,942	
Total expenditures	 -	4	437,747	1,40	3,929		16,942	81,610
Revenue over (under) expenditures	 66,030		(86,398)	(18	31,849)		58	6,694
Other financing sources (uses)								
Proceeds from note/debt issuance	-		-		-		-	-
Transfers in	-		90,912	8	88,342		-	-
Transfers (out)	 -		(6,643)	(	(1,052)		-	
Total other financing sources (uses)	 		84,269	8	37,290		-	
Net change in fund balances	66,030		(2,129)	(9	94,559)		58	6,694
Fund balance, beginning of year	 6,604		13,637	27	2,215		12,308	27,452
Fund balance, end of year	\$ 72,634	\$	11,508	\$ 17	7,656	\$	12,366	\$ 34,146

	DHS	Social	Family Court	Veterans'	County Transportation	Cooperative Reimbursement Prosecuting	
<u>C</u>	hild Care	Welfare	Child Care	Trust	System	Attorney	Totals
\$	- \$		\$ -		\$ 2,459,148		-, -,
	970,574	1,235,327	3,794,990	34,355	5,207	493,444	10,783,378
	-	-	82,265	-	22.942	-	1,771,812
	75,870	-	9,306	-	32,842	-	168,944 604,643
	75,870		9,300				004,043
	1,046,444	1,235,327	3,886,561	34,355	2,497,197	493,444	21,455,556
	-	-	-	-	-	-	1,952,630
	-	-	-	-	2,616,366	-	2,616,366
	-	-	-	-	-	-	3,782,896
	-	-	-	-	-	-	6,328,756
	2,013,774	1,257,357	8,987,742	25,894	-	725,578	13,021,480
	-	-	8,708	-	-	56	71,805 246,936
	<u>-</u>		8,708			30	240,930
	2,013,774	1,257,357	8,996,450	25,894	2,616,366	725,634	28,020,869
	(967,330)	(22,030)	(5,109,889)	8,461	(119,169)	(232,190)	(6,565,313)
	-	-	-	-	-	-	1,594,754
	967,330	22,030	5,109,889	-	-	232,190	10,114,621
	-	-	-	(7,800)	-	-	(2,322,814)
	967,330	22,030	5,109,889	(7,800)	-	232,190	9,386,561
	-	-	-	661	(119,169)	-	2,821,248
	-	-	-	1,186	185,293	-	15,058,194
\$	- \$	-	\$ -	\$ 1,847	\$ 66,124	\$ - \$	17,879,442

## **Parks**

## Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	 Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ -	\$ -	\$ - \$	-
Intergovernmental	-	1,000	1,000	-
Charges for services	229,026	278,786	49,760	235,760
Interest	-	286	286	47
Other	 200	36,872	36,672	10,771
Total revenue	229,226	316,944	87,718	246,578
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	2,105,410	2,042,441	62,969	2,000,318
General government	-	-	=	-
Health	-	-	-	-
Welfare	-	-	-	-
Education	-	-	-	-
Capital outlay	-	12,097	(12,097)	95,656
Debt service	 -	-	-	-
Total expenditures	 2,105,410	2,054,538	50,872	2,095,974
Revenue over (under) expenditures	 (1,876,184)	(1,737,594)	138,590	(1,849,396)
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	1,834,282	1,834,282	-	1,796,587
Transfers (out)	 _	(4,207)	(4,207)	(13,500)
Total other financing sources (uses)	 1,834,282	1,830,075	(4,207)	1,783,087
Net change in fund balance	(41,902)	92,481	134,383	(66,309)
Fund balance, beginning of year	 109,025	109,025	-	175,334
Fund balance, end of year	\$ 67,123	\$ 201,506	\$ 134,383 \$	109,025

## Family Counseling Service Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Charges for services	_	-	-	-
Interest	-	-	-	-
Other	 40,000	32,230	(7,770)	29,055
Total revenue	 40,000	32,230	(7,770)	29,055
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	-	-	-	_
Health	-	-	-	-
Welfare	-	-	-	-
Education	45,000	22,017	22,983	26,784
Capital outlay	-	-	-	-
Debt service	 _	_		
Total expenditures	 45,000	22,017	22,983	26,784
Revenue over (under) expenditures	 (5,000)	10,213	15,213	2,271
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers (out)	 -	-		
Total other financing sources (uses)	 -	-	-	<u>-</u>
Net change in fund balance	(5,000)	10,213	15,213	2,271
Fund balance, beginning of year	 11,987	11,987	-	9,716
Fund balance, end of year	\$ 6,987	\$ 22,200	\$ 15,213	\$ 11,987

## Friend of the Court Service Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

		Final		Variance Positive	2003
		Budget	Actual	(Negative)	Actual
Revenue					
Taxes	\$	- \$	_	\$ - \$	_
Intergovernmental	_	3,476,095	3,266,164	(209,931)	3,132,232
Charges for services		280,567	487,891	207,324	220,016
Interest		-	-	· <u>-</u>	· -
Other		19,949	19,849	(100)	73,742
Total revenue		3,776,611	3,773,904	(2,707)	3,425,990
Expenditures					
Welfare:					
Personnel services		3,979,753	3,977,327	2,426	3,870,691
Professional and contractual		23,085	23,084	1	27,212
Transportation		53,991 86,425	53,991 86,424	- 1	55,879
Supplies Other		242,553	242,273	280	174,604 278,542
Capital outlay		242,333	242,273	200	276,342
Debt service		-	-	-	_
Total expenditures		4,385,807	4,383,099	2,708	4,406,928
Revenue over (under) expenditures		(609,196)	(609,195)	1	(980,938)
Other financing sources (uses) Proceeds from note/debt issuance		-	-	-	-
Transfers in		640,829	640,828	(1)	980,938
Transfers (out)		(31,633)	(31,633)	-	
Total other financing sources (uses)		609,196	609,195	(1)	980,938
Net change in fund balance		-	-	-	-
Fund balance, beginning of year		-	-	-	
Fund balance, end of year	\$	- \$	-	\$ - \$	

## Brownfield Redevelopment Authority Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Fina Budge		Actual	Variance Positive (Negative)	2003 Actual
Revenue					
Taxes	\$	- \$	582	582	\$ -
Intergovernmental		-	-	-	-
Charges for services		-	-	-	-
Interest		-	4	4	-
Other	-	-	-	-	
Total revenue		-	586	586	
Expenditures					
Welfare:					
Personnel services Professional and contractual		-	-	-	-
Transportation		-	-	-	-
Supplies		-	-	_	_
Other		_			_
Capital outlay		_	_	_	_
Debt service		-	-		-
Total expenditures		-			
Revenue over (under) expenditures		-	586	586	
Other financing sources (uses) Proceeds from note/debt issuance		-	-	-	-
Transfers in Transfers (out)		-	-	-	-
Total other financing sources (uses)		-	-	-	-
Net change in fund balance		-	586	586	-
Fund balance, beginning of year		-	-	-	
Fund balance, end of year	\$	- \$	586	586	\$ -

# Circuit Court Mediation Program Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	 Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ - \$	-	\$ -	\$ -
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Interest	-	-	-	-
Other	16,390	27,225	10,835	10,875
Total revenue	 16,390	27,225	10,835	10,875
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	1,390	1,390	-	34,455
Health	-	-	-	-
Welfare	-	-	-	-
Education	-	-	-	-
Capital outlay	-	-	-	=
Debt service	 -	_	-	
Total expenditures	1,390	1,390	-	34,455
Revenue over (under) expenditures	 15,000	25,835	10,835	(23,580)
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers (out)	 (15,000)	(15,000)	-	
Total other financing sources (uses)	 (15,000)	(15,000)	-	
Net change in fund balance	-	10,835	10,835	(23,580)
Fund balance, beginning of year	69,361	69,361	-	92,941
Fund balance, end of year	\$ 69,361 \$	80,196	\$ 10,835	\$ 69,361

## **ROD Automation**

## Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Final Budget		Variance Positive Actual (Negative)		2003 Actual	
Revenue						
Taxes	\$	- \$	_	\$ - 8	-	
Intergovernmental		-	-	-	-	
Charges for services		430,000	385,775	(44,225)	381,765	
Interest		-	10,076	10,076	4,026	
Other		-	-	-		
Total revenue		430,000	395,851	(34,149)	385,791	
Expenditures						
Current:						
Public safety						
Public works		-	-	-	-	
Culture and recreation		-	-	-	-	
General government		464,431	99,417	365,014	-	
Health		-	-	-	-	
Welfare		-	-	-	-	
Education		-	-	-	-	
Capital outlay		36,650	37,304	(654)	15,868	
Debt service		-	-	-		
Total expenditures		501,081	136,721	364,360	15,868	
Revenue over (under) expenditures		(71,081)	259,130	330,211	369,923	
Other financing sources (uses)						
Proceeds from note/debt issuance		-	-	-	=	
Transfers in		-	-	-	=	
Transfers (out)		-	-	-		
Total other financing sources (uses)		-	-	-		
Net change in fund balance		(71,081)	259,130	330,211	369,923	
Fund balance, beginning of year		369,923	369,923	-		
Fund balance, end of year	\$	298,842 \$	629,053	\$ 330,211	369,923	

## Local Law Enforcement Block Grant Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	 Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ - \$	-	\$ - \$	_
Intergovernmental	35,489	16,602	(18,887)	13,595
Charges for services	-	-	=	-
Interest	-	312	312	484
Other	 -	-	-	8,980
Total revenue	 35,489	16,914	(18,575)	23,059
Expenditures				
Current:				
Public safety	24,438	17,168	7,270	5,099
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	-	-	-	-
Health	-	-	-	-
Welfare	-	-	-	-
Education	-	-	-	-
Capital outlay	13,186	1,881	11,305	17,960
Debt service	 -	-	-	-
Total expenditures	 37,624	19,049	18,575	23,059
Revenue over (under) expenditures	 (2,135)	(2,135)	-	
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	2,135	2,135	-
Transfers (out)	 -	-	-	
Total other financing sources (uses)	 -	2,135	2,135	
Net change in fund balance	(2,135)	-	2,135	-
Fund balance, beginning of year	 -	-	-	
Fund balance, end of year	\$ (2,135) \$	_	\$ 2,135 \$	

### Hotel/Motel Accommodation Tax Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	 Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ 1,868,615	\$ 1,933,839	\$ 65,224	\$ 1,891,110
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Interest	-	-	-	-
Other	 -	-	-	-
Total revenue	 1,868,615	1,933,839	65,224	1,891,110
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	1,741,115	1,740,455	660	1,701,999
General government	-	-	-	-
Health	-	-	-	-
Welfare	-	-	-	-
Education	-	-	-	-
Capital outlay	-	-	-	-
Debt service	 -	-	-	
Total expenditures	 1,741,115	1,740,455	660	1,701,999
Revenue over (under) expenditures	 127,500	193,384	65,884	189,111
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers (out)	 (158,761)	(126,043)	32,718	(113,133)
Total other financing sources (uses)	 (158,761)	(126,043)	32,718	(113,133)
Net change in fund balance	(31,261)	67,341	98,602	75,978
Fund balance, beginning of year	236,932	236,932		160,954
Fund balance, end of year	\$ 205,671	\$ 304,273	\$ 98,602	\$ 236,932

### **Public Improvements**

		Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue					
Taxes	\$	- \$	_	\$ - \$	_
Intergovernmental	,	-	_	-	_
Charges for services		_	_	_	_
Interest		_	46,345	46,345	(68,255)
Other		200,407	90,732	(109,675)	-
Total revenue		200,407	137,077	(63,330)	(68,255)
Expenditures					
Current:					
Public safety		-	-	-	-
Public works		-	-	-	-
Culture and recreation		-	-	-	-
General government		2,142,461	1,844,850	297,611	603,986
Health		-	-	-	-
Welfare		-	-	-	-
Education		-	-	-	-
Capital outlay		295,917	168,980	126,937	233,378
Debt service		6,750	-	-	
Total expenditures		2,445,128	2,013,830	424,548	837,364
Revenue over (under) expenditures		(2,244,721)	(1,876,753)	361,218	(905,619)
Other financing sources (uses)					
Proceeds from note/debt issuance		931,780	1,594,754	662,974	-
Transfers in		-	-	-	-
Transfers (out)		1,110,607	1,110,607	-	2,605,379
		(29,000)	(29,000)	-	3,000
Total other financing sources (uses)		2,013,387	2,676,361	662,974	2,608,379
Net change in fund balance		2,013,307	2,070,301	002,774	2,000,377
1.50 change in rand balance		(231,334)	799,608	1,030,942	1,702,760
Fund balance, beginning of year		2,500,470	2,500,470	-	797,710
Fund balance, end of year	\$	2,269,136 \$	3,300,078	\$ 1,030,942 \$	2,500,470

### **Work Study Program**

_		Final Budget	Actual	Variance Positive Actual (Negative)	
Revenue					
Taxes	\$	- \$	-	\$ - \$	-
Intergovernmental		75,179	33,712	(41,467)	36,375
Charges for services		-	-	-	-
Interest		-	-	-	-
Other		-	-	-	
Total revenue	-	75,179	33,712	(41,467)	36,375
Expenditures Education:					
Personnel services		75,179	49,788	25,391	53,437
Professional and contractual		73,179	49,700	23,391	55,457
Transportation					_
Supplies		_	_	_	_
Other		_	_	_	_
Capital outlay		_	_	-	_
Debt service		-	-	-	
Total expenditures		75,179	49,788	25,391	53,437
Revenue over (under) expenditures		-	(16,076)	(16,076)	(17,062)
Other financing sources (uses)					
Proceeds from note/debt issuance		-	-	-	-
Transfers in		-	16,076	16,076	17,062
Transfers (out)		-	-		
Total other financing sources (uses)		-	16,076	16,076	17,062
Net change in fund balance		-	-	-	-
Fund balance, beginning of year		-	-	-	
Fund balance, end of year	\$	- \$	-	\$ - \$	

### **Budget Stabilization**

	 Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ - \$	-	\$ -	\$ -
Intergovernmental	_	-	-	-
Charges for services	_	_	-	-
Interest	_	_	-	-
Other	 -	-	<u> </u>	
Total revenue	 		<u>-</u>	
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	-	-	-	-
Health	-	-	-	-
Welfare	-	-	-	-
Education	-	-	-	-
Capital outlay	-	-	-	-
Debt service	 -	-	-	
Total expenditures	 -	-	-	
Revenue over (under) expenditures	 -	-	-	
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	22,557
Transfers (out)	 -	-	-	-
Total other financing sources (uses)	 -	-	-	22,557
Net change in fund balance	-	-	-	22,557
Fund balance, beginning of year	 9,002,365	9,002,365	-	8,979,808
Fund balance, end of year	\$ 9,002,365 \$	9,002,365	\$ -	\$ 9,002,365

### Juvenile Justice Mileage Schedule of Revenue, Expenditures and Changes

### in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$3,677,904	\$3,733,210	\$55,306	\$ 3,566,094
Intergovernmental	-	7,851	7,851	5,769
Charges for services	-	-	-	-
Interest	2,000	75,008	73,008	52,208
Other		-	_	
Total revenue	3,679,904	3,816,069	136,165	3,624,071
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	-	-	-	-
Health	-	-	-	-
Welfare	1,578,468	11,135	1,567,333	11
Education	-	-	-	-
Capital outlay	-	-	-	-
Debt service		-	-	-
Total expenditures	1,578,468	11,135	1,567,333	11
Revenue over (under) expenditures	2,101,436	3,804,934	1,703,498	3,624,060
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers (out)	(2,101,436)	(2,101,436)	-	(1,430,742)
Total other financing sources (uses)	(2,101,436)	(2,101,436)	-	(1,430,742)
Net change in fund balance	-	1,703,498	1,703,498	2,193,318
Fund balance, beginning of year	2,193,348	2,193,348		30
Fund balance, end of year	\$ 2,193,348	\$ 3,896,846	\$ 1,703,498	\$ 2,193,348

### **Drug Law Enforcement**

	Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ - \$	_	\$ - \$	-
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Interest	=	-	-	-
Other	 15,149	33,114	17,965	24,466
Total revenue	 15,149	33,114	17,965	24,466
Expenditures				
Current:				
Public safety	61,237	13,144	48,093	14,396
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	=	-	=	=
Health	=	-	=	=
Welfare	-	=	-	-
Education	-	-	-	-
Capital outlay	-	-	-	-
Debt service	 -	-	-	-
Total expenditures	61,237	13,144	48,093	14,396
Revenue over (under) expenditures	 (46,088)	19,970	66,058	10,070
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers (out)	 -	-	-	
Total other financing sources (uses)	 -	-	-	-
Net change in fund balance	(46,088)	19,970	66,058	10,070
Fund balance, beginning of year	46,088	46,088	-	36,018
Fund balance, end of year	\$ - \$	66,058	\$ 66,058 \$	46,088

# Local Correction Training Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	 Final Budget	Actual	Variance Positive (Negative)		2003 Actual
Revenue					
Taxes	\$ -	\$ -	\$	- \$	-
Intergovernmental	-	-		_	_
Charges for services	65,461	65,461		-	6,604
Interest	569	569		-	_
Other	 _	-		_	
Total revenue	 66,030	66,030		-	6,604
Expenditures					
Current:					
Public safety	-	-		-	_
Public works	-	-		-	_
Culture and recreation	-	-		-	_
General government	-	-		-	-
Health	-	-		-	-
Welfare	-	-		-	-
Education	-	-		-	-
Capital outlay	-	-		-	-
Debt service	 -	-		-	
Total expenditures	 _	-		-	
Revenue over (under) expenditures	 66,030	66,030		-	6,604
Other financing sources (uses)					
Proceeds from note/debt issuance	-	-		-	-
Transfers in	-	-		-	-
Transfers (out)	 -	-		_	
Total other financing sources (uses)	 -	_		-	
Net change in fund balance	66,030	66,030		-	6,604
Fund balance, beginning of year	 6,604	6,604		_	
Fund balance, end of year	\$ 72,634	\$ 72,634	\$	- \$	6,604

### **Anti-Drug Abuse Grant**

	Final Budget	Actual	Variance Positive (Negative)		2003 Actual
	 Duuget	nctuai	(Tregative)		rictual
Revenue					
Taxes	\$ - \$	-	\$	- \$	-
Intergovernmental	88,599	88,598		(1)	84,841
Charges for services	-	-		-	-
Interest	-	306		06	1,585
Other	 306,745	262,445	(44,30	00)	258,346
Total revenue	 395,344	351,349	(43,99	95)	344,772
Expenditures					
Public Safety:					
Personnel services	177,197	177,197		-	168,523
Professional and contractual	257,568	257,567		1	249,028
Transportation	833	833		-	776
Supplies	19,307	2,150	17,15	57	1,736
Other	-	-		-	1,160
Capital outlay	-	-		-	-
Debt service	 -	-		-	
Total expenditures	 454,905	437,747	17,15	58	421,223
Revenue over (under) expenditures	 (59,561)	(86,398)	(26,83	37)	(76,451)
Other financing sources (uses)					
Proceeds from note/debt issuance	-	-		-	-
Transfers in	90,912	90,912		-	84,841
Transfers (out)	 (36,412)	(6,643)	(29,76	59)	(85,581)
Total other financing sources (uses)	 54,500	84,269	(29,70	59)	(740)
Net change in fund balance	(5,061)	(2,129)	2,93	32	(77,191)
Fund balance, beginning of year	 13,637	13,637		_	90,828
Fund balance, end of year	\$ 8,576 \$	11,508	\$ 2,93	32 \$	13,637

### **Community Corrections**

	Final Budget	Actual	Po	riance ositive egative)	2003 Actual
	 Duugei	Actual	(116	egative)	Actual
Revenue					
Taxes	\$ -	\$ -	\$	- \$	-
Intergovernmental	735,140	747,250		12,110	759,435
Charges for services	565,164	471,634		(93,530)	601,960
Interest	6,000	3,196		(2,804)	5,719
Other	 -	-		-	
Total revenue	 1,306,304	1,222,080		(84,224)	1,367,114
Expenditures					
Public Safety:					
Personnel services	448,539	409,236		39,303	396,551
Professional and contractual	932,800	901,561		31,239	942,178
Transportation	2,205	1,381		824	1,855
Supplies	11,347	11,347		-	12,251
Other	79,943	79,436		507	69,746
Capital outlay	968	968		-	9,708
Debt service	 -	-		-	
Total expenditures	 1,475,802	1,403,929		71,873	1,432,289
Revenue over (under) expenditures	(169,498)	(181,849)		(12,351)	(65,175)
Other financing sources (uses)					
Proceeds from note/debt issuance	-	-		-	-
Transfers in	88,342	88,342		-	83,066
Transfers (out)	 (1,051)	(1,052)		1	
Total other financing sources (uses)	 87,291	87,290		1	83,066
Net change in fund balance	(82,207)	(94,559)		(12,350)	17,891
Fund balance, beginning of year	 272,215	272,215		-	254,324
Fund balance, end of year	\$ 190,008	\$ 177,656	\$	(12,350) \$	272,215

### Law Library

	Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Interest	-	-	-	-
Other	 17,000	17,000	-	17,000
Total revenue	 17,000	17,000	-	17,000
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	-	-	-	-
Health	-	-	-	-
Welfare	-	-	-	-
Education	-	-	-	-
Capital outlay	17,000	16,942	58	13,509
Debt service	 	_		
Total expenditures	 17,000	16,942	58	13,509
Revenue over (under) expenditures	 -	58	58	3,491
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers (out)	 -	-	-	
Total other financing sources (uses)	 -	-	-	
Net change in fund balance	-	58	58	3,491
Fund balance, beginning of year	12,308	12,308		8,817
Fund balance, end of year	\$ 12,308	\$ 12,366	\$ 58	\$ 12,308

### Criminal Justice Training Grant Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Final Budget	Actual	]	'ariance Positive Negative)	2003 Actual
Revenue					
Taxes	\$ -	\$ -	\$	- \$	-
Intergovernmental	106,774	88,304		(18,470)	79,610
Charges for services	-	-		-	-
Interest	-	-		-	-
Other	 -	-		=	
Total revenue	 106,774	88,304		(18,470)	79,610
Expenditures					
Current:					
Public safety	106,774	81,610		25,164	86,233
Public works	-	-		-	-
Culture and recreation	-	-		-	-
General government	=	-		-	-
Health	-	-		-	-
Welfare	-	-		-	-
Education	-	-		-	-
Capital outlay	-	-		-	-
Debt service	 -			-	
Total expenditures	 106,774	81,610		25,164	86,233
Revenue over (under) expenditures	 -	6,694		6,694	(6,623)
Other financing sources (uses)					
Proceeds from note/debt issuance	-	-		-	-
Transfers in	-	-		-	-
Transfers (out)	 -			-	
Total other financing sources (uses)	 -	_		-	
Net change in fund balance	-	6,694		6,694	(6,623)
Fund balance, beginning of year	 27,452	27,452		-	34,075
Fund balance, end of year	\$ 27,452	\$ 34,146	\$	6,694 \$	27,452

### Department of Human Services Child Care Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Final Budget	Actual	Variance Positive (Negative)		2003 Actual
Revenue					
Taxes	\$ -	\$ _	\$ -	\$	-
Intergovernmental	970,575	970,574	(1)	)	806,570
Charges for services	-	-	-		-
Interest	-	-	-		-
Other	 75,869	75,870	1		87,231
Total revenue	 1,046,444	1,046,444	_		893,801
Expenditures					
Current:					
Public safety	-	-	-		_
Public works	-	-	-		_
Culture and recreation	-	-	-		-
General government	-	-	-		_
Health	-	-	-		-
Welfare	2,013,774	2,013,774	-		1,702,852
Education	-	-	-		-
Capital outlay	-	-	-		-
Debt service	-	-	-		-
Total expenditures	 2,013,774	2,013,774	_		1,702,852
Revenue over (under) expenditures	 (967,330)	(967,330)	-		(809,051)
Other financing sources (uses) Proceeds from note/debt issuance	-	_	-		-
Transfers in	967,330	967,330	-		809,051
Transfers (out)	-		-		<u> </u>
Total other financing sources (uses)	 967,330	967,330			809,051
Net change in fund balance	-	-	-		-
Fund balance, beginning of year	 				
Fund balance, end of year	\$ -	\$ -	\$ -	\$	_

### **Social Welfare**

	Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ -	\$ -	\$ -	\$ _
Intergovernmental	1,780,160	1,235,327	(544,833)	1,132,528
Charges for services	232,889	-	(232,889)	_
Interest	-	-	-	-
Other	 -	-	-	
Total revenue	2,013,049	1,235,327	(777,722)	1,132,528
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	-	-	-	-
Health	-	-	-	-
Welfare	2,035,079	1,257,357	777,722	1,166,973
Education	-	-	-	-
Capital outlay	-	-	-	-
Debt service	 -	-	-	-
Total expenditures	2,035,079	1,257,357	777,722	1,166,973
Revenue over (under) expenditures	(22,030)	(22,030)	-	(34,445)
Other financing sources (uses) Proceeds from note/debt issuance	_	_	_	_
Transfers in	22,030	22,030	-	34,445
Transfers (out)	 -		-	
Total other financing sources (uses)	 22,030	22,030	<u>-</u>	34,445
Net change in fund balance	-	-	-	-
Fund balance, beginning of year	 -	-	-	
Fund balance, end of year	\$ 	\$ _	\$ -	\$ _

### **Family Court Child Care**

	Final Budget	Actual	Variance Positive (Negative)		2003 Actual
Revenue					
Taxes	\$ -	\$ -	\$	- \$	-
Intergovernmental	3,798,276	3,794,990	(3,28	36)	3,028,016
Charges for services	89,260	82,265	(6,99	95)	15,943
Interest	-	-		-	-
Other	 20,995	9,306	(11,68	89)	4,384
Total revenue	 3,908,531	3,886,561	(21,97	70)	3,048,343
Expenditures Welfare: Personnel services Professional and contractual	3,813,701 4,946,745	3,800,321 4,941,846	13,38 4,89		3,307,150 3,971,871
Transportation	51,746	51,746	,	_	36,146
Supplies	105,756	103,332	2,42	24	79,308
Other	90,805	90,497	30	8(	106,420
Capital outlay	9,669	8,708	96	51	1,496
Debt service	 -	-		-	
Total expenditures	 9,018,422	8,996,450	21,97	/2	7,502,391
Revenue over (under) expenditures	 (5,109,891)	(5,109,889)		2	(4,454,048)
Other financing sources (uses) Proceeds from note/debt issuance Transfers in Transfers (out)	5,109,891	5,109,889	(	- (2) -	- 4,454,048 -
Total other financing sources (uses)	5,109,891	5,109,889	(	(2)	4,454,048
Net change in fund balance	-	-		-	-
Fund balance, beginning of year	-	-		-	
Fund balance, end of year	\$ 	\$ -	\$	- \$	

### **Veterans' Trust**

	Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ - \$	- \$	-	\$ -
Intergovernmental	40,000	34,355	(5,645)	40,928
Charges for services	-	-	-	-
Interest	-	-	-	_
Other	 -	-	-	
Total revenue	 40,000	34,355	(5,645)	40,928
Expenditures				
Current:				
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
General government	-	-	-	_
Health	-	-	-	-
Welfare	32,200	25,894	6,306	33,734
Education	-	-	-	-
Capital outlay	-	-	-	-
Debt service	 -	-	-	-
Total expenditures	32,200	25,894	6,306	33,734
Revenue over (under) expenditures	7,800	8,461	661	7,194
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	-	-	-	-
Transfers (out)	 (7,800)	(7,800)	-	(7,800)
Total other financing sources (uses)	 (7,800)	(7,800)	-	(7,800)
Net change in fund balance	-	661	661	(606)
Fund balance, beginning of year	 1,186	1,186	-	1,792
Fund balance, end of year	\$ 1,186 \$	1,847 \$	661	\$ 1,186

# County Transportation System Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Final Budget	Actual	]	ariance Positive Negative)	2003 Actual
Revenue					
Taxes	\$ 2,478,065	\$ 2,459,148	\$	(18,917) \$	2,360,424
Intergovernmental	5,000	5,207		207	4,987
Charges for services	-	-		-	-
Interest	106,699	32,842		(73,857)	50,667
Other	 -	-		-	
Total revenue	2,589,764	2,497,197		(92,567)	2,416,078
Expenditures					
Current:					
Public safety	-	-		-	-
Public works	2,616,367	2,616,366		1	2,704,518
Culture and recreation	-	-		-	-
General government	-	-		-	-
Health	-	-		-	-
Welfare	-	-		-	-
Education	-	-		-	-
Capital outlay	-	-		-	-
Debt service	 -	-		-	
Total expenditures	 2,616,367	2,616,366		1	2,704,518
Revenue over (under) expenditures	 (26,603)	(119,169)		(92,566)	(288,440)
Other financing sources (uses)					
Proceeds from note/debt issuance	-	-		-	-
Transfers in	-	-		-	-
Transfers (out)	 -	-		-	
Total other financing sources (uses)	 			-	
Net change in fund balance	(26,603)	(119,169)		(92,566)	(288,440)
Fund balance, beginning of year	185,293	185,293		-	473,733
Fund balance, end of year	\$ 158,690	\$ 66,124	\$	(92,566) \$	185,293

Cooperative Reimbursement Prosecuting Attorney Schedule of Revenue, Expenditures and Changes in Fund Balance - Amended Budget and Actual For the Year Ended December 31, 2004

	Final Budget	Actual	Variance Positive (Negative)	2003 Actual
Revenue				
Taxes	\$ -	\$ -	\$ - \$	-
Intergovernmental	609,900	493,444	(116,456)	505,866
Charges for services	-	-	-	-
Interest	-	=	=	-
Other	 _	_	-	
Total revenue	 609,900	493,444	(116,456)	505,866
Expenditures				
Welfare:				
Personnel services	736,653	664,689	71,964	670,811
Professional and contractual	17,950	5,728	12,222	3,617
Transportation	20,644	19,598	1,046	10,112
Supplies	32,805	16,635	16,170	11,199
Other	300	56	244	27,490
Capital outlay	-	-	-	57
Debt service	 33,738	18,928	14,810	-
Total expenditures	 842,090	725,634	116,456	723,286
Revenue over (under) expenditures	 (232,190)	(232,190)	-	(217,420)
Other financing sources (uses)				
Proceeds from note/debt issuance	-	-	-	-
Transfers in	232,190	232,190	-	217,420
Transfers (out)	 -	-	<del>-</del>	-
Total other financing sources (uses)	 232,190	232,190	-	217,420
Net change in fund balance	-	-	-	-
Fund balance, beginning of year	 		<u>-</u>	
Fund balance, end of year	\$ _	\$ -	\$ - \$	-

### NONMAJOR GOVERNMENTAL FUNDS

### **DEBT SERVICE FUNDS**

**Description of Funds** 

#### NONMAJOR GOVERNMENTAL FUNDS

#### **DEBT SERVICE FUNDS**

- Community Mental Health (CMH)/Jail/Courthouse Refunding -- This fund is used to account for the payment of bonds related to the refunding of certain debt and for building construction, expansion and renovation projects. Funding will be provided through rents collected in the Internal Service Fund and General Fund appropriations.
- **Jail Renovation 2003 -** This fund is used to account for the payment of principal and interest on bonds related to the jail renovation project. Funding will be provided by General Fund appropriations which will be supported by additional jail bed rentals.
- **Refunding and Human Services Building --** This fund is used to account for payment of principal and interest on bonds related to the refunding of certain debt and for expansion of the Human Services Building. Funding is provided through rents collected in an Internal Service Fund and General Fund appropriations.
- **Grady Porter Building Renovation --** This fund is used to account for the retirement of bonds issued. Funding is provided by transfers from various County funds.

### Combining Balance Sheet Nonmajor Debt Service Funds December 31, 2004

			B	UILDING	AU'	THORITY			
	CMH/Jail/ Courthouse Refunding		Jail Renovation 2003		Refunding and Human Services Building		Grady Porter Building Renovation		Totals
Assets									
Cash and cash equivalents	\$	276,724	\$	107	\$	15,154	\$	839	\$ 292,824
Accrued interest receivable		44		-		16		-	60
Total assets	\$	276,768	\$	107	\$	15,170	\$	839	\$ 292,884
Liabilities									
Deferred revenue	\$	236,315	\$	-	\$	-	\$	-	\$ 236,315
Total liabilities		236,315		-		-		-	236,315
Fund balances									
Reserved for debt service		40,453		107		15,170		839	56,569
Total liabilities and fund balances	\$	276,768	\$	107	\$	15,170	\$	839	\$ 292,884

## Nonmajor Debt Service Funds Combining Statement of Revenue, Expenditures, and Changes in Fund Balance For the Year Ended December 31, 2004

			BUILDING AU	THO	RITY		
	Co	MH/Jail/ ourthouse efunding	Jail Renovation 2003	and Se	unding Human rvices ilding	rady Porter Building enovation	Totals
Revenue							
Interest	\$	567	\$ 5	\$	125	\$ 19	\$ 716
Other		520,466	-		-	-	520,466
Total revenue		521,033	5		125	19	521,182
Expenditure							
Debt Service:							
Principal retirement		650,000	80,000	2,1	35,000	250,000	3,115,000
Interest and fiscal charges		500,560	78,870	4	03,541	455,650	1,438,621
Total expenditures	1	,150,560	158,870	2,5	38,541	705,650	4,553,621
Revenue over (under) expenditures		(629,527)	(158,865)	(2,5	38,416)	(705,631)	(4,032,439)
Other financing sources Transfers in		630,107	158,870	2,5	38,191	705,650	4,032,818
Net change in fund balances		580	5		(225)	19	379
Fund balance, beginning of year		39,873	102		15,395	820	56,190
Fund balance, end of year	\$	40,453	\$ 107	\$	15,170	\$ 839	\$ 56,569

### NONMAJOR GOVERNMENTAL FUNDS

### **CAPITAL PROJECTS FUNDS**

**Description of Funds** 

### NONMAJOR GOVERNMENTAL FUNDS

### **CAPITAL PROJECTS FUNDS**

**Capital Projects Control** -- This fund is a control fund for appropriations for the purchase and/or construction and improvements of capital facilities of a major nature. This fund is also used to account for construction projects that do not require a separate fund.

Jail Renovation 2003 - This fund is used to account for the renovation of the jail.

### Combining Balance Sheet Nonmajor Capital Projects Funds December 31, 2004

	Capital Projects Control		R	Jail enovation 2003	Totals
Assets					
Cash and cash equivalents	\$	_	\$	171,112	\$ 171,112
Accounts receivable		-		15,000	15,000
Accrued interest receivable		-		2,898	2,898
Due from other funds		39,431		-	39,431
Total assets	\$	39,431	\$	189,010	\$ 228,441
Liabilities					
Accounts payable	\$	-	\$	137,084	\$ 137,084
Interfund payable		39,431		-	39,431
Total liabilities		39,431		137,084	176,515
Fund balances					
Unreserved:					
Designated for capital improvements		-		51,926	51,926
Total liabilities and fund balances	\$	39,431	\$	189,010	\$ 228,441

# Nonmajor Capital Projects Funds Combining Statement of Revenue, Expenditures, and Changes in Fund Balance For the Year Ended December 31, 2004

	Capita Projec Contro	ts	Jail Renovation 2003	Totals
Revenue				
Interest	\$	- \$	14,637	\$ 14,637
Other		-	15,000	15,000
Total revenue		-	29,637	29,637
Expenditures				
Capital outlay		-	1,796,392	1,796,392
Revenue (under) expenditures		-	(1,766,755)	(1,766,755)
Net change in fund balances		-	(1,766,755)	(1,766,755)
Fund balances, beginning of year		-	1,818,681	1,818,681
Fund balances, end of year	\$	- \$	51,926	\$ 51,926

### **NONMAJOR FUNDS**

### **ENTERPRISE FUNDS**

**Description of Funds** 

#### NONMAJOR FUNDS

#### **ENTERPRISE FUNDS**

- **Housing Commission --** This fund is used to account for the operation and maintenance of Carriage Lane Apartments, a subsidized housing complex. Funding is provided through apartment rental and a Federal subsidy.
- **Homestead Property Tax Administration -** This fund is used to account for the County's portion of revenue collected from the interest imposed on homestead denials. Revenue is to be used solely for the administration of homestead property tax exemptions.
- **Fair Board --** This fund is used to account for the Ingham County Fair and the operation and maintenance of the fair grounds. Funding is provided by user charges and fair week related activities including State matching funds. The Fair also receives Hotel/Motel tax revenues which are used for repair, maintenance, and construction at the fair grounds.
- **Inmate Stores --** This fund is used to account for the operations of a store for Ingham County Jail inmates. Funding is provided through sales of merchandise.
- **Alaiedon Water and Sewer --** This fund is used to account for the financing of local water and sewer projects.
- **Tobias-Linn Water and Sewer (Williamston)** -- This fund is used to account for the financing of local water and sewer projects.
- Water/Sewer No. 1 (City of Leslie) -- This fund is used to account for the financing of local water and sewer projects.
- Water Supply Project No. 2 (Lansing Charter Township) -- This fund is used to account for the financing of local water projects.
- Sanitary Sewer Project No. 2 (Delhi Charter Township) -- This fund is used to account for the financing of local sewer projects.

#### Combining Statement of Net Assets Nonmajor Enterprise Funds December 31, 2004

	Housing Commission	Homestead Property Tax Administration	Fair Board	Inmate Stores	Alaiedon Water & Sewer
ASSETS			Dour u	Stores	Tracer to be wer
Current assets:					
Cash and cash equivalents	\$ 573,969	\$ 1,187	\$ 427,052		\$ 4,909
Accounts receivable, net	3,843	-	9,967	47,290	-
Accrued interest receivable	-	1	495	-	-
Due from other funds	-	-	1,414	-	-
Due from other governmental units	-	-	-	-	20,373
Leases receivable	-	-	-	-	100,000
Prepaid items		-	1,171	-	-
Total current assets	577,812	1,188	440,099	47,290	125,282
Noncurrent assets:					
Restricted assets:					
Cash and cash equivalents:					
Customer deposits	18,736	-	38,662	-	-
Subsidy receivable for debt service	41,497	-	-	-	-
Total restricted assets	60,233	-	38,662	-	-
Loans receivable	977,381	-	-	-	-
Leases receivable	<del>-</del>		<u>-</u>	-	1,680,000
Capital Assets:					
Land & Land improvements	327,078	-	5,080	-	_
Building and systems	4,860,128	-	1,922,421	-	_
Machinery and equipment	217,902	-	114,081	12,990	-
Less accumulated depreciation.	(2,819,077)	-	(778,883)	(2,598)	-
Total capital assets (net of accumulated depreciation)	2,586,031	-	1,262,699	10,392	-
Total noncurrent assets	3,623,645	-	1,301,361	10,392	1,680,000
Total assets	4,201,457	1,188	1,741,460	57,682	1,805,282
LIABILITIES					
Current liabilities:					
Accounts payable	103,284	-	6,988	24,405	-
Interfund payable	-	-	-	13,251	-
Salaries and amounts withheld therefrom	26,757	-	7,867	614	-
Due to other funds	-	-	3,142	-	-
Accrued interest payable	-	-	-	-	20,373
Notes payable-current	-	-	-	-	100,000
Compensated absences	17,139	-	24,370	753	-
Deferred revenue	37,612	-	27,965	3,183	-
Total current liabilities	184,792	-	70,332	42,206	120,373
Current liabilities payable from restricted assets:					
Customer deposits payable	18,736	=	38,662	-	-
Accrued interest payable	21,497	=	-	=	-
Total liabilities payable from restricted assets	40,233	-	38,662	-	
Noncurrent liabilities:					
Notes payable	20,000	-	-	-	1,680,000
Advances from/to other funds		-	204,569	-	-
Total noncurrent liabilities	20,000	-	204,569	-	1,680,000
Total liabilities	245,025	-	313,563	42,206	1,800,373
NET ASSETS					
Invested in capital assets, net of related debt	2,586,031		1,262,699	10,392	
Restricted for debt service	2,360,031	-	1,202,099	10,372	4,909
Restricted for capital improvements	-	-	-	-	4,709
Unrestricted	1,370,401	1,188	165,198	5,084	-
Total net assets	\$ 3,956,432			\$ 15,476	\$ 4,909
1 Otal liet assets	φ 3,930,432	φ 1,188	φ 1,447,697	φ 13,4/0	φ 4,909

Tobias-Linn Water & Sewer	Water/Sewer No.1	Water Supply No. 2	Sanitary Sewer No. 2	Totals
\$ 8,022	\$ 200	\$ 2,595	\$ 12,215	\$ 1,030,149
-	-	2	13	61,115
5	-	-	-	501
-	-	-	-	1,414
11,044	4,866	5,123	700	42,106
25,000	40,000	30,000	75,000	270,000
 -	-	-	-	1,171
44,071	45,066	37,720	87,928	1,406,456
-	-	-	-	57,398
 -	-	-		41,497
 -	-	-	-	98,895
 -	-	-	-	977,381
1,350,000	325,000	330,000		3,685,000
-	-	-	-	332,158
-	-	-	-	6,782,549
-	-	-	-	344,973
 -	-	-	-	(3,600,558) 3,859,122
 1,350,000	325,000	330,000	-	8,620,398
 1,394,071	370,066	367,720	87,928	10,026,854
-	-	-	_	134,677
-	-	-	-	13,251
-	-	-	-	35,238
-	-	-	-	3,142
11,044	4,866	5,124	700	42,107
25,000	40,000	30,000	75,000	270,000
-	-	-	-	42,262
 -	-	-	-	68,760
 36,044	44,866	35,124	75,700	609,437
				55.200
-	-	-	-	57,398
 		<u>-</u>		21,497 78,895
1,350,000	325,000	330,000	-	3,705,000
 1,350,000	325,000	330,000	-	204,569 3,909,569
1,386,044	369,866	365,124	75,700	4,597,901
 1,500,0 11	507,000	303,124	73,700	.,571,701
-	-	-	-	3,859,122
656	200	2,596	12,228	20,589
7,371	-	-	-	7,371
-	-		 <u>-</u>	1,541,871
\$ 8,027	\$ 200	\$ 2,596	\$ 12,228	\$ 5,428,953

Combining Statement of Revenue, Expenses, and Changes in Fund Net Assets Nonmajor Enterprise Funds For the Year Ended December 31, 2004

	Housing Commission	Homestead Property Tax Administration	Fair Board	Inmate Stores	Alaiedon Water & Sewer
Operating revenue					
Charges for services	\$ -	\$ -	\$ -	\$ -	\$ 82,764
Sales	- -	-	- -	421,413	· -
Interest	-	2,808	_	-	-
Collection fees	-	20	-	-	-
Other operating revenue	1,711,225		1,073,873	-	
Total operating revenue	1,711,225	2,828	1,073,873	421,413	82,764
Operating expenses					
Administrative	326,072	1,950	999,949	355,312	-
Depreciation	137,484	-	90,782	2,598	-
Other operating expenses	669,482	-	-	-	<del>-</del>
Total operating expenses	1,133,038	1,950	1,090,731	357,910	
Operating income (loss)	578,187	878	(16,858)	63,503	82,764
Non-operating revenue (expenses)					
Investment income	1,414	-	5,742	-	3
Interest and fiscal charges		-			(82,765)
Total non-operating revenue (expenses)	1,414		5,742		(82,762)
Income (loss) before operating transfers	579,601	878	(11,116)	63,503	2
Operating transfers					
Transfers in	-	-	124,693	-	-
Transfers (out)			(1,052)	-	
Change in net assets	579,601	878	112,525	63,503	2
Total net assets - beginning, as restated	3,376,831	310	1,315,372	(48,027)	4,907
Total net assets - ending	\$ 3,956,432	\$ 1,188	\$ 1,427,897	\$ 15,476	\$ 4,909

Tobias-Linn Water & Sewer		Water/Sewer	Water Supply	Sanitary Sewer	T. 4.1.
wate	er & Sewer	No.1	No. 2	No. 2	Totals
\$	66,843	\$ 20,200	\$ 21,322	\$ 8,100	\$ 199,229
·	´ -	- -	-	-	421,413
	-	-	-	-	2,808
	_	-	-	-	20
	-	-	-	-	2,785,098
,					_
	66,843	20,200	21,322	8,100	3,408,568
					1 (02 202
	-	-	-	-	1,683,283
	(7.200)	-	-	-	230,864 662,182
	(7,300)	-	-	-	002,182
	(7,300)	_	_	_	2,576,329
	(7,500)				2,570,527
	74,143	20,200	21,322	8,100	832,239
	•		•		· · · · · · · · · · · · · · · · · · ·
	354	1	16	104	7,634
	(66,568)	(20,200)	(21,322)	(8,676)	(199,531)
	(66.014)	(20, 100)	(21.206)	(9.570)	(101.007)
	(66,214)	(20,199)	(21,306)	(8,572)	(191,897)
	7,929	1	16	(472)	640,342
	1,525	1	10	(472)	040,542
	-	-	-	-	124,693
	-	-	-	-	(1,052)
					<u> </u>
	7,929	1	16	(472)	763,983
	98	199	2,580	12,700	4,664,970
ф	0.005	Φ 200	Φ 2.505	Ф. 12.222	Φ 5.420.053
\$	8,027	\$ 200	\$ 2,596	\$ 12,228	\$ 5,428,953

#### Combining Statement of Cash Flows Nonmajor Enterprise Funds For the Year Ended December 31, 2004

	Homestead			
	Housing Property Tax Fair		Fair	Inmate
	Commission	Administration	Board	Stores
CASH FLOWS FROM OPERATING ACTIVITIES:				
Receipts from customers and users	\$ 1,757,422	\$ 2,828	\$ 1,061,586	\$ 339,051
Payments to suppliers	(1,256,904)	(1)	(704,619)	(330,023)
Payments to employees	(249,386)	(1,950)	(294,302)	(23,177)
Other receipts (payments)	-	- -	5,565	-
Net cash provided (used) by operating activities	251,132	877	68,230	(14,149)
CASH FLOW FROM NONCAPITAL FINANCING ACTIVITIES				
Intrafund loan made (repaid)	-	-	(47,278)	13,251
Transfers from other funds	-	-	121,274	-
Net cash provided by non capital financing activities		-	73,996	13,251
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIV	TITIES			
Acquisition and construction of capital assets	-	-	(69,802)	-
Principal paid on long-term debt	-	-	-	-
Interest paid on long-term debt	-	-	-	-
Payments received on long term capital leases	-	-	-	-
Net cash used by capital and related financing activities	-	-	(69,802)	-
CASH FLOW FROM INVESTING ACTIVITIES				
Interest and dividends received	1,414	-	5,729	-
Net cash used by investing activities	1,414	-	5,729	-
Net increase in cash and cash equivalents	252,546	877	78,153	(898)
Cash and cash equivalents, January 1	340,159	310	387,559	898
Cash and cash equivalents, December 31	\$ 592,705	\$ 1,187	\$ 465,712	\$ -
Reconciliation of operating income to net cash provided				
(used) by operating activities:				
Operating income (loss)	\$ 578,187	\$ 878	\$ (16,858)	\$ 63,503
Adjustments to reconcile operating income to net cash				
provided (used) by operating activities:				
Depreciation expense	137,484	-	90,782	2,598
(Increase) decrease accounts receivable	46,836	-	(5,461)	(85,545)
(Increase) decrease interest receivable	-	(1)	-	-
(Increase) decrease due from other funds	-	-	(1,401)	-
(Increase) decrease intergovernmental receivables	-	-	-	-
(Increase) decrease loans receivable	(526,107)	-	-	-
(Increase) decrease prepaid items	-	-	298	-
Increase (decrease) accounts payable	10,067	-	(38)	2,833
Increase (decrease) salaries withheld	-	-	(3,232)	(721)
Increase (decrease) other accrued liabilities	4,759	-	-	-
Increase (decrease) due to other funds	-	-	4,000	-
Increase (decrease) interest payable	-	-	-	-
Increase (decrease) current liabilities payable				
from restricted assets	545	-	371	-
Increase (decrease) deferred revenue	(639)	<u> </u>	(231)	3,183
Total adjustments	(327,055)	(1)	85,088	(77,652)
Net cash provided (used) by operating activities	\$ 251,132	\$ 877	\$ 68,230	\$ (14,149)

	laiedon r & Sewer	Tobias-Linn Water & Sewer	Water/Sewer No.1		Water Supply No. 2	Sanitary Sewer No. 2	Totals
\$	82,765	\$ 66,843	\$ 20,200	\$	21,322 \$	8,100 \$	3,360,117
Ψ	-	7,300	Ψ 20,200	Ψ	21,322 φ	σ,100 ψ	(2,284,247)
	_	-	_		_	_	(568,815)
	_	_	_		_	_	5,565
	82,765	74,143	20,200		21,322	8,100	512,620
	-	-	-		-	-	(34,027)
	-	-	-		-	-	121,274
	-	-	-		-	-	87,247
	_						(69,802)
	(100,000)	(20,000)	(35,000)		(30,000)	(75,000)	(260,000)
	(82,765)	(66,568)	(20,200)		(21,322)	(8,677)	(199,532)
	100,000	20,000	35,000		30,000	75,000	260,000
	(82,765)	(66,568)	(20,200)		(21,322)	(8,677)	(269,334)
	30	350	1		16	101	7,641
	30	350	1		16	101	7,641
	30	7,925	1		16	(476)	338,174
	4,879	97	199		2,579	12,691	749,371
\$	4,909	\$ 8,022	\$ 200	\$	2,595 \$	12,215 \$	1,087,545
\$	82,765	\$ 74,143	\$ 20,200	\$	21,322 \$	8,100 \$	832,240
	_	_	-		_	_	230,864
	-	-	-		-	_	(44,170)
	-	-	-		-	-	(1)
	-	-	-		-	-	(1,401)
	1,000	(5,490)	437		430	700	(2,923)
	-	-	-		-	-	(526,107)
	-	-	-		-	-	298
	-	-	-		-	-	12,862
	-	-	-		-	-	(3,953)
	-	-	-		-	-	4,759
	-	-	-		-	-	4,000
	(1,000)	5,490	(437)		(430)	(700)	2,923
	-	-	-		-	-	916
	-	-	-		-	-	2,313
	-	-	-		-	-	(319,620)
\$	82,765	\$ 74,143	\$ 20,200	\$	21,322 \$	8,100 \$	512,620

### **INTERNAL SERVICE FUNDS**

**Description of Funds** 

#### INTERNAL SERVICE FUNDS

- **Building Authority Operating Fund --** This fund is used to record the rent collections and operating costs of several Building Authority facilities.
- **Data Processing --** This fund is used to account for the operations of the Data Processing Department. Funding is provided through departmental user charges, contractual agreements.
- **Inter-Governmental Service --** This fund is used to account for the operations of the County print shop, central stores, courier services and inmate pay telephones. Funding is provided through user service fees and sales.
- **Office Equipment Pool --** This fund is used to account for the purchase of office equipment in most governmental fund types. Funding is provided from user charges.
- **Telephone --** This fund is used to account for payment of telephone services throughout the County. Money for the operation of this fund is supplied by charges to the various funds involved.
- **Insurance --** This fund is used to account for the liability insurance coverage to the County and other funds within this unit of government. Money for the operation of this fund is supplied by charges to the various funds involved in the self-insurance program.
- **Utilities Revolving --** This fund is used to account for the budgeting and payment of various utility services throughout the County. Money for the operation of this fund is supplied by charges to the various funds involved.
- **Workers' Compensation --** This fund is used to record worker's compensation expenses and premium coverage from catastrophic loss. Financing for this fund is provided by departmental user contributions.
- **Employee Benefits --** This fund is used to account for various employee benefits which include health, dental, life, and disability insurance; future pension benefit obligations; and unemployment compensation claims. Funding for this fund is provided by revenues collected from user departments.

#### Combining Statement of Net Assets Internal Service Funds December 31, 2004

	Building Authority Operations	Data Processing	Inter- Governmental Service
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 634,546	\$ 578,609	\$ 384,391
Accounts receivable	108,852	5,100	-
Accrued interest receivable	-	-	-
Due from other governments	89,232	-	-
Due from other funds	351,778	71,631	28,358
Inventories	-	-	17,487
Total current assets	1,184,408	655,340	430,236
Noncurrent assets:			
Restricted cash and cash equivalents	272,113	-	-
Escrow account for insurance claims	-	-	-
Total restricted assets	272,113	-	-
Long-term accounts receivable	389,519	-	-
Capital assets:			
Construction in progress	-	-	-
Machinery and equipment	569,860	1,258,055	63,184
Less accumulated depreciation	(228,758)	(873,969)	(37,307)
Total capital assets (net of accumulated depreciation)	341,102	384,086	25,877
Total noncurrent assets	1,002,734	384,086	25,877
Total assets	2,187,142	1,039,426	456,113
LIABILITIES Current liabilities: Accounts payable Salaries and amounts withheld therefrom Other accrued liabilities Due to other funds Capital leases payable - current Compensated absences Deferred revenue	80,660 12,370 - 72,400 - 35,744	35,575 29,313 - 3,033 - 71,009	5,346 2,106 - 378,725 - 7,470
Total current liabilities	201,174	138,930	393,647
Noncurrent liabilities payable from restricted assets:  Contingent claims  Total noncurrent liabilities payable from restricted assets		- -	<u>-</u>
Noncurrent liabilities:			
Capital leases payable	-	-	-
Advances from other funds	418,173	-	-
Total noncurrent liabilities	418,173	-	-
Total liabilities	619,347	138,930	393,647
NET ASSETS			
Invested in capital assets net of related debt	341,102	384,086	25,877
Restricted	272,113	37,992	6,022
Unrestricted	954,580	478,418	30,567
Total net assets			\$ 62,466
10tal liet assets		φ 200,420	Ψ 02,400

Office Equipment Pool		Telephone	Insurance	Utilities Revolving	Workers' Compensation	Employee Benefits	Totals
\$	1,794,782	\$ 141,651	\$ 1,104,361	\$ 1,136	\$ 1,756,614	\$ 2,314,746 \$	8,710,836
Ψ	2,039	1,768	Ψ 1,104,301	φ 1,130	232	32,217	150,208
	2,037	-	5,271	_	6,042	2,981	14,294
	_	_	-	-		-	89,232
	32,297	9,062	-	12,000	6,086	114,837	626,049
	925	444	-	-	-	-	18,856
	1,830,043	152,925	1,109,632	13,136	1,768,974	2,464,781	9,609,475
	-	-	-	-	-	-	272,113
	-	-	693,862	-	-	91,617	785,479
	-	-	693,862	-	-	91,617	1,057,592
	-	-				-	389,519
	550,156						550 156
	3,827,622	732,360	-	-	-	7,651	550,156 6,458,732
	(2,570,552)	(207,722)	-	-	-	(6,501)	(3,924,809)
	1,807,226	524,638	<u>_</u>			1,150	3,084,079
	1,807,226	524,638	693,862			92,767	4,531,190
	1,007,220	22.,000	0,00,002			>=,	.,001,170
	3,637,269	677,563	1,803,494	13,136	1,768,974	2,557,548	14,140,665
	53,570	13,531 389	-	12,650	77,767 -	1,797,397 4,905	2,076,496 49,083
	-	-	1,765,689	-	-	7,611	1,773,300
	-	2,272	28,246	-	28,246	118,314	631,236
	-	111,592	-	-	-	-	111,592
	-	1,459	-	-	-	7,221	122,903
	-	-	-	-	-	4,730	4,730
	53,570	129,243	1,793,935	12,650	106,013	1,940,178	4,769,340
	_	_	_	-	584,132	_	584,132
	-	-	-	-	584,132	-	584,132
							· · · · · · · · · · · · · · · · · · ·
	-	326,034	-	-	-	-	326,034
					-		418,173
	-	326,034	-	-	-	-	744,207
	53,570	455,277	1,793,935	12,650	690,145	1,940,178	6,097,679
	1,807,226	87,012	-	-	-	1,150	2,646,453
	40,291	-	-	-	1,078,829	91,617	1,526,864
	1,736,182	135,274	9,559	486	-	524,603	3,869,669
\$	3,583,699	\$ 222,286	\$ 9,559	\$ 486	\$ 1,078,829	\$ 617,370 \$	8,042,986

#### Combining Statement of Revenue, Expenses and Changes in Fund Net Assets Internal Service Funds For the Year Ended December 31, 2004

	Building Authority Operations		Data ocessing	Govern	ter- nmental vice
Operating revenue					
Charges for services	\$	- \$	2,222,661	\$	259,155
Sales	4.210.2	-	- 0.245		-
Other	4,318,3	91	8,247		355,022
Total operating revenue	4,318,3	91	2,230,908		614,177
Operating expenses					
Administrative	2,257,9	87	1,945,145		290,126
Fees and insurance		-	-		-
Retirement contributions		-	-		-
Current and contingent claims		-	-		-
Depreciation	37,4	76	215,496		9,352
Other operating expenses		-	_		
Total operating expenses	2,295,4	63	2,160,641		299,478
Operating income (loss)	2,022,9	28	70,267		314,699
Non-operating revenue (expense)					
Interest revenue	5,3	97	-		-
Interest expense		-	-		-
Loss on disposal of fixed assets		-	-		
Total nonoperating revenue (expenses)	5,3	97	_		
Income (loss) before transfers	2,028,3	25	70,267		314,699
Transfers in		-	7,608		-
Transfers (out)	(2,269,5	83)	-		(378,951)
Change in net assets	(241,2	58)	77,875		(64,252)
Total net assets - beginning	1,809,0	53	822,621		126,718
Total net assets - ending	\$ 1,567,7	95 \$	900,496	\$	62,466

Office Equipment				Utilities	Workers'	Employee Benefit	
	Pool	Telephone	Insurance	Revolving	Compensation	Fund	Totals
ф	Φ.	624.002	<b>.</b>	Φ 201.524	0	ф. 160 <b>5</b> 1040 d	10.454.022
\$	- \$	634,082 660	\$ 5,552	\$ 281,534	\$ -	\$ 16,051,848	19,454,832 660
	475,707	-	-	-	-	-	5,157,367
	173,707						3,137,307
	475,707	634,742	5,552	281,534	-	16,051,848	24,612,859
	29,701	_	_	294,933	49,761	237,919	5,105,572
	-	_	837,995	274,733	51,346	9,229,165	10,118,506
	-	-	-	-	-	5,892,106	5,892,106
	-	-	598,244	-	562,752	602,566	1,763,562
	465,307	78,708	-	-	-	1,245	807,584
	-	461,865	64,476	-	-	16,222	542,563
	495,008	540,573	1,500,715	294,933	663,859	15,979,223	24,229,893
	(19,301)	94,169	(1,495,163)	(13,399)	(663,859)	72,625	382,966
	-	-	65,873	-	30,288	15,340	116,898
	-	(3,277)	-	-	-	-	(3,277)
	(1,328)	-	-	-	-	-	(1,328)
	(1,328)	(3,277)	65,873	-	30,288	15,340	112,293
	(20,629)	90,892	(1,429,290)	(13,399)	(633,571)	87,965	495,259
	149,248	-	-	-	27,535	8,600	192,991
	(23,060)	(28,722)	-		-	(1,402)	(2,701,718)
	105,559	62,170	(1,429,290)	(13,399)	(606,036)	95,163	(2,013,468)
	3,478,140	160,116	1,438,849	13,885	1,684,865	522,207	10,056,454
\$	3,583,699 \$	222,286	\$ 9,559	\$ 486	\$ 1,078,829	\$ 617,370 \$	8,042,986

#### Combining Statement of Cash Flows Internal Service Funds For the Year Ended December 31, 2004

	Building Authority Operations	Data Processing	Inter- Governmental Service
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers and users	\$ 4,008,355	\$ 2,387,719 \$	586,064
Payments to suppliers	(2,294,225)	(426,828)	261,184
Payments to employees	(40,424)	(1,546,503)	(179,551)
Claims paid		-	-
Net cash provided (used) by operating activities	1,673,706	414,388	667,697
CASH FLOW FROM NONCAPITAL FINANCING ACTIVITIES			
Intrafund loan made or paid	-	-	-
Transfers from other funds	-	7,608	-
Transfers to other funds	(2,240,928)	<del>-</del>	(378,951)
Net cash provided (used) by noncapital financing activities	(2,240,928)	7,608	(378,951)
CASH FLOW FROM CAPITAL AND			
AND RELATED FINANCING ACTIVITIES			
Principal paid on long-term debt	-	-	-
Interest paid on long-term debt	=	=	=
Acquisition and construction of capital assets	(27,111)	(34,496)	(22,585)
Net cash used by capital and related financing activities	(27,111)	(34,496)	(22,585)
CASH FLOW FROM INVESTING ACTIVITIES			
Interest and dividends received	5,397	-	<del>-</del>
Net increase in cash and cash equivalents	(588,936)	387,500	266,161
Cash and cash equivalents, January 1	1,495,595	191,109	118,230
Cash and cash equivalents, December 31	\$ 906,659	\$ 578,609 \$	384,391
Reconciliation of operating income to net cash provided			
(used) by operating activities:			
Operating income (loss)	\$ 2,022,927	\$ 70,267 \$	314,699
Adjustments to reconcile operating income to net cash			
provided (used) by operating activities:			
Depreciation expense	37,476	215,496	9,352
(Increase) decrease accounts receivable	16,273	(4,512)	-
(Increase) decrease due from other funds	(326,308)	161,323	(28,358)
(Increase) decrease inventories	-	-	245
(Increase) decrease prepaid items	-	-	-
Increase (decrease) accounts payable	26,069	2,581	1,028
Increase (decrease) salaries withheld	(2,948)	(35,598)	-
Increase (decrease) other accrued liabilities	-	1,853	(7,557)
Increase (decrease) due to other funds	(99,783)	2,978	378,288
Increase (decrease) current liabilities payable			
from restricted assets	-	=	-
Increase (decrease) deferred revenue		-	-
Total adjustments	(349,221)	344,121	352,998
Net cash provided (used) by operating activities	\$ 1,673,706	\$ 414,388 \$	667,697

F	Office Equipment Pool	Telephone	Insurance	Utilities Revolving	Workers' Compensation	Employee Benefit Fund	Totals
	F 001	Тетернопе	Hisurance	Revolving	Compensation	Funu	Totals
\$	578,506 \$		20,423 \$		1,215 \$	16,103,047	
	(51,932)	(498,081)	(1,479,395)	(282,335)	(101,108)	(13,857,923)	(18,730,643)
	-	(27,199)	-	-	-	(237,730)	(2,031,407)
	-		(184,074)	-	(180,587)	(602,566)	(967,227)
	526,574	211,455	(1,643,046)	(12,801)	(280,480)	1,404,828	2,962,321
	-	(28,723)	-	-	-	-	(28,723)
	126,188	-	-	-	27,534	7,198	168,528
	-	-	=	-	-	-	(2,619,879)
	126,188	(28,723)	-	-	27,534	7,198	(2,480,074)
	_	(133,961)	_	_	_	_	(133,961)
	_	(3,277)	_	_	=	=	(3,277)
	(1,016,271)	(10,924)	-	<del>-</del>	<del>-</del>	-	(1,111,387)
	(1,016,271)	(148,162)	_	_	-	-	(1,248,625)
	( ) , - ,	( - , - ,					( ) - , /
	-	-	65,873	-	29,286	14,891	115,447
	(363,509)	34,570	(1,577,173)	(12,801)	(223,660)	1,426,917	(650,931)
	2,158,291	107,081	3,375,396	13,937	1,980,274	979,446	10,419,359
\$	1,794,782 \$	141,651 \$	1,798,223 \$	1,136 \$	1,756,614 \$	2,406,363	9,768,428
\$	(19,301) \$	94,169 \$	(1,495,163) \$	(13,399) \$	(663,859) \$	72,625	382,965
	465 207	70 700				1 245	907 594
	465,307 3,358	78,708 15,269	- 6,496	-	(232)	1,245 (3,180)	807,584 33,472
	99,441	86,723	8,375	(12,000)	1,447	52,449	43,092
	-	50,723	6,373	(12,000)	1,447	52,447	245
	_	_	_	_	_	283,234	283,234
	(22,231)	(32,861)	(532,527)	12,598	74,352	896,053	425,062
	(22,231)	(713)	(332,321)	-	-	(3,847)	(43,106)
	_	(713)	-	_	<u>-</u>	(13,070)	(18,774)
	-	(29,840)	(44,397)	-	(36,227)	117,389	288,408
			414,170		344,039	_	758,209
	-	-	414,170	-	344,039 -	1,930	1,930
	545,875	117,286	(147,883)	598	383,379	1,332,203	2,579,356
\$	526,574 \$		(1,643,046) \$		(280,480) \$	1,404,828	
Ψ	J20,J14 \$	211, <del>4</del> 22 \$	(1,0+3,0+0) \$	(12,001) \$	(200,400) \$	1,704,020	2,702,321

## FIDUCIARY FUNDS

**Description of Funds** 

#### FIDUCIARY FUNDS

#### **Agency Funds:**

- **Library Penal Fines --** This fund is used to account for money that is received from the courts for fines imposed as a result of State law violations.
- **Agency** -- This fund is used to account for assets held by Ingham County acting as an agent for individuals, private organizations and other governmental units.
- **Payroll --** This fund is used to account for the payroll paid to County employees. The payroll is paid from this fund after reimbursement from the benefited funds where the cost of payroll is expensed. The payroll deductions accumulate in this fund until paid to the creditors of the County.

#### Combining Statement of Fiduciary Net Assets--Agency Funds December 31, 2004

	]	Library						
	Penal Fines			Agency		Payroll		Totals
Assets Cash and cash equivalents	\$	495,213	\$	6,516,240	\$	1,061,616	\$	8,073,069
Accounts receivable	Ψ	14,996	4	98,721	Ψ	1,640	4	115,357
Accrued interest receivable		1,759		-		· -		1,759
Total assets	\$	511,968	\$	6,614,961	\$	1,063,256	\$	8,190,185
Liabilities								
Deposits held	\$	-	\$	3,660,826	\$	-	\$	3,660,826
Undistributed receipts		511,968		-		-		511,968
Salaries and amounts withheld therefrom		-		-		240,787		240,787
Accrued pension liability		-		-		822,469		822,469
Due to other governmental units				2,954,135		_		2,954,135
Total liabilities	\$	511,968	\$	6,614,961	\$	1,063,256	\$	8,190,185

#### Combining Statement of Changes in Assets and Liabilities All Agency Funds For the Year Ended December 31, 2004

	Balance Beginning of Year				Deletions		Balance End of Year	
<u>Library Penal Fines</u>								
Assets								
Cash and cash equivalents	\$ 479,250	\$	1,379,331	\$	1,363,368	\$	495,213	
Accounts receivable	25,160		14,996		25,160		14,996	
Accrued interest receivable	1,313		1,759		1,313		1,759	
Total assets	\$ 505,723	\$	1,396,086	\$	1,389,841	\$	511,968	
Liabilities								
Undistributed receipts	\$ 505,723	\$	934,536	\$	928,291	\$	511,968	
	 Balance Beginning of Year		Additions	Deletions		Balance End of Year		
Agency								
Assets								
Cash and cash equivalents	\$ 4,609,352	\$	215,206,570	\$	213,299,682	\$	6,516,240	
Accounts receivable	 68,798		102,183		72,260		98,721	
Total assets	\$ 4,678,150	\$	215,308,753	\$	213,371,942	\$	6,614,961	
Liabilities								
Deposits held	\$ 2,399,398	\$	129,723,994	\$	128,462,566	\$	3,660,826	
Due to other governmental units	 2,278,752		85,194,247		84,518,864		2,954,135	
Total liabilities	\$ 4,678,150	\$	214,918,241	\$	212,981,430	\$	6,614,961	

Continued..

#### Combining Statement of Changes in Assets and Liabilities Agency Funds For the Year Ended December 31, 2004

		Additions		Balance End of Year			
	or rear		Additions		Detetions		or rear
\$	531,659	\$	69,062,611	\$	68,532,654	\$	1,061,616
	244		1,717		321		1,640
\$	531,903	\$	69,064,328	\$	68,532,975	\$	1,063,256
\$	201,596	\$	80,603,310	\$	80,564,119	\$	240,787
	330,307		4,062,835		3,570,673		822,469
\$	531,903	\$	84,666,145	\$	84,134,792	\$	1,063,256
	\$	\$ 244 \$ 531,903 \$ 201,596 330,307	\$ 531,659 \$ 244 \$ 531,903 \$	\$ 531,659 \$ 69,062,611 244 1,717 \$ 531,903 \$ 69,064,328 \$ 201,596 \$ 80,603,310 330,307 4,062,835	of Year     Additions       \$ 531,659 \$ 69,062,611 \$ 244 \$ 1,717       \$ 531,903 \$ 69,064,328 \$       \$ 201,596 \$ 80,603,310 \$ 330,307 \$ 4,062,835	of Year         Additions         Deletions           \$ 531,659         \$ 69,062,611         \$ 68,532,654           244         1,717         321           \$ 531,903         \$ 69,064,328         \$ 68,532,975           \$ 201,596         \$ 80,603,310         \$ 80,564,119           330,307         4,062,835         3,570,673	of Year         Additions         Deletions           \$ 531,659         \$ 69,062,611         \$ 68,532,654         \$ 244           \$ 244         1,717         321           \$ 531,903         \$ 69,064,328         \$ 68,532,975         \$           \$ 201,596         \$ 80,603,310         \$ 80,564,119         \$ 330,307         4,062,835         3,570,673

Total - Agency Funds	1	Balance Beginning of Year	Additions	Deletions	Balance End of Year
Assets					
Cash and cash equivalents	\$	5,620,261	\$ 285,648,512	\$ 283,195,704	\$ 8,073,069
Accounts receivable		94,202	118,896	97,741	115,357
Accrued interest receivable		1,313	1,759	1,313	1,759
Total assets	\$	5,715,776	\$ 285,769,167	\$ 283,294,758	\$ 8,190,185
Liabilities					
Deposits held	\$	2,399,398	\$ 129,723,994	\$ 128,462,566	\$ 3,660,826
Undistributed receipts		505,723	934,536	928,291	511,968
Salaries and amounts withheld therefrom		201,596	80,603,310	80,564,119	240,787
Accrued pension liability		330,307	4,062,835	3,570,673	822,469
Due to other governmental units		2,278,752	85,194,247	84,518,864	2,954,135
Total liabilities	\$	5,715,776	\$ 300,518,922	\$ 298,044,513	\$ 8,190,185

## **DRAIN COMMISSION COMPONENT UNIT**

**Description of Funds** 

#### DRAIN COMMISSION COMPONENT UNIT

The following funds are used to account for the Ingham County Drain Commission's Debt Service:

#### **Special Assessment Debt**

- **Regular Drain --** This fund is used to account for monies accumulated for payment of principal and interest on long-term notes of the Regular Drain Construction Fund. Monies for the operation of this fund are derived from special assessments against benefiting property owners and at large assessments against local government units.
- **Diehl Consolidated Drain --** This fund is used to account for the retirement of bonds issued. Monies accounted for in this fund are provided by special assessments against political subdivisions, the Michigan Department of Transportation, Ingham County, and interest on invested funds.
- **Stoner Clement Branch Drain --** This fund is used to account for the retirement of bonds issued. Monies accounted for in this fund are provided by special assessments against political subdivisions, the Michigan Department of Transportation, Ingham County, and interest on invested funds.
- **Cook and Thorburn Drain --** This fund is used to account for the retirement of bonds issued. Monies accounted for in this fund are provided by special assessments against political subdivisions, the Michigan Department of Transportation, Ingham County, and interest on invested funds.
- **Tollgate Drain --** This fund is used to account for the retirement of bonds related to the Tollgate drain construction project. Monies accounted for in this fund are provided by special assessments against Ingham County, the City of Lansing and interest on invested funds.
- **Proctor Drain --** This fund is used to account for the retirement of bonds issued. Monies accounted for in this fund are provided by special assessments against political subdivisions, the Michigan Department of Transportation, Ingham County, and interest on invested funds.
- **Groesbeck Drain --** This fund is used to account for the retirement of bonds issued. Monies accounted for in this fund are provided by special assessments against political subdivisions, the Michigan Department of Transportation, Ingham County, and interest on invested funds.
- **Webberville Drain #2 --** This fund is used to account for the retirement of bonds issued. Monies accounted for in this fund are provided by special assessments against political subdivisions, the Michigan Department of Transportation, Ingham County, and interest on invested funds.
- **Williamston Drain --** This fund is used to account for the retirement of bonds issued. Monies accounted for in this fund are provided by special assessments against political subdivisions, the Michigan Department of Transportation, Ingham County, and interest on invested funds.

The following capital projects funds are used to account for the construction activity of the Ingham County Drain Commission:

#### **Capital Projects**

- **Regular Drain --** This fund is used to record construction, maintenance expenditures, and storm repair for all drains which are not accounted for in other drain capital projects funds.
- **Revolving Drain --** This fund is used to account for monies advanced for engineering, surveys, and other preliminary costs of new drains. Monies for the operation of this fund are supplied by an advance from the County General Fund and reimbursements from drain funds as special assessments are collected. This fund is reported as a capital project fund in accordance with guidelines issued by the State of Michigan Department of Treasury.
- **Drain Revolving Maintenance --** This fund is used to account for maintenance service work on established drains. Monies for the operation of this fund are supplied by interest earned on investments and reimbursement from drain funds as special assessments are collected.
- **GIS Study --** This fund is used to account for the development of a Geographic Information System (GIS) for the development of a comprehensive plan to manage the utilization and conservation of water and related land resources.
- **Diehl Consolidated Drain --** This fund is used to account for the construction and maintenance of the Diehl Consolidated Drain. Monies accounted for in this fund are provided by proceeds from the sale of bonds and interest on invested funds.
- **Stoner Clement Branch Drain --** This fund is used to account for the construction and maintenance of the Stoner Clement Branch Drain. Monies accounted for in this fund are provided by proceeds from the sale of bonds and interest on invested funds.
- **Cook and Thorburn Drain --** This fund is used to account for the construction and maintenance of the Cook and Thorburn Drain. Monies accounted for in this fund are provided by proceeds from the sale of bonds and interest on invested funds.
- **Groesbeck Drain** -- This fund is used to account for the construction and maintenance of the Groesbeck Drain. Monies accounted for in this fund are provided by proceeds from the sale of bonds and interest on invested funds.
- **Williamston Drain** -- This fund is used to account for the construction and maintenance of the Williamston Drain. Monies accounted for in this fund are provided by proceeds from the sale of bonds and interest on invested funds.
- Lake Lansing Maintenance -- This fund is used to account for the construction/restoration and maintenance costs of the Lake Lansing Improvement Project. Monies accounted for in this fund are provided by proceeds from the sale of bonds, special assessments and interest on invested funds.

### **DRAIN COMMISSION COMPONENT UNIT**

**CONCLUDED** 

The following internal service fund is used to account for operations that provide services to other funds on a cost-reimbursement basis:

#### **Internal Service**

**Drain Equipment Revolving Fund --** This fund is used to account for the purchase and maintenance of equipment used on various drains.

Drain Commission Component Unit Statement of Net Assets and Governmental Funds Balance Sheet December 31, 2004

	Debt Capital Service Projects		and Types	_								
				Capital Projects		Internal Service		Total		Adjustments		Statement Net Assets
Assets				-								
Cash	\$	1,641,848	\$	3,101,736	\$	731,959	\$	5,475,543	\$	-	\$	5,475,543
Special assessments receivable		15,662,539		1,140,031		-		16,802,570		-		16,802,570
Other receivables		-		66		-		66		-		66
Accrued interest receivable		2,149		10,444		-		12,593		-		12,593
Interfund receivable		-		160,747		-		160,747		(160,747)		-
Due from other funds		45,399		144,555		-		189,954		(189,954)		-
Due from other governmental units		885,074		325,598		-		1,210,672		-		1,210,672
Inventory		-		-		19,399		19,399		-		19,399
Capital assets, net:												
Assets not being depreciated		-		-		-		-		14,517,413		14,517,413
Assets being depreciated			-	-		78,084		78,084		16,839,881		16,917,965
Total assets	\$	18,237,009	\$	4,883,177	\$	829,442	\$	23,949,628		31,006,593		54,956,221
T 1.1.190												
Liabilities	¢.		¢.	250 106	d.	47 400	¢.	205 504				205 504
Accounts payable	\$	-	\$	258,106	\$	47,488	\$	305,594		100 600		305,594
Other accrued liabilities		-		-		11.520		11.520		109,688		109,688
Salaries and amounts withheld therefro	ľ	-		160.747		11,530		11,530		(160.747)		11,530
Interfund payable  Due to other funds		-		160,747		32		160,747		(160,747)		-
		-		189,922		500		189,954		(189,954)		- 500
Due to primary government		-		277.500		500		500		-		500
Advances from primary government		904,364		377,500		_		377,500 904,364		-		377,500 904,364
Due to other governmental units		904,304				-		904,304		-		904,304
Notes payable:				2 700 600				2 700 600				2 700 600
Special assessments		-		3,788,680		-		3,788,680		-		3,788,680
Long-term liabilities:										1 060 999		1 060 999
Due within one year		-		-		-		-		1,060,888 14,441,128		1,060,888
Due in more than one year Compensated absences		-		-		25,103		25,103		14,441,126		14,441,128 25,103
Deferred revenue		15,691,654		1,216,631		154,075		17,062,360		-		17,062,360
Deferred revenue		13,091,034	-	1,210,031		134,073	. —	17,002,300				17,002,300
Total liabilities		16,596,018		5,991,586		238,728		22,826,332		15,261,003		38,087,335
Fund balance/net assets (deficit)												
Fund balance												
Reserved for debt service		1,640,991		-		-		1,640,991		(1,640,991)		
Unreserved (deficit)				(1,108,409)		590,714		(517,695)		517,695		
Total fund balance		1,640,991		(1,108,409)		590,714		1,123,296		(1,123,296)		
Total liabilities and fund balance	\$	18,237,009	\$	4,883,177	\$	829,442	\$	23,949,628				
Net Assets												
Invested in capital assets										12,144,682		12,144,682
Restricted for debt service										1,640,991		1,640,991
Unrestricted										3,083,213		3,083,213
Total net assets									\$	16,868,886	\$	16,868,886

#### Drain Commission Component Unit Reconciliation of Governmental Fund Balance Sheet to Statement of Net Assets December 31, 2004

Fund balances - governmental funds	\$ 1,123,296
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	
Add - capital assets	40,118,643
Deduct - accumulated depreciation	(8,761,349)
Long-term liabilities are not due and payable in the current period and are not reported in the funds:	
Deduct - bonds payable	(15,502,016)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Deduct - accrued interest on bonds payable	(109,688)
Net assets of governmental activities	\$ 16,868,886

#### Drain Commission Component Unit Statement of Activities and Governemntal Funds Revenue, Expenditures and Changes in Fund Balance For the Year Ended December 31, 2004

#### **Governmental Fund Types**

	Debt Service	Capital Projects	Internal Service Total		Adjustments	Statement of Activities	
Revenue							
Special assessments	\$ 1,972,210	\$ 2,461,973	\$ -	\$ 4,434,183	\$ -	\$ 4,434,183	
Charges for services	-	-	873,206	873,206	(873,206)	-	
Interest	13,971	115,796	-	129,767	-	129,767	
Other		58,776	155,691	214,467	(155,691)	58,776	
Total revenue	1,986,181	2,636,545	1,028,897	5,651,623	(1,028,897)	4,622,726	
Expenditures/expenses							
Administrative and other operating expenses	-	-	887,618	887,618	(887,618)	-	
Depreciation expense	-	-	33,630	33,630	853,374	887,004	
Capital outlay	-	5,884,059	-	5,884,059	(5,011,011)	873,048	
Debt service:							
Principal retirement	889,200	-	-	889,200	(889,200)	-	
Interest and fiscal charges	666,656	61,217	-	727,873	(19,615)	708,258	
Total expenditures	1,555,856	5,945,276	921,248	8,422,380	(5,954,070)	2,468,310	
Revenue over (under) expenditures/expenses	430,325	(3,308,731)	107,649	(2,770,757)	4,925,173	2,154,416	
Other financing sources (uses)							
Proceeds of note/debt issuance	-	926,016	-	926,016	(926,016)	-	
Total other financing sources (uses)		926,016	-	926,016	(926,016)		
Revenues over (under) expenditures and other financing sources	430,325	(2,382,715)	107,649	(1,844,741)	1,844,741	-	
Change in net assets					2,154,416	2,154,416	
Fund balance/net assets, beginning of year	1,210,666	1,274,306	483,065	2,968,037	11,746,433	14,714,470	
Fund balance/net assets (deficit), end of year	\$ 1,640,991	\$ (1,108,409)	\$ 590,714	\$ 1,123,296	\$ 13,900,849	\$ 16,868,886	

# Drain Commission Component Unit Reconciliation of Governmental Fund Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities For the Year Ended December 31, 2004

Net change in fund balances - Governmental funds	\$ (1,844,741)
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	
Add - capital outlay	4,869,732
Deduct - depreciation expense	(853,374)
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets.	
Deduct - proceeds from bond issuance	(926,016)
Add - principal payments on long-term bonds and other debt	889,200
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Deduct - increase in accrual for accrued interest payable	19,615

\$ 2,154,416

Change in net assets of governmental activities

#### Drain Commission Component Unit Statement of Cash Flows Proprietary Fund Type - Drain Equipment Fund For the Year Ended December 31, 2004

CASH FLOWS FROM OPERATING ACTIVITIES:	
Receipts from customers and users	\$ 1,616,307
Payments to suppliers	(297,399)
Payments to employees	(615,565)
Net cash provided by operating activities	 703,343
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Acquisition and construction of capital assets	(15,737)
Net cash used by capital and related financing activities	 (15,737)
Net increase in cash and cash equivalents	687,606
Cash and cash equivalents, January 1	44,353
Cash and cash equivalents, January 1	 44,333
Cash and cash equivalents, December 31	\$ 731,959
Reconciliation of operating income to net cash provided	
(used) by operating activities:	
Operating income	\$ 107,649
Adjustments to reconcile operating income to net cash	
provided (used) by operating activities:	
Depreciation expense	33,630
(Increase) decrease accounts receivable	400
(Increase) decrease due from other funds	551,844
(Increase) decrease due from primary government	350
(Increase) decrease inventories	(3,762)
Increase (decrease) accounts payable	22,813
Increase (decrease) salaries withheld	(14,929)
Increase (decrease) due to other funds	(100)
Increase (decrease) due to primary government	500
Increase (decrease) deferred revenue	4,948
Total adjustments	 595,694
Net cash provided by operating activities	\$ 703,343

#### Drain Commission Component Unit Debt Service Funds Combining Balance Sheet December 31, 2004

		Regular Drain	C	Diehl onsolidated	St	toner Clement Branch		Cook and Thorburn		Tollgate Drain
Assets										
Cash and cash equivalents	\$	133,120	\$	188,604	\$	94,184	\$	214,388	\$	151,710
Special assessments receivable		3,906,867		2,487,239		694,766		900,936		3,283,648
Accrued interest receivable		242		277		132		275		158
Due from other funds		45,399		-		-		-		-
Due from other governmental units		885,074		-		-		-		
Total assets	\$	4,970,702	\$	2,676,120	\$	789,082	\$	1,115,599	\$	3,435,516
Liabilities	Φ.	004.254	Φ.		Φ.		Φ.		Φ.	
Due to other governmental units	\$	904,364	\$	-	\$	-	\$	-	\$	-
Deferred revenue		3,939,734		2,496,581		699,660		905,966		3,250,480
Total liabilities		4,844,098		2,496,581		699,660		905,966		3,250,480
Fund balances										
Reserved for debt service		126,604		179,539		89,422		209,633		185,036
Total liabilities and fund balances	\$	4,970,702	\$	2,676,120	\$	789,082	\$	1,115,599	\$	3,435,516

]	Proctor Drain	(	Groesbeck Drain	Vebberville Drain #2	Williamston Drain	Total
	Dram		Diam	Diam #2	Diam	Total
\$	148,376	\$	361,789	\$ 41,996	\$ 307,681	\$ 1,641,848
	-		2,255,180	289,074	1,844,829	15,662,539
	163		509	54	339	2,149
	-		-	-	-	45,399
	-			-	_	885,074
\$	148,539	\$	2,617,478	\$ 331,124	\$ 2,152,849	\$ 18,237,009
\$	_	\$	_	\$ _	\$ -	\$ 904,364
	-		2,263,802	290,602	1,844,829	15,691,654
	-		2,263,802	290,602	1,844,829	16,596,018
	148,539		353,676	40,522	308,020	1,640,991
\$	148,539	\$	2,617,478	\$ 331,124	\$ 2,152,849	\$ 18,237,009

# Drain Commission Component Unit Debt Service Funds Combining Statement of Revenue, Expenditures and Changes in Fund Balance For the Year Ended December 31, 2004

	 Regular Drain	Diehl Consolidated	St	toner Clement Branch	Cook and Fhorburn	7	Follgate Drain
Revenue							
Special assessments	\$ 283,982	\$ 300,922	\$	117,848	\$ 237,370	\$	388,985
Interest	 1,703	1,324		673	1,615		1,099
Total revenue	 285,685	302,246		118,521	238,985		390,084
Expenditures							
Debt service:							
Principal retirement	144,200	40,000		-	-		220,000
Interest and fiscal charges	 131,124	82,819		29,155	29,460		170,728
Total expenditures	 275,324	122,819		29,155	29,460		390,728
Net change in fund balances	10,361	179,427		89,366	209,525		(644)
Fund balance, beginning of year	116,243	112		56	108		185,680
Fund balance, end of year	\$ 126,604	\$ 179,539	\$	89,422	\$ 209,633	\$	185,036

Proctor	G	roesbeck	ebberville	W	illiamston	
 Drain		Drain	Drain #2		Drain	Total
\$ -	\$	350,984	\$ 53,542	\$	238,577	\$ 1,972,210
1,278		3,031	386		2,862	13,971
 1,278		354,015	53,928		241,439	1,986,181
200,000		150,000	30,000		105,000	889,200
6,750		111,850	16,715		88,055	666,656
 206,750		261,850	46,715		193,055	1,555,856
(205,472)		92,165	7,213		48,384	430,325
354,011		261,511	33,309		259,636	1,210,666
\$ 148,539	\$	353,676	\$ 40,522	\$	308,020	\$ 1,640,991

#### Drain Commission Component Unit Capital Projects Funds Combining Balance Sheet December 31, 2004

	Regular Drain	Revolving Drain	Drain Revolving aintenance	GIS Study	Co	Diehl nsolidated
Assets						
Cash and cash equivalents	\$ 1,594,784	\$ 147,977	\$ 141,921	\$ 2,988	\$	-
Special assessments receivable	1,140,031	-	-	-		-
Other receivables	66	-	-	-		-
Accrued interest receivable	5,966	-	467	62		-
Interfund receivable	160,747	-	-	-		-
Due from other funds	32	144,523	-	-		-
Due from other governmental units	38,413	-	-	-		287,185
Total assets	\$ 2,940,039	\$ 292,500	\$ 142,388	\$ 3,050	\$	287,185
Liabilities						
Accounts payable	\$ 254,528	\$ -	\$ -	\$ -	\$	3,578
Interfund payable	-	-	-	-		158,344
Due to other funds	189,922	-	-	-		-
Advances from primary government	-	292,500	-	85,000		-
Special assessment short-term notes payable	3,788,680	-	-	-		-
Deferred revenue	1,216,631	-	_	-		
Total liabilities	5,449,761	292,500	-	85,000		161,922
Fund balances (deficit)						
Unreserved, undesignated	(2,509,722)	-	142,388	(81,950)		125,263
Total liabilities and fund balances	\$ 2,940,039	\$ 292,500	\$ 142,388	\$ 3,050	\$	287,185

Ste	oner Clement	Cook and	Groesbeck	,	Williamston		Lake Lansing	
	Branch	Thorburn	Drain		Drain	N	<b>Maintenance</b>	Totals
\$	25,107	\$ -	\$ 1,014,399	\$	172,611	\$	1,949	\$ 3,101,736
	-	-	-		-		-	1,140,031
	-	-	-		-		-	66
	25	-	3,336		582		6	10,444
	-	-	-		-		-	160,747
	-	-	-		-		-	144,555
								325,598
\$	25,132	\$ -	\$ 1,017,735	\$	173,193	\$	1,955	\$ 4,883,177
\$	-	\$ -	\$ -	\$	-	\$	-	\$ 258,106
	-	2,403	-		-		-	160,747
	-	-	-		-		-	189,922
	-	-	-		-		-	377,500
	-	-	-		-		-	3,788,680
	-	-	-		-		-	1,216,631
	-	2,403	-		-		-	5,991,586
	25,132	(2,403)	1,017,735		173,193		1,955	(1,108,409)
\$	25,132	\$ -	\$ 1,017,735	\$	173,193	\$	1,955	\$ 4,883,177

# Drain Commission Component Unit Capital Projects Funds Combining Statement of Revenue, Expenditures and Changes in Fund Balance For the Year Ended December 31, 2004

	Regular Drain	Revolving Drain	Drain Revolving Maintenance	GIS Study	Diehl Consolidated
Revenue					
Special assessments	\$ 2,174,788	\$ -	\$ -	\$ -	\$ 287,185
Interest	71,843		2,490	287	21,125
Other	58,776	-	-	-	
Total revenue	2,305,407	-	2,490	287	308,310
Expenditures					
Capital outlay	3,518,169	-	-	43,600	2,189,375
Debt service - interest and fiscal charges	61,217	-	-	-	
Total expenditures	3,579,386	_		43,600	2,189,375
Revenue over (under) expenditures	(1,273,979)	_	2,490	(43,313)	(1,881,065)
Other financing sources					
Proceeds from note/debt issuance	926,016	-	-	-	<u>-</u> _
Total other sources (uses)	926,016	-	-	-	
Net change in fund balances	(347,963)	-	2,490	(43,313)	(1,881,065)
Fund balance (deficit), beginning of year	(2,161,759)	-	139,898	(38,637)	2,006,328
Fund balance (deficit), end of year	\$ (2,509,722)	\$ -	\$ 142,388	\$ (81,950)	\$ 125,263

					Lake	
Stone	er Clement	Cook and	Groesbeck	Williamston	Lansing	
B	ranch	Thorburn	Drain	Drain	Maintenance	Totals
						_
\$	_	\$ - 5	\$ -	\$ -	\$ -	\$ 2,461,973
	155	543	16,722	2,599	32	115,796
	-	-	-	-	-	58,776
	155	543	16,722	2,599	32	2,636,545
	(5,229)	136,320	1,814	10		5,884,059
	(3,229)	130,320	1,014	-	-	61,217
						,
	(5,229)	136,320	1,814	10	-	5,945,276
	5,384	(135,777)	14,908	2,589	32	(3,308,731)
	_	_	_	_	_	926,016
-	-	-	-	-	-	926,016
	5,384	(135,777)	14,908	2,589	32	(2,382,715)
	19,748	133,374	1,002,827	170,604	1,923	1,274,306
\$	25,132	\$ (2,403)	\$ 1,017,735	\$ 173,193	\$ 1,955	\$ (1,108,409)

# STATISTICAL SECTION

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1) - UNAUDITED INGHAM COUNTY, MICHIGAN LAST TEN YEARS Table 1

Total	\$ 121,319,998	113,627,182	109,222,584	107,879,458	98,802,311	90,057,094	82,280,813	79,575,233	73,328,739	72,898,776
Intergovern- mental	1	1	•	4,253,313	1,792,743	1	1	ı	1	ı
Debt I Service	\$ 4,559,459	4,326,173	5,666,357	5,176,112	5,156,952	5,100,130	4,614,091	3,830,279	4,057,574	3,497,770
Capital Outlay	\$ 2,811,246	757,890	1,273,896	783,351	1,113,167	896,648	1,038,053	1,124,898	1,338,713	1,106,297
Economic Development	\$ 526,534	320,648	238,522	386,038	1,931,369	564,394	223,077	271,123	256,455	230,162
Education	\$ 71,805	80,221	80,290	140,798	723,373	1,318,247	127,092	2,148,445	1,784,322	1,563,765
Welfare	\$ 13,332,997	11,428,712	13,324,208	13,718,492	12,270,377	11,403,277	10,571,545	9,953,881	9,548,305	8,951,362
Health	\$ 30,742,517	32,454,490	31,118,640	27,629,925	24,375,321	22,148,615	19,291,136	18,592,459	13,921,066	16,705,955
General Government	\$ 19,899,064	17,878,884	12,708,745	12,326,925	12,225,303	11,803,149	11,816,029	10,630,639	10,893,016	11,199,659
Culture & Recreation	\$ 4,597,721	4,581,135	4,100,625	3,815,151	3,575,349	3,563,638	3,326,715	3,145,232	3,037,013	2,657,139
Public Works	\$ 2,759,841	2,809,368	2,417,321	2,501,948	2,413,874	2,360,816	1,695,414	1,479,658	1,996,919	1,598,168
Judicial	\$ 12,023,753	11,552,478	12,188,197	12,451,001	10,721,251	10,116,640	9,629,076	9,369,540	8,955,027	8,348,030
Public Safety	\$ 29,995,061	27,437,183	26,105,783	24,696,404	22,503,232	20,781,540	19,948,585	19,029,079	17,540,329	17,040,469
Year	2004	2003	2002	2001	2000	1999	1998 (3)	1997	1996 (2)	1995

Includes general, special revenue, and debt service funds; excludes discretely presented component units.
 Amounts for the Health special revenue fund are presented for nine months due to the change in the fiscal year end to September 30.
 County Library special revenue fund ceased during 1998 and its activities were assumed by the Capital Area District Library.

SOURCE: "Ingham County Comprehensive Annual Financial Report"

GENERAL GOVERNMENTAL REVENUE BY SOURCE (1) - UNAUDITED INGHAM COUNTY, MICHIGAN LAST TEN YEARS Table 2

Year	Taxes	_ %	Licenses & Permits		Inter- govern- mental	Charges for Services	표 포	Fines & Forfeits		Interest	Other		Total
2004	\$ 67,672,210	<b>↔</b>	281,608	↔	32,151,122	\$ 20,543,194	8	482,258	↔	\$ 1,980,759	\$ 4,670,364		\$127,781,515
2003	51,248,508		279,683		31,293,917	22,354,922	(4)	379,083			4,943,492		111,749,874
2002	45,662,613		257,247		34,476,011	17,479,435	4	422,270		1,771,053	5,114,982		105,183,611
2001	42,727,476		254,054		31,564,824	14,775,824	(4)	342,689		2,672,387	6,414,518	∞	98,751,772
2000	41,737,234		227,152		30,382,034	13,861,229	(4)	366,033		3,461,895	5,542,651	1	95,578,228
1999	39,876,642		210,574		24,933,717	14,225,113	(4)	303,762		2,648,860	5,834,638	∞	88,033,306
1998 (4)	38,036,187		207,507		25,563,287	10,485,199	(4)	394,405		2,578,691	4,582,391	1	81,847,667
1997 (3)	36,054,117		223,159		26,105,320	9,489,079	(4)	343,767		2,694,396	4,337,979	6	79,247,817
1996 (2)	35,215,487		209,141		22,454,787	8,826,592	(4)	352,144		2,746,648	2,127,626	9	71,932,425
1995	33,856,518		206,121		23,170,663	8,358,229	(1	250,601		3,082,054	2,035,708	<u>&amp;</u>	70,959,894

(1) Includes general, special revenue, and debt service funds; excludes discretely presented component units beginning in 1993.

(2) Amounts for the Health special revenue fund are presented for nine months due to the change in the fiscal year end to September 30.

(3) Amount in "Other" includes proceeds from deferred asset.

(4) County Library special revenue fund ceased during 1998 and its activities were assumed by the Capital Area District Library.

SOURCE: "Ingham County Comprehensive Annual Financial Report"

Table 3
INGHAM COUNTY, MICHIGAN
PROPERTY TAXES LEVIED AND COLLECTED - UNAUDITED
LAST TEN YEARS

			AS OF MAR	AS OF MARCH 1 (1) AS OF DECEMBER 3			R 31		
	To Fund	Total	Current		Delinquent	Total		Remaining	
Tax Levied	Operations	Taxes	Taxes	Percent	Taxes	Taxes	Percent	Delinquent	Percent
December 1,	in Year	Levied	Collected	Collected	Collected	Collected	Collected	Taxes	Delinquent
2003	2004	\$ 39,330,637	\$ 36.963.851	93.98%	\$ 1.368.801	\$ 38,332,652	97.46%	\$ 997,985	2.54%
2002	2003	37,615,929	35,041,908	93.16%	1,495,377	36,537,285	97.13%	1,078,644	2.87%
2001	2002	35,977,360	33,634,506	93.49%	1,367,867	35,002,373	97.29%	974,987	2.71%
2000	2001	33,581,598	31,203,958	92.92%	1,340,976	32,544,934	96.91%	1,036,664	3.09%
1999	2000	32,626,075	30,521,107	93.55%	1,357,947	31,879,054	97.71%	747,021	2.29%
1998	1999	31,189,396	29,132,282	93.40%	1,100,379	30,232,661	96.93%	956,735	3.07%
1997	1998	29,820,655	28,044,898	94.05%	893,728	28,938,626	97.04%	882,029	2.96%
1996	1997	28,469,144	26,778,441	94.06%	889,689	27,668,130	97.19%	801,014	2.81%
1995	1996	27,292,060	25,633,516	93.92%	804,533	26,438,049	96.87%	854,011	3.13%
1994	1995	26,398,089	24,760,171	93.80%	771,457	25,531,628	96.72%	866,461	3.28%
1993	1994	25,494,594	23,607,335	92.60%	981,375	24,588,710	96.45%	905,884	3.55%

<sup>(1)</sup> Property taxes are levied December 1 of the preceding year and become delinquent March 1 of the current year.

SOURCE: Ingham County Treasurer

ASSESSED AND ESTIMATED ACTUAL VALUE OF PROPERTY - UNAUDITED INGHAM COUNTY, MICHIGAN LAST TEN YEARS Table 4

		Real F	Real Property	Personal	Personal Property	Total F	Total Property	Ratio of
	To Fund		Estimated		Estimated		Estimated	Taxable to
Tax Levied December 1,	Operations in Year	Taxable Value	Actual Value	Taxable Value	Actual Value	Taxable Value	Actual Value	Estimated Actual Value
2004	2005	\$ 6,261,742,099	\$ 6,261,742,099 \$ 15,875,639,726	\$ 586,121,357	\$ 1,172,574,128	\$ 6,847,863,456	\$ 17,048,213,854	40.2%
2003	2004	5,915,713,118	14,754,908,654	573,483,999	1,149,301,254	6,489,197,117	15,904,209,908	40.8%
2002	2003	5,619,964,700	13,535,418,756	580,695,289	1,164,365,204	6,200,659,989	14,699,783,960	42.2%
2001	2002	5,274,843,750	12,395,171,424	551,578,034	1,103,695,666	5,826,421,784	13,498,867,090	43.2%
2000	2001	4,912,019,682	11,258,587,480	531,758,793	1,063,682,768	5,443,778,475	12,322,270,248	44.2%
1999	2000	4,679,859,604	10,364,584,308	576,496,657	1,153,027,298	5,256,356,261	11,517,611,606	45.6%
1998	1999	4,476,617,550	9,594,750,096	549,844,065	1,099,688,130	5,026,461,615	10,694,438,226	47.0%
1997	1998	4,234,200,542	8,875,741,260	536,754,655	1,073,509,310	4,770,955,197	9,949,250,570	48.0%
1996	1997	4,031,784,377	8,360,159,646	521,115,888	1,042,231,776	4,552,900,265	9,402,391,422	48.4%
1995	1996	3,946,334,013	7,892,668,026	461,404,389	922,808,778	4,407,738,402	8,815,476,804	50.0%
1994	1995	3,743,388,734	7,486,402,942	438,656,503	877,313,006	4,182,045,237	8,363,715,948	50.0%

SOURCE: Ingham County Equalization Report

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS INGHAM COUNTY, MICHIGAN (per \$1,000 of taxable value) LAST TEN YEARS Table 5

	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Schools	\$10.70	\$12.77	\$12.04	\$11.99	\$12.22	\$12.80	\$12.45	\$12.15	\$11.87	\$11.92
State Education Tax	00.9	6.00	6.00	00.9	6.00	6.00	00.9	6.00	5.00	00.9
Townships, Cities, and Villages	11.29	11.43	11.19	11.06	11.03	11.11	11.35	9.29	9.23	9.18
County Operating	6.45	6.45	6.45	6.45	6.45	6.45	6.45	6.35	6.35	6.35
Special Education	4.65	4.65	4.65	4.65	4.63	4.62	4.59	4.57	4.56	4.54
Intermediate School	0.20	0.20	0.20	0.20	0.20	0.19	0.19	0.19	0.19	0.19
Vocational Education	1.35	1.35	1.35	1.34	1.34	1.32	1.32	1.31	1.31	1.30
Community College	2.94	2.94	2.94	2.94	2.92	2.91	3.89	3.87	3.85	3.84
District Library	ı	ı	1.00	1.00	0.99	1.28	1.27	1.26	1.46	1.45
Airport Authority	0.24	0.24	0.20	0.19	0.17	0.16	0.17	0.11	0.50	0.47
Juvenile Justice	I	ı	I	ı	ı	ı	ı	09.0	09.0	09.0
Bus System	0.98	0.98	1.38	1.38	1.37	1.37	1.39	2.20	2.19	2.18
County Transportation System	0.39	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Emergency Telephone System	0.83	0.70	0.76	0.76	0.76	0.76	0.76	0.76	0.76	0.76

Note: The years as shown are those in which the taxes were levied; collections were made the subsequent year.

\$49.18

\$48.27

\$49.06

\$50.23

\$49.37

\$48.48

\$48.36

\$48.56

\$48.11

\$46.02

SOURCES: Ingham County Treasurer

Table 6
INGHAM COUNTY, MICHIGAN
SPECIAL ASSESSMENTS
BILLED AND COLLECTED - UNAUDITED
LAST TEN YEARS

Year	Levy Year	Billed	Collected	Percent Collected	(1 Delind (Prep	quent
2004	2003	\$ 2,018,083	\$ 2,018,083	100.0%	\$	_
2003	2002	1,832,075	1,832,075	100.0%	•	_
2002	2001	1,150,655	1,150,655	100.0%		_
2001	2000	1,612,450	1,612,450	100.0%		-
2000	1999	1,522,635	1,522,635	100.0%		-
1999	1998	1,706,161	1,706,161	100.0%		-
1998	1997	2,195,549	2,195,549	100.0%		-
1997	1996	1,643,876	1,643,876	100.0%		-
1996	1995	1,655,025	1,655,025	100.0%		-
1995	1994	1,281,946	1,281,946	100.0%		-

SOURCE: Ingham County Drain Commissioner

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA - UNAUDITED INGHAM COUNTY, MICHIGAN LAST TEN YEARS Table 7

Net Bonded Debt Per	Capita	100.74	111.08	113.03	85.55	94.63	100.99	108.72	80.10	84.35	58.10
Ratio of Net Bonded Debt to	Taxable Value	0.41%	0.48%	0.51%	0.41%	0.49%	0.55%	0.62%	0.48%	0.53%	0.38%
Net Bonded	Debt	\$28,213,431	31,328,810	31,819,611	24,000,790	26,430,663	28,795,980	31,078,913	22,755,209	24,033,572	16,552,847
Less: Self- Supporting	Portions	\$ 9,425,000	10,580,000	11,648,788	11,238,158	10,193,419	11,080,239	11,980,880	12,281,175	12,361,762	12,513,186
(4) Less: Debt Service Fund	Amounts	\$ 56,569	56,190	106,601	116,052	120,918	78,781	75,207	163,616	169,666	393,967
(3) Gross Bonded	Debt	\$37,695,000	41,965,000	43,575,000	35,355,000	36,745,000	39,955,000	43,135,000	35,200,000	36,565,000	29,460,000
(2) Taxable	Value	\$6,847,863,456	6,489,197,117	6,200,659,989	5,826,421,784	5,443,778,475	5,256,356,261	5,026,461,615	4,770,955,197	4,552,900,265	4,407,738,402
$\mathfrak{T}$	Population	280,073	282,030	281,504	280,562	279,320	285,123	285,874	284,089	284,921	284,882
	Year	2003	2003	2002	2001	2000	1999	1998	1997	1996	1995

<sup>(1)</sup> From Table 11

<sup>(2)</sup> From Table 4(3) Amount does not include Special Assessment bonds and revenue bonds.

<sup>(4)</sup> Amount available for repayment of General Obligation Bonds.

# Table 8 INGHAM COUNTY, MICHIGAN COMPUTATION OF LEGAL DEBT MARGIN - UNAUDITED

State Equalized Valuation		\$ 8,524,106,927
Legal debt limit (10% of Taxable Value) (1)		852,410,693
Debt applicable to limitation:  Total direct debt outstanding  Less: debt with no County credit pledged	\$ 64,074,000 (325,000)	63,749,000
Legal debt margin		\$ 788,661,693

<sup>(1)</sup> Article VII, Paragraph II of the Constitution of the State of Michigan of 1963, as amended.

# Table 9 INGHAM COUNTY, MICHIGAN COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT

	(1) Net Debt Outstanding	Percentage Applicable to Ingham County	Amount Applicable to Ingham County
Direct	<b></b>	400.00	<b>.</b>
Total direct debt outstanding	\$64,074,000	100.00%	\$ 64,074,000
Less: self-supporting and no			
County credit pledged debt			(24,304,000)
Net direct debt			39,770,000
Overlapping			
School Districts			484,239,209
Cities and Villages			89,054,537
Community College/Intermediate S	School District		42,407,053
Townships			31,782,969
Net overlapping debt			647,483,768
Total direct and overlappin	ıg debt		\$ 687,253,768

(1) Excludes self-supporting debt or that portion paid directly by benefiting municipalities.

SOURCE: Municipal Advisory Council of Michigan

Table 10
INGHAM COUNTY, MICHIGAN
RATIO OF ANNUAL DEBT SERVICE FOR GENERAL
BONDED DEBT TO TOTAL GENERAL EXPENDITURES (1)
LAST TEN YEARS

	Annual Debt	Total General	
Year	<b>Service</b>	<b>Expenditures</b>	Ratio
2004	\$4,559,459	\$121,319,998	3.8%
2003	4,326,173	113,627,182	3.8%
2002	5,666,357	109,222,584	5.2%
2001	5,176,112	107,879,458	4.8%
2000	5,156,952	98,802,311	5.2%
1999	5,100,130	90,057,094	5.7%
1998	4,614,091	82,280,813	5.6%
1997	3,830,279	79,575,233	4.8%
1996	4,057,574	73,328,739	5.5%
1995	3,497,770	72,898,776	4.8%

<sup>(1)</sup> Includes general, special revenue, and debt service funds.

Table 11 INGHAM COUNTY, MICHIGAN DEMOGRAPHIC STATISTICS - UNAUDITED

	(a)		(b) Unemployment
<u>Year</u>	<b>Population</b>	_	Rate
2004	280,073	census	6.3%
2003	282,030	census	5.4%
2002	281,504	census	4.2%
2001	280,562	census	3.5%
2000	279,320	census	2.6%
1999	285,123	census	2.4%
1998	285,874	census	3.3%
1997	284,089	census	3.2%
1996	284,921	census	4.9%
1995	284,882	census	4.9%
1994	285,978	census	5.0%

<b>Y</b> ear	(a) Population	(a) Median Age		(a) r Capita ncome
2000	279,320	30.4 years	\$	21,079
1990	281,912	27.8 years	Ψ	13,740
1980	275,520	25.5 years		12,583
1970	261,039	23.5 years		10,719
1960	211,296	25.5 years		7,954
1950	172,941	27.2 years		n/a
1940	130,616	28.7 years		n/a
1930	116,538	27.2 years		n/a

## SOURCES:

- (a) U.S. Bureau of the Census
- (b) Michigan Department of Labor and Economic Growth

n/a - not available.

## Table 12 INGHAM COUNTY, MICHIGAN PROPERTY VALUE AND CONSTRUCTION LAST TEN YEARS

	<b>Residential Construction</b>			
Year	Number of units	Value		
2004	814	\$ 128,533,127		
2003	758	136,732,480		
2002	695	109,163,366		
2001	627	89,229,604		
2000	695	99,501,082		
1999	554	86,239,131		
1998	575	72,816,836		
1997	556	73,341,125		
1996	488	65,775,280		
1995	751	92,109,908		
1994	745	88,140,910		

## EQUALIZED PROPERTY VALUES BY USE

Year	Agriculture	Commercial	<b>Industrial</b>	Residential	Development	Personal
2004	\$404,972,248	\$1,998,244,275	\$168,792,430	\$5,354,028,810	\$11,782,100	\$586,287,074
2003	359,293,990	1,905,811,777	165,634,430	4,936,259,030	10,455,100	574,650,627
2002	315,840,922	1,773,997,520	153,252,687	4,519,165,149	5,453,100	582,182,602
2001	272,504,023	1,632,819,280	146,966,780	4,137,157,009	8,138,620	551,847,833
2000	219,659,063	1,426,260,228	138,489,692	3,837,722,999	7,161,758	531,841,384
1999	166,858,335	1,294,944,776	142,603,157	3,574,286,987	3,598,899	576,513,649
1998	144,604,408	1,184,184,722	152,338,315	3,311,772,800	4,474,803	549,844,065
1997	131,125,838	1,093,605,510	139,688,391	3,070,081,228	3,369,663	536,754,655
1996	126,548,285	1,038,826,837	132,852,069	2,873,388,151	4,384,962	521,115,888
1995	123,827,689	988,806,354	121,641,574	2,709,450,724	2,607,672	461,404,389
1994	125,047,687	927,645,639	117,216,475	2,571,031,170	2,260,500	438,656,503
1993	121,820,209	897,011,909	115,192,359	2,472,304,760	2,106,150	427,015,958

SOURCES Construction Statistics Division, U.S. Bureau of the Census Ingham County Equalization Report

n/a - not available

Table 13 INGHAM COUNTY, MICHIGAN PRINCIPAL TAXPAYERS - UNAUDITED

Taxpayer	2004 Taxable Value	% of Total Taxable Value
General Motors Corporation	\$ 201,236,480	43.16%
Consumers Energy	61,964,992	13.29%
Eyde Companies	40,474,739	8.68%
Jackson National Life	30,636,080	6.57%
525 Redevco Inc.	25,976,200	5.57%
Meridian Mall LTD Partnership	24,819,058	5.32%
Meijer, Inc.	24,709,576	5.30%
Dart Container Corporation	22,890,565	4.91%
MEIP Borrower	16,435,900	3.52%
Capital Outlook LLC	17,123,498	3.67%
	\$ 466,267,088	100.00%

Properties subject to Commercial and Industrial Facilities Tax have been included in the above amounts at 50% of taxable value and are summarized as follows:

General Motors Corporation	\$ 58,989,150
Dart Container Corporation	1,003,332

SOURCE: Ingham County Equalization Department

## Table 14 INGHAM COUNTY, MICHIGAN MISCELLANEOUS STATISTICS (Page 1 of 2)

LOCATION AND AREA: Ingham County, 576 square miles, is located in the south central portion of Michigan's lower peninsula. Lansing, the State Capitol of Michigan, represents over one-half of the County's property valuation and is the largest retail center in the area. Several large industrial firms are located within the County with manufacturing, government and educational occupations representing the major employment sources. Also of importance is the agricultural field with dairy, livestock and general farming. Michigan State University, in the City of East Lansing, is one of the largest universities in the country with enrollment in excess of 40,000.

#### MILES OF COUNTY MAINTAINED ROADS (1):

Primary - 430.1 miles

Local Non-Subdivision - 457.71 miles paved and 95.39 miles gravel

Local Subdivision - 252.43 miles paved and 4.06 miles gravel

Bridges - 32 primary and 36 local

### POLICE PROTECTION PROVIDED BY THE COUNTY (2):

Jail - 665 inmate capacity with 6 holding/observation cells

Vehicular patrol units - 45 automobiles, 7 paramedic vehicles and 2 powerboats

Number of employees - 224

#### COUNTY PROVIDED RECREATIONAL FACILITIES (3):

1,400acres of park land3 cross-country skiing areas3 beaches(with lodges and rentals)1 boat launch4 softball fields

4 canoe landings
21 miles of trails
15 picnic areas
2 sledding hills
1 canoe rental
2 toboggan runs
9 soccer fields

Other park facilities include basketball and volleyball courts, ball diamonds, horseshoe pits and playgrounds.

		Number of
MAJOR EMPLOYERS:	Product/Service	<b>Employees</b>
General Motors Corporation	Automobiles	16,000
State of Michigan	Government	13,517
Michigan State University	Higher education	12,200
Sparrow Hospital	Health care	6,000
Meijer, Inc.	Retail and warehousing	3,800
Lansing School District	Education	3,500
Ingham Regional Medical Center	Health care	2,800
Lansing Community College	Higher education	2,474
U.S. Postal Service	Government	1,300
City of Lansing	Government	1,295

- (1) Does not include roads maintained by other governmental units.
- (2) Does not include police protection maintained by other governmental units.
- (3) Does not include recreational facilities maintained by other governmental units.

SOURCES: Ingham Intermediate School District

**Ingham County Road Commission** 

**Ingham County Parks** 

## Table 14 INGHAM COUNTY, MICHIGAN MISCELLANEOUS STATISTICS (Page 2 of 2)

## PRIMARY AND SECONDARY EDUCATION: POST-SECONDARY EDUCATION:

PRIMARI AND SECONDAR	EDUCATION:	rosi-secondari education:
Number of students:		Colleges and Universities:
Public:		Cooley Law School
Kindergarten - Grade 6	23,100	Great Lakes Christian College
Grades 7-12	20,646	Lansing Community College
Special Education	2,771	Michigan State University
Other	309	Other degree granting schools:
Charter Schools	1,948	Central Michigan University;
		Master of Science in Administration
Number of schools:		Northwood University
High Schools	15	Bachelor of Business Administration
Junior High Schools	1	Master of Business Administration
Middle Schools	18	Spring Arbor University
Elementary Schools	63	Masters in Management Programs
Alternative Schools	13	University of Michigan;
Private Schools	21	Masters in Education
Charter Schools	8	Western Michigan University;
		Masters in Public Administration
		Post-Masters Certificate in
		Alcohol and Substance Abuse
		Doctor of Public Administration
		Applied Liberal Studies
		Health Studies
		Non-accredited schools within Ingham County:
		Davenport Business University
		Holloway's Real Estate Institute
		Lansing Computer Institute
		Ross Medical Education Center

# Table 15 INGHAM COUNTY, MICHIGAN SALARIES AND SURETY BONDS OF PRINCIPAL OFFICIALS - UNAUDITED

Name and Title of Principal Official	Annual Salary	(1) Amount of Surety Bond
Eric Schertzing, County Treasurer	\$ 82,309	\$ 100,000
Mike Bryanton, County Clerk	76,395	20,000
Paula Johnson, Register of Deeds	71,411	10,000
Patrick Lindemann, Drain Commissioner	71,411	50,000
Gene Wriggelsworth, Sheriff	103,037	10,000
Stuart Dunnings III, Prosecuting Attorney	110,014	-

SOURCE: Ingham County Board of Commissioner's Resolution

<sup>(1)</sup> In addition to individual surety bonds in these amounts as required by State law, all County employees, including these officials, are covered by a \$1,000,000 blanket bond.



## SINGLE AUDIT ACT COMPLIANCE

For The Year Ended December 31, 2004



## INGHAM COUNTY, MICHIGAN SINGLE AUDIT

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Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal Expenditures
U.S. DEPARTMENT OF AGRICULTURE			
Direct Program:			
Food Distribution			
Entitlement commodities	10.550		\$ 4,755
Bonus commodities	10.550		1,162
Total Direct Program			5,917
Passed-Through the Michigan Department			
of Education:			
School Breakfast Program	10.553		12,824
National School Lunch Program			
Section 4	10.555		2,030
Section 11	10.555		17,580
Total passed-through Michigan Department of Education			32,434
Passed-Through the Michigan Department			
of Community Health:			
Special Supplemental Nutrition Program for			
Women, Infants and Children (WIC)	10.557		694,219
TOTAL U.S. DEPARTMENT OF AGRICULTURE			732,570
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELO	PMENT		
Direct Programs:			
Low Income Housing Assistance Program - Operating Subsidy	14.850		87,317
	14.830		87,317
Public Housing - Comprehensive Improvement			
Assistance Program:  Modernization Grant	14.852		221,960
		MI 160 VO 0001	
Section 8 Rental Voucher Program	14.855	MI-168-VO-0001	484,505
Total Direct Programs			793,782
Passed-Through the Michigan Economic			
Development Corporation:			
CDBGNeogen Corporation Loan Project	14.228	MSC 203031-EDIL	294,394

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal Expenditures
Passed-Through the Michigan State Housing Development Authority:			
Community Development Block Grants Community Development Block Grants	14.228 14.228	MSC 2002-0552-HO MSC 2002-0552-HOA	\$ 410,400 271,383
Total Passed-Through the Michigan State Housing Development A	uthority		681,783
Passed-Through the Michigan Department of Community Health:			
Lead-Based Paint Hazard Control in Privately-Owned Housing	14.900		90,000
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DE	EVELOPM	ENT	1,859,959
U.S. DEPARTMENT OF JUSTICE  Direct Programs:			
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program: Domestic Assault Response Team Local Law Enforcement Block Grant Gun Violence Prosecution Program 2002 COPS More Grant	16.590 16.592 16.609 16.710	2002-WE-BX-0700 2002-LB-BX-0470 2001-GP-CX-0061	257,099 16,602 40,670 60,924
Total Direct Programs			375,295
Passed-Through Michigan Crime Victim Services Commission:  Victims of Crime Act  Passed-Through the Michigan Office of Drug Control Policy and/or the City of Lansing:	16.575	20636-6V02	51,006
Byrne Formula Grant Program - Special Prosecution Unit Sobriety Drug Court  Total Passed-Through the Michigan Office of Drug Control Policy	16.579 16.579	70901-4-03-B	88,598 45,544 134,142

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal Expenditures
Passed-Through the Michigan Department of Human Services			
Juvenile Justice and Delinquency Prevention: Comprehensive Strategy Title V: Delinquency Prevention Program	16.540 16.548	JJCSI 33001 DP 33001	\$ 37,912 97,705
Total Passed-Through the Michigan Department of Human Services			135,617
TOTAL U.S. DEPARTMENT OF JUSTICE			696,060
U.S. DEPARTMENT OF TRANSPORTATION			
Passed-through Michigan Office of Highway Safety Planning -			
State and Community Highway Safety	20.600		8,723
Interagency Hazardous Materials Public Sector Training and Planning Grants	20.703		5,854
TOTAL U.S. DEPARTMENT OF TRANSPORTATION			14,577
ENVIRONMENTAL PROTECTION AGENCY			
Passed-Through Michigan Department of Environmental Quality	<u>/:</u>		
State Indoor Radon Grants Operator Cert	66.032 66.471		3,750 3,800
TOTAL ENVIRONMENTAL PROTECTION AGENCY			7,550
DEPARTMENT OF HOMELAND SECURITY			
Direct Programs:			
Project Impact (Extension)	97.000		214,581

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	_	ederal enditures
Passed-Through the Michigan Department of State Police:				
State Domestic Preparedness Equipment Grant State Homeland Security Exercise Grant Part II First Responder Training Grant Part II Solution Area Planner Grant Emergency Management2003 Power Outage Hazard Mitigation Grant Emergency Management Performance Grants	97.004 97.004 97.004 97.004 97.036 97.039 97.042	FEMA-3189-EM	\$	97,945 15,717 27,835 9,810 1,090 77,911 27,369
Total Passed-Through the Michigan Department of State Police  TOTAL DEPARTMENT OF HOMELAND SECURITY				257,677 472,258
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Direct Programs:				
Health Center Grants for Homeless Populations Community Access Program	93.151 93.252	6 H80 CS 00030-02-01		143,250 333,888
Total Direct Programs				477,138
Passed-Through the Michigan Department of Career Development and Capital Area Michigan Works				
Temporary Assistance for Needy Families (Reed Act supplement)	93.558			34,928
Passed-Through Capital Area Community Services				
Early On	93.600			81,629

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal Expenditures
Passed-Through the Michigan Department			
of Community Health:			
Tuberculosis Control Programs	93.116		\$ 30,150
Childhood Lead Poisoning Prevention Projects	93.197		40,000
Family Planning - Services	93.217		352,208
Family Planning - Joint Demo Project	93.217		5,000
Childhood Immunization Grants	93.268		127,613
Immunization GrantsValue of Vaccines Provided	93.268		875,312
Bioterrorism	93.283		167,808
Public Health Preparedness	93.283		208,626
West Nile Virus	93.283		5,000
Wisewoman	93.283		24,275
Medical Assistance Program (Medicaid)	93.778		693,539
Breast and Cervical Cancer Control Program	93.919		350,056
HIV Prevention Program -			
HIV/AIDS Counseling and Testing	93.940		161,530
Preventative Health and Health Services Block Grant	93.991		49,763
Maternal and Child Health Services Block Grant	93.994		353,925
Adolescent Family Life: Demonstration Projects	93.995		144,025
Total Passed-Through the Michigan Department of Community  Passed-Through the Michigan Department of Human Services:	Health		3,588,830
	02.770	GTTPP 00 0001	2 - 2 - 2 - 2
Temporary Assistance for Needy Families	93.558	CTFPR 03-33001	263,925
Family Support Payments to States	93.560		547,060
Child Support Enforcement:			
Friend of Court	93.563	CS/FOC-33001	2,604,786
Prosecuting Attorney	93.563	CS/PA-33002	521,420
Medical Support Payments	93.563		155,554
Refugee Medical Assistance	93.566	RA 02-33001	259,675
	93.596	KA 02-33001	*
Matching Funds of the Child Care and Development Fund	93.390		628,165
Total Passed-Through the Michigan Department of Human Serv	ices		4,980,585
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN	SERVICES		9,163,110
OTAL FEDERAL AWARDS			\$ 12,946,084

## **Notes To Schedule Of Expenditures Of Federal Awards**

#### 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Ingham County, Michigan (the "County") and is presented on the accrual basis of accounting.

The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

\* \* \* \* \* \*



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

August 12, 2005

To the Board of Commissioners of Ingham County Mason, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *INGHAM COUNTY*, *MICHIGAN* as of and for the year ended December 31, 2004, and have issued our report thereon dated August 12, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered *Ingham County, Michigan's* internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to the management of *Ingham County, Michigan* in a separate letter dated August 12, 2005.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether *Ingham County, Michigan's* financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of *Ingham County* in a separate letter dated August 12, 2005.

This report is intended solely for the information and use of management, others within the organization, the Board of Commissioners and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Loham



## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

August 12, 2005

To the Board of Commissioners of Ingham County Mason, Michigan

### **Compliance**

We have audited the compliance of *Ingham County*, *Michigan* with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2004. *Ingham County*, *Michigan's* major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of *Ingham County*, *Michigan's* management. Our responsibility is to express an opinion on *Ingham County*, *Michigan's* compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about *Ingham County, Michigan's* compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on *Ingham County, Michigan's* compliance with those requirements.

In our opinion, *Ingham County, Michigan*, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2004.

### **Internal Control Over Compliance**

The management of *Ingham County, Michigan* is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered *Ingham County, Michigan's* internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

### **Schedule of Expenditures of Federal Awards**

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *Ingham County, Michigan* as of and for the year ended December 31, 2004, and have issued our report thereon dated August 12, 2005. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise Ingham County's basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, others within the organization, the Board of Commissioners and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Lohan

## **Schedule of Findings and Questioned Costs**

## For the Year Ended December 31, 2004

## **SECTION I - SUMMARY OF AUDITORS' RESULTS**

## **Financial Statements**

Type of auditors' report issued:	<b>Unqualified</b>	
Internal control over financial reporting:		
Material weakness(es) identified?	yes	X no
Reportable condition(s) identified not considered to be material weaknesses?	yes	X none reported
Noncompliance material to financial statements noted?	yes	X no
Federal Awards		
Internal Control over major programs:		
Material weakness(es) identified?	yes	X no
Reportable condition(s) identified not considered to be material weaknesses?	yes	X none reported
Type of auditors' report issued on compliance for major programs:	<u>Unqualified</u>	
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)?	yes	X no

## **Schedule of Findings and Questioned Costs (Concluded)**

## For the Year Ended December 31, 2004

## SECTION I - SUMMARY OF AUDITORS' RESULTS (Concluded)

Identification of major programs:

CFDA Number(s)	Name of Federal Program or Cluster			
10.557	Special Supplemental Nutrition Program for Women, Infants and Children (WIC)			
14.228	Community Development Block Grants			
93.283	Centers for Disease Control & Prevention - Investigations and Technical Assistance			
93.560	Family Support Payments to States			
93.563	Child Support Enforcement			
93.596	Matching Funds of the Child Care and Development Fund			
93.778	Medical Assistance Program (Medicaid)			
Dollar threshold used to distinguish				
between Type A and Type B programs:	<u>\$388,383</u>			
Auditee qualified as low-risk auditee?	_X yesno			
SECTION II – FINANCIAL STATEMENT FINDINGS				
No matters were reported.				
SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS				
None.				

## **SECTION IV – PRIOR YEAR FINDINGS**

None.

\* \* \* \* \* \*



August 12, 2005

To the Board of Commissioners of Ingham County Mason, Michigan

We have audited the financial statements of Ingham County for the year ended December 31, 2004, and have issued our report thereon dated August 12, 2005. Professional standards require that we provide you with the following information related to our audit.

## Our Responsibility Under Auditing Standards Generally Accepted in the United States of America and OMB Circular A-133

As stated in our engagement letter dated January 12, 2005, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with accounting principles generally accepted in the United States of America. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

In planning and performing our audit, we considered Ingham County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether Ingham County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with OMB Circular A-133, we examined, on a test basis, evidence about Ingham County's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* applicable to each of its major federal programs for the purpose of expressing an opinion on Ingham County's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Ingham County's compliance with those requirements.

#### **Significant Accounting Policies**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we advised management about the appropriateness of accounting policies and their application. The significant accounting policies used by Ingham County are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by Ingham County during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

### **Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Management's estimate of the useful lives of depreciable capital assets is based on the length of time it is believed that those assets will provide some economic benefit in the future. We evaluated the key factors and assumptions used to develop the useful lives of those assets in determining that they are reasonable in relation to the financial statements taken as a whole.
- Management's estimate of the liability for uninsured risks of loss, including incurred but not reported claims, which are accounted for in certain of the County's internal service funds and for which the County utilizes the services of an independent third-party risk management consultant to estimate the liability. We relied upon the work of the third-party expert in determining that the liability is reasonable in relation to the financial statements taken as a whole.

#### **Audit Adjustments**

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on Ingham County's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by Ingham County, either individually or in the aggregate, indicate matters that could have a significant effect on Ingham County's financial reporting process.

In addition, the attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

#### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### **Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### **Issues Discussed Prior to Retention of Independent Auditors**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Ingham County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### **Difficulties Encountered in Performing the Audit**

We encountered no difficulties in dealing with management in performing our audit.

This letter and the accompanying memorandum are intended for the use of the Board of Commissioners, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Rehmann Loham

## **Ingham County**

#### **Comments and Recommendations**

#### For the Year Ended December 31, 2004

During our audit we became aware of certain issues regarding internal control and financial reporting. This memorandum summarizes our comments and suggestions regarding these matters. This memorandum does not affect our report dated August 12, 2005 on the financial statements of Ingham County.

#### Preparation of the Financial Statements and Condition of Supporting Schedules

Audit fieldwork for the current year's audit extended two months past the State's deadline for the issuance of the County's financial statements. While certain extenuating circumstances (including the loss of one experienced accountant and the implementation of the County's new accounting system) contributed to the need for an extension, the overall condition of the financial records was not conducive to the timely preparation of the financial statements and supporting audit documentation. Significant time was required of audit staff to assist the County in correcting the financial statements, including time spent adjusting schedules linking the governmental fund financial statements to the government-wide financial statements, and having the statements in agreement with related schedules and footnotes.

Documents and schedules that were prepared by staff were submitted to the auditors without management review. In many instances this resulted in incomplete or inaccurate schedules that required extensive revision. For example, the fixed asset schedules and supporting documentation were given to the audit staff in purportedly "final" condition; however, several adjustments needed to be made and multiple revisions were required in order for proper financial statement presentation. Many of these initial corrections could have been discovered and corrected had management reviewed the documents prior to submission to the audit staff. While some of the corrections came near the end of the audit in conjunction with the final preparation of the government-wide financial statements, this was unavoidable due to the piece-meal fashion in which the statements were prepared. The audit staff spent a significant amount of time and effort working with the County's staff to get schedules in audit-ready condition.

At a minimum, we recommend that management review schedules and leadsheets prepared by the staff and complete any initial revisions prior to submission to the audit staff. We believe that a complete overhaul of the year-end closing and audit schedule preparation processes is necessary. We are willing to have a meeting to discuss these matters further.

## <u>Internal Controls – Segregation of Duties</u>

Management is responsible for establishing and maintaining effective internal control over financial reporting and the safeguarding of the County's assets. In establishing appropriate internal controls, careful consideration must be given to the cost of a particular control and the related benefits to be received. Accordingly, management must make the difficult decision of what degree of risk it is willing to accept, given the government's unique circumstances.

## **Ingham County**

#### **Comments and Recommendations (Continued)**

#### For the Year Ended December 31, 2004

As is the case with many organizations of similar size, the County lacks a sufficient number of accounting personnel in order to ensure a complete segregation of duties within its accounting function. Ideally, no single individual should ever be able to authorize a transaction, record the transaction in the accounting records, and maintain custody of the assets resulting from the transaction. Essentially, proper segregation of duties is intended to prevent an individual from committing an act of fraud or abuse and being able to conceal it.

Events of recent years have given rise to a heightened awareness of the risks of fraud and abuse, especially in the governmental environment, where public accountability is at its highest. The purpose of internal controls is to provide reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are properly authorized and recorded. Any limitations on the effectiveness of a government's internal controls carries with it a greater risk of fraud and abuse.

As stated previously, the establishing and maintaining of internal controls is the responsibility of management. As the County's independent external auditors, we are specifically banned by professional standards from performing any management functions. In other words, the annual audit is <u>not</u> a part of the County's internal control structure, and cannot not be relied upon as part of *management's* systems to deter or detect fraud and abuse.

While there are, of course, no easy answers to the challenge of balancing the costs and benefits of internal controls and the segregation of duties, we would nevertheless encourage management to actively seek ways to further strengthen its internal control structure by requiring as much independent review, reconciliation, and approval of accounting functions by qualified members of management as possible.

#### **Controls over Depository and Off-Books Cash Accounts**

The County has several depository and "off-book" accounts for which activity is not recorded on the County's general ledger. For depository accounts, revenue deposited into the bank is recorded through departmental transmittals, which are periodically sent by check to the Treasurer's office for deposit into the pooled cash accounts. "Off-book" accounts are never recorded on the general ledger of the County, but the balances are summarized at year-end and added into the Trust and Agency Fund for presentation on the financial statements.

During our audit, we examined the bank reconciliations for both the depository cash accounts and "off-book" accounts. In several instances, we noted amounts, which were being held in these accounts that had not been transmitted or distributed to the County or other entities in a timely fashion. In addition, certain accounts had "unreconciled" differences that could not be explained by personnel. These issues lead to potential misstatements of financial statements and increased risks of fraud. We recommend that the County immediately commit necessary personnel to perform reconciliations in a timely manner assuring that all funds received by the County are properly recorded and distributed in required timeframes. In addition, we recommend that the activity of all accounts held by the County be recorded on the general ledger so that the County's financial statements properly agree to the underlying financial reporting system.

## **Ingham County**

### **Comments and Recommendations (Concluded)**

#### For the Year Ended December 31, 2004

#### **Reconciliation of Agency Fund Accounts**

In connection with our audit, we requested County management to provide reconciliations and supporting documentation for the balances of trust and agency fund accounts. However, management was unable to provide reconciliations and/or supporting documentation for several accounts. In addition, certain accounts were not reconciled until management was requested to provide such reconciliations by audit staff. The timely reconciliation of accounts is essential to mitigate risks of fraud and financial statement misstatement.

### Reserve Status - Drain Equipment Revolving Fund

The ending net asset balance at December 31, 2004 was \$590,714, an increase of \$107,649 over the prior year. As we noted in the prior year, the increase in net assets again appears to be the result of salary reimbursements from other funds in excess of salary and benefits expenses. We again recommend that the Drain Office reevaluate these rates for future periods.

#### **New Accounting Pronouncements**

Beginning with the fiscal year ended December 31, 2005, the County will be required to comply with the requirements of GASB Statement No. 40, *Deposit and Investment Risk Disclosures*. This will significantly increase the level of disclosure required for the County's deposits and investments. We will be provide management with templates to assist in the aggregation of the data required for this new standard and would encourage the County to begin working to gather that data in advance of year end.

Beginning with the fiscal years ended December 31, 2006 and 2007, the County will be required to comply with the requirements of GASB Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans* and No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. These new standards require governments to recognize the cost of postemployment healthcare and other benefits following actuarial methods similar to its pension accounts. The new standards could have a significant impact on the financial position of the County as it is not currently advance funding these benefits.

\* \* \* \* \* \*